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By Darlene Brady at 8:47 am, Jun 30, 2021

TOWN OF KENT
PLANNING AND ZONING COMMISSION
41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757

SPECIAL MEETING MINUTES

The Town of Kent Planning and Zoning Commission held a special meeting on Tuesday, June 29, 2021 via zoom.

1. CALL TO ORDER

Mr. Winter called the meeting to order at 6:02 p.m.

2. ROLL CALL AND APPOINTMENT OF ALTERNATES IF REQUIRED

Commissioners Present: Matthew Winter, Chairman; Karen Casey, Darrell Cherniske, Alice Hicks, Adam Manes, Marc Weingarten

Guest Present: Glenn Chalder, Planimetrics

Staff Present: Donna M. Hayes, LUA

3. NEW BUSINESS:

3.A. DISCUSSION AND POSSIBLE DECISION:

3.A.1. POCD Rewrite Kickoff Meeting.

Mr. Winter turned the meeting over to Mr. Chalder. He went over the Planning Primer, and it was decided that it should be placed on the Town's website and asked for other recommendations. Ms. Hayes said that she could place it on the official Town of Kent FaceBook page and ask the Town Clerk to send it out via the ConstantContact listing. It was suggested by Mr. Winter that Ms. Hayes include verbiage with regard to the upcoming process and then include the link to the Primer on the Town's website. Mr. Chalder said that he would create that verbiage and work with Ms. Hayes to make it available.

With regard to the survey, suggestions were made to add the following topics:

- Broadband/internet access/cell service/wireless service.
- Andrea Schoeny, a new resident of Kent, asked if question #4 of the survey would be expanded to include the Town Center.
- Mr. Weingarten asked if something could be added regarding payment, either through increase taxes or a one-time payment, to attain making Kent a better place (question #12).
- With regard to question #3, Mr. Winter asked if the last bullet point could be more specific. Mr. Chalder said it could.
- Mr. Winter asked how the survey could be provided to people who do not have internet access. Mr. Chalder replied that the inputting of the data from the hardcopy might pose a problem. Ms. Hayes replied that hard copies should be

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provided at the Senior Center, Library and as part of the Senior Newsletter that the Director of Social Services sends out. Mr. Chalder said that he would work with Ms. Hayes on getting this done.

- With regard to the timeframe, Mr. Manes suggested that most residents are distracted until September and suggested that the survey be sent out at the beginning of September. Mr. Chalder suggested an August to mid-September timeframe and that some PR blurbs could be created to let the people know that a survey will be forthcoming.
- A question was raised with regard to self-identifying. Mr. Chalder said that he does not recommend that and that he does not curtail the number of answers from the same IP address. By allowing multiple answers from the same IP address would allow the possibility of a centralized computer being used to complete the survey. The answers would be reviewed to make sure the survey is not being purposely skewed.
- Mr. Manes asked if there could be a question regarding river access since the river is a dominant area within the Town. Mr. Chalder said that he would add that question.
- Ms. Hayes referred to Mr. Birnbaum's suggestions about the environment/climate change/electric cars and said that she would forward his suggestions to Mr. Chalder after the meeting. Mr. Weingarten said that the ability to provide charging stations for electric cars should be a question on the survey.

Mr. Chalder asked the Commission for their feedback on the 2013 POCD. The following comments were made:

- Mr. Winter said that he would like to convey the fact that while the P&Z Commission created the document, it is truly a document that needs to be facilitated by the entire Town.
- Ms. Hayes asked if there was any way that it could be made shorter. Mr. Chalder said that he does prepare "Briefing Booklets". These booklets are always available and are used for the scaled down version of the POCD. He continued that the subcommittee should try to be as strategic as they can during the process. Mr. Manes asked that it not be so dry.
- Mr. Cherniske asked Mr. Chalder how he will be able to prevent the POCD to be reflective of a specific point in time especially since the world is coming out of a Pandemic which would definitely influence any information that might be included. Mr. Chalder said that was hard to accomplish but that it should be considered as part of the work of the subcommittee.

Mr. Chalder said that the next steps would be to gather information; work with Ms. Hayes on getting the survey together; and, set up a date for the first subcommittee meeting. He told the Commissioners that the next time he will be meeting with the Commission as a whole would be after the first of the year.

Mr. Winter asked that all the subcommittee meetings be scheduled for a consistent day, i.e., the third Thursday of the month. Mr. Chalder said that a Doodle Poll will be created to figure out the first meeting with the subcommittee.

Mr. Winter thanked Mr. Chalder for a very good meeting and said that he was looking forward to the beginning of the process.

ADJOURNMENT

Mr. Manes moved to adjourn at 7:15 p.m.

Respectfully submitted,

Donna M. Hayes

Donna M. Hayes, CZEO
Land Use Administrator

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