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*By Darlene Brady at 9:25 am, Apr 30, 2021*

**TOWN OF KENT**  
**PLANNING AND ZONING COMMISSION**  
**41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757**

The POCD RFP Review Subcommittee held a special meeting on Thursday, April 29, 2021, at 7:00 p.m. via zoom.

**1. CALL TO ORDER**

Mr. Winter called the meeting to order at 7:06 p.m.

**2. ROLL CALL AND APPOINTMENT OF ALTERNATES IF REQUIRED**

Commissioners Present: Matthew Winter, David Birnbaum, Marc Weingarten  
Staff Present: Donna Hayes, Land Use Administrator  
Guests Present: Glenn Chalder of Planimetrics  
Rory Fitzgerald, Francisco Gomes and Ken Livingston of FHI  
John Steinmetz, Kevin Grindle, John Gruszowski and Molly of B&L

**3. NEW BUSINESS:**

**3.A.** Discussion with RFP submitters for the rewrite of the 2012 Plan of Conservation and Development.

As discussed at last weeks meeting, a list of questions was submitted to each of the bidders and answers were returned to the sub-committee for review in time for tonight's meeting.

Representatives from each organization were present to provide further information during a 20-minute timeframe. Additional questions were asked to better understand the specific answers presented to the sub-committee.

At the end of the individual discussion with the bidders, the sub-committee discussed their preference and why. It was decided that a short, special meeting be held on Thursday, May 6<sup>th</sup> at 6:30 pm when the subcommittee will vote on the recommendation that will be presented to the Planning and Zoning Commission at their regular meeting on May 13, 2021.

**4. ADJOURNMENT**

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

*Donna M. Hayes*

Donna M. Hayes, CZEO  
Land Use Administrator

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TOWN OF KENT PLANNING AND ZONING COMMISSION  
SPECIAL MEETING MINUTES FOR APRIL 29, 2021

These are draft minutes. Corrections may be made by the Commission at the subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.