

Kent Park and Recreation Commission
Minutes, Monthly Meeting
May 15, 2017

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KENT TOWN CLERK

2017 MAY 17 A 11:16

TOWN CLERK

Present: Jerry Decker, Dave Dunleavy, John Grant, Mike Green, Jim Mauri, Glen Nielsen, Lolly Ferris, director.

Public and Invited Guests: None.

Chairman Jerry Decker called the meeting to order at 7:04 p.m.

Elevation of Alternates: Mr. Green made a motion to elevate alternate James Mauri. Mr. Nielsen seconded the motion, and the motion was approved unanimously.

Acceptance of Agenda: Mrs. Ferris asked to add item 8i. Kent Center School PTO requested use of Emery Park. Mr. Nielsen made a motion to accept the agenda as amended. Mr. Green seconded the motion, and the motion was approved unanimously.

Acceptance of Minutes: Mr. Mauri made a motion to approve the minutes of the April 24, 2017 special meeting. Mr. Green seconded the motion, and the motion was approved unanimously.

Correspondence: There was no written correspondence.

Public and Invited Guests: There were no public or invited guests present.

Director's Report: In addition to the written report sent to the commission prior to the meeting (attached), Mrs. Ferris noted the municipal grant program that funds the monthly senior outings is at risk of being cut in the governor's proposed budget reductions. Mrs. Ferris said she has not received an insurance certificate from the boy scouts in advance of their planned overnight at Emery Park. The director will be visiting South Kent School's north campus (the farm) to discuss the feasibility of a visit there by Camp Kent youngsters this summer.

Dave Dunleavy arrived at the meeting.

Old Business: After-School Program: Mrs. Ferris shared the monthly report of attendance figures, noting the program participation remains strong with six new youngsters registered in the program in the past couple of weeks. Mr. Green made a motion to hire Susan Vizzari as After-School Program director for the 2017-2018 school year, beginning Aug. 28, 2017, at an hourly rate of \$17, contingent upon successful approval of the budget. Mr. Dunleavy seconded the motion, and the motion was approved unanimously.

Parks: Emery Park trail work; stone for path: Mrs. Ferris reported the commission's application to the Inland Wetlands Commission will be acted on at the May 30, 2017 meeting after which time the stone could be placed on the pathway that leads to the open field and the trails at Emery Park. Meanwhile, the pool is drained, and the cleaning should begin this week.

Emery Park tree/brush clearing: this work is ongoing. John Grant has been working with the private schools. There is still some work to do in the lower section of the bank.

2016-17 Budget: The director reported Park and Recreation has exceeded the anticipated revenue with some six weeks left to go in the fiscal year.

Five-Year Capital Plan: There was no report.

Emery Park Swimming Area: open house follow-up: Mrs. Ferris noted Heather and Tobias agreed to play music at the June 30 event. Mrs. Ferris is working on a flyer so she can hand it out at the Camp Kent registration.

Sports Programs follow-up: Baseball programs are ongoing. The regional recreation directors are working on fielding a joint Colonial Summer baseball team (ages 12-15) for this summer. Fall soccer registration information will be emailed home in the coming week.

Summer Concerts: Mrs. Ferris will follow-up with the Chamber to confirm its participation in the concert series.

2017-18 Budget: Mrs. Ferris noted the town budget vote is May 19 at 7 p.m. at Town Hall.

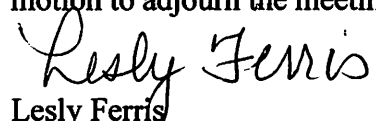
Kent Center School PTO requested use of Emery Park: Mr. Grant before the meeting had emailed commissioners the PTO's detailed request for use of the park for a Halloween event as he had mentioned at the April meeting (attached). The commission agreed to ask for more information on the hay ride event so it could make a determination about that event. The commission consensus is the PTO could use the Park and Recreation folding tables that are at the park for the event.

John Grant arrived at the meeting.

Mr. Dunleavy made a motion to allow the Kent Center School PTO to use Emery Park October 29, 2017 from 4 to 7 p.m. for a Halloween-themed event, subject to agreement on the issue of the feasibility of the hay ride and receipt of liability insurance certificate naming the Town of Kent as an additional insured. Mr. Nielsen seconded the motion, and the motion was approved unanimously.

New Business: Seasonal staff: Lifeguard Recommendation(s): Mrs. Ferris reported she and head lifeguard Kiera Bisenius last week interviewed one lifeguard candidate and spoke to a second applicant via telephone. Mrs. Ferris said she and Ms. Bisenius recommend the hiring of these two applicants. Mr. Dunleavy made a motion to hire Sadie Grusauski as a 2017 seasonal Emery Park lifeguard at an hourly rate of \$11, subject to budget approval; and Clelia Tufts as a 2017 seasonal Emery Park lifeguard at an hourly rate of \$11.50, subject to budget approval. Mr. Green seconded the motion, and the motion was approved unanimously.

The next Park and Recreation Commission meeting is June 12, 2016 at 7 p.m. Mr. Green made a motion to adjourn the meeting at 7:30 p.m.


Lesly Ferris
Director

Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.

Park and Recreation Director's Report

May 2017

From the May 2017 meeting:

- I have contacted Heather Strid and confirmed that she and Tobias will play at the Emery Park open house and at the summer concert series.
- I have updated the literature for the After-School Program and Camp Kent to reflect the new policy that Kent Park and Recreation does not participate in the Care4Kids program.

From the director:

After-School Program: The daily attendance has increased over the past two weeks and two more youngsters registered last week. Megan Leach is filling in for the program director who is away for a few days. Lifeguard Grade Herde is helping us out as well. The program did not meet May 5 when Sue was away, Megan wasn't available to cover and I had surgical procedure. I have informed parents of the last day of the program, June 14, and reminded them of the last day to pay balances due the program (June 28). I received a phone call from Care4Kids to let me know Park and Recreation can receive payment from them for the one family enrolled in the program until June 30. Therefore, I have completed and submitted the invoice forms for March and April. I also let the Kent Community Fund know of this as the fund is paying the cost of the program for this family through June. I will wait to bill the KCF after receipt of the Care4Kids funds.

Seniors: The Friday senior lunches end May 26 for this school year. The regional senior luncheon is June 9 at The Grove in Lakeville. The May senior outing is to the Carousel Museum in Bristol. I am working on dates for summer trips.

Budget: The budget plan goes to the voters May 17. There were no changes made to the budget draft as submitted.

Parks: The brush clearing and wood chip project at Emery Park looks great. John Grant finished the painting of the back of the multi-purpose building. The two applications Park and Recreation submitted to the Inland Wetlands Commission are on the May agenda for action.

Fee Programs: The new session of Tang Soo Do began April 24. The Qigong class starts this week.

Regional Recreation Directors: We met May 3 in Falls Village, and the Goshen rec director joined us. Falls Village now has a part-time rec director, and we expect that person will join us for the monthly meetings. We discussed baseball, summer programs, regional senior luncheon, budgets and fall soccer. The rec directors agree we will co-op on a colonial summer baseball team (ages 12-15) as we have received interest in having a team for this age group. I have updated the flyer and distributed it to the other rec directors. I asked Kent Center School to email the flyer home to seventh and eighth grade families.

Spring Baseball: I am attaching the home game schedule for the Minor League and Farm teams. These teams are practicing weekly and games are underway. The kindergarten and first grade programs also are meeting weekly.

Camp Kent: I emailed home an information sheet regarding this summer's program and the in-person registration date through KCS. I also emailed the information to last year's program participants. I have been fielding some phone calls from people interested in sending their children to camp this summer. I have scheduled a pre-season staff meeting May 24.

Looking ahead ...

- Camp Kent registration opens May 17.
- I will be out of the office May 22, and Town Hall offices are closed May 29.



Lesly Ferris <parkandrec@townofkentct.org>

I'm going to be 20 mins late as I'm closing the store I am forwarding the email that you requested from the Kent Center PTO. Please note that I will be there the whole time with them as a volunteer for the PTO and also as a rep for the parks and recreation. Hi John, here's the list of activities and what is needed that the PTO has come up with. We need help getting donations and volunteers for sure. Please let me know your thoughts.

Thanks, Christina

Booths / Activities	What's needed	Have
Bobbing for apples	Large bucket	X
	Water	
	Apples	
	1 Volunteer to run	
Pumpkin painting	Table	
	Pumpkins	
	paints	
	2 Volunteers to run	
Bake Sale	Table	
	Bake good donations	
	1 Volunteer to run	
Guess how many candy corn	Table	
Goodies for sale	Jar	
	Candy Corn	
	Apple Cider	
	water	
	1 Volunteer to run	
	Prize	
Crafts	Table	
	Craft idea (s)	
	Craft supplies	
	2 Volunteers to run	

Bean Bag Toss	Volunteer to donate & create game	
	Bean Bags	
	1 Volunteer to run	
	Prizes	

Relay race	4 large bowls	
	Candy Corn	
	4 spoons	
	rope	
	2 Volunteers to run	
	Prizes	

Hay ride	Donation of a tractor/wagon/hay	
	2 Volunteers to run	

Maze	Supplies to create a maze	
	2 Volunteers to run	

Donations needed	
Large Bucket	Christina
Apples	
Pumpkins	
Candy Corn	
Apple Cider	
Bottled water	
Bake goods	
Paints	PTO
4 lg bowls	PTO
4 spoons	PTO
Jar	PTO
Prizes for Candy corn jar, Bean bag, relay race	PTO
Craft Supplies	
Bean bags	
Bean bag display (game)	
rope	
Tractor / wagon / hay	
Maze supplies	
Signs made for each booth/activities	
# of tables (4-6)	
# of volunteers (14-16)	

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Kent Center School PTO

Christina Woodard - President

Erika Finucane - Vice President

Lynn Harrington - Treasurer

Bronwyn Hamill - Secretary

kcspto@gmail.com

Sent from my iPad

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