

Kent Park and Recreation Commission
Minutes, Monthly Meeting
Aug. 14, 2017

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KENT TOWN CLERK
2017 AUG 15 P 12:22
BY J. Diary
TOWN CLERK

Present: Jerry Decker, Mike Green, Lynn Harrington, Jessie Rundall, director Lesly Ferris.

Public and Invited Guests: None.

Chairman Jerry Decker called the meeting to order at 7:04 p.m.

Elevation of Alternates: There were no alternates at the meeting.

Acceptance of Agenda: Mrs. Harrington made a motion to accept the agenda as presented. Mr. Green seconded the motion, and the motion was approved unanimously.

Acceptance of Minutes of July 17, 2017 monthly meeting: Mrs. Harrington made a motion to accept the minutes of the July 17, 2017 monthly meeting. Mr. Green seconded the motion, and the motion was approved unanimously.

Correspondence: Mrs. Ferris shared letter from the Kent Inland Wetlands Commission regarding the application to place processed stone on the path at Emery Park and the commission's denial of the application without prejudice because a survey wasn't submitted (attached).

Public and Invited Guests: None present.

Director's Report: In addition to the written report provided prior to the meeting (attached), Mrs. Ferris reported Camp Kent ends August 18, and Emery Park will close August 19. Mrs. Ferris has met twice with the camp staff to review the summer season. They also discussed field trips possibilities for the 2018 program.

Old Business: After-School Program: Mrs. Ferris shared year-end financial report, noting the surplus exists only on paper. Mrs. Ferris provided the town treasurer with a list of receivables due the program. Five families still have balances due, and the director has reminded these families that their children cannot participate in the program until the accounts are paid in full. Mrs. Ferris has put the 2017-18 program handbook and registration information on the Park and Recreation website, emailed it to last year's participants and put copies at Kent Center School and at Town Hall. She met today with the program staff. One family has registered already.

Parks: Emery Park survey/stone for path: Mrs. Ferris noted she would resubmit the application for the processed stone once the survey of the area at the park is complete.

Emery Park tree/brush clearing: Mr. Grant has noted he would resume this work in the fall.

Mrs. Ferris noted several people have commented on how nice the park looks. She wonders about options for shade for the beach area, saying she feels this might attract more people to use the swimming area. Mr. Decker proposed purchase of large beach umbrellas that patrons could use in the shallow end.

2016-17 Budget: Mrs. Ferris reiterated the bottom line was overspent by \$883; however, revenue exceeds the budgeted amount by about \$5000.

Five-Year Capital Plan: There was no new report.

Sports Programs follow-up: Mrs. Ferris said Park and Recreation would field a coed U8 soccer team; U10 boys and U10 girls' teams this fall. She will be reviewing numbers for the U12 teams and may have to look at working with a neighboring town for this age group due to low numbers. Mrs. Ferris noted she was told the Northwest United Soccer Club told its spring players that they must play for the club in the fall if they played in the spring season. This also may impact numbers at the U12 level.

Summer Concert Series update: The commission consensus is the series was successful and well received even though three of the four concerts had to be held inside. The commissioners agree to look at potential sponsors at the beginning of the new year.

2017-18 Budget: There was no report.

Halloween event at Emery Park: Mrs. Ferris noted the KCS PTO was invited to the meeting and that Mrs. Harrington, a PTO officer, would represent the PTO. Mrs. Harrington said the PTO would work with Park and Recreation on a Halloween event but would not sponsor or co-sponsor due to low numbers of volunteers. The commission discussed dates, either October 28 or 29, and possible activities. Mr. Decker advocated for establishing a deadline by which to decide whether or not to hold an event. He said he feels it would be a great idea for the kids and maybe having something on a small scale for the first year. Mrs. Ferris noted she would not be available that weekend. Mrs. Rundall said she would be speaking with the fire department about potential use of the fire house. Mrs. Rundall made a motion that Kent Park and Recreation sponsor a "Boo Bash" October 28, 2017 from 4 to 5:30 p.m., contingent upon the willingness of the Kent Volunteer Fire Department, Kent Center School PTO and Kent Scouts to work with Park and Recreation, that would include at least a costume parade, pumpkin painting, food booth, candy corn guessing and haunted walk-way for ages 12 and under. Mrs. Harrington seconded the motion, and the motion was approved unanimously. The commissioners discussed categories and prizes for the costume parade (best overall, cutest, scariest, most creative, best in group two or more). Three judges would be needed. The commission identified possible businesses to donate prizes in value between \$10 and \$15.

New Business: There was no new business.

The next Kent Park and Recreation Commission meeting is Monday, September 18, 2017 at 7 p.m. Mrs. Harrington made a motion to adjourn the meeting at 7:47 p.m.


Lesly Ferris
Director

Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.



TOWN OF KENT INLAND WETLANDS COMMISSION

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CERTIFIED: RETURN RECEIPT

July 27, 2017

The Town of Kent
Kent Park and Recreation
P.O. Box 678
Kent, CT 06757

Re: Application #1152-17, Town of Kent, 42 Segar Mountain Road, installation of processed stone in a 9' wide by 200' long area approximately 25' from the stream, Map 10 Block 40 Lot 9

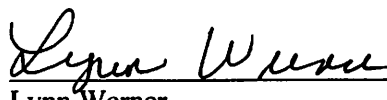
To Whom It May Concern,

At the regular meeting of the Kent Inland Wetlands Commission held July 24, 2017, the Commission reviewed the above referenced permit application. The Commission moved to DENY WITHOUT PREJUDICE Application #1152-17, Town of Kent, 42 Segar Mountain Road, installation of processed stone in a 9' wide by 200' long area approximately 25' from the stream, Map 10 Block 40 Lot 9 due to the lack of information.

If, in the future, the information that was needed by the Commission is obtained, another application can be submitted for their review.

If you have any questions, please feel free to contact the Land Use Office at the number listed below.

Sincerely,


Lynn Werner *LW*

Kent Inland Wetlands Commission Chairman

Kent Inland Wetlands Commission Permit #1152-17

July 24, 2017

Page 1

Park and Recreation Director's Report

August 2017

From the July 2017 meeting:

- I circulated the summer concert series survey at the fourth concert and will share those results at the meeting. Thank you to the commissioners who attended and helped.
- I have requested the \$500 sponsorship check for the Kent Pumpkin Run.
- I have confirmed and reminded the lifeguards to check patrons for park passes
- The Inland Wetlands Commission has denied Park and Recreation's application to place processed gravel on the path over the brook at Emery Park. Once we receive the survey map, we can resubmit the application.

From the director:

After-School Program: I have provided the Town Treasurer with a list of the receivable accounts (families who have a balance due) as of June 30, 2017. A majority of these accounts were paid during July. The families who still have a balance due continue to receive invoices and will not be able to participate in the program until their accounts are paid in full. I have posted the program handbook and registration materials on the Park and Recreation website. I will have printed copies available in the office and at Kent Center School and also will email last year's families this information. I plan to be at KCS the first day of the new school year to register youngsters, as well. I will be meeting with the program staff next week to review our policies and procedures.

Seniors: We are scheduled to visit the Florence Griswold Museum this week. No word on future trips while the state budget remains in flux.

Budget: Park and Recreation bottom line of expenditures for 2016-17 exceeded the budget by \$883. Revenue, as I mentioned previously, exceeded the budgeted amount by some \$4,000.

Parks: There was another lightning strike at the park during the August 2, 2017 thunderstorm. This knocked out the GFI plug in the building. It was replaced the following day and I have asked the electrician if we should be taking steps to help prevent future strikes. Several people have commented on how nice Emery Park looks. I have been posting the results of the water tests on the Facebook Page.

Fee Programs: A new session of Tang Soo Do classes began last week. The summer session of Qigong has two more classes and then we will be looking at dates for a fall session.

Regional Recreation Directors: We have scheduled an August 30 meeting to review soccer programs for the fall. Meanwhile, we plan to email each other to have some initial "discussion" about teams.

Camp Kent: Camp has two more weeks. We are wondering where the time went. Club Getaway days are ongoing on Mondays. The campers joined their fellow campers from Sharon, Salisbury and Canaan to visit the Connecticut Science Center August 4. The campers and staff reported having a great time at the science center – the visit included the IMAX Theater. The program is going well

and the daily themes continue to be popular. I will be meeting with the staff early next week to review the summer and plan for the 2018 program.

CRPA Conference: I have received the registration packet for the annual conference.

Looking ahead ...

- The new school year begins August 28.
- I will be out of the office August 21-25.

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J. Bradley
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