

**KENT PARK AND RECREATION COMMISSION
PLAYING FIELD SUBCOMMITTEE
Minutes, Special Meeting Dec. 19, 2019**

Present: Bruce Adams, Jennifer Calhoun, Martin Lindenmayer, director Lesly Ferris

Public and Invited Guests: Rick Osborne

The meeting was called to order at 1:32 p.m.

Review subcommittee's charge: Mr. Adams gave an overview of the history of the playing fields and the work and ongoing maintenance work to improve and maintain the fields. The Town has taken on the mowing of the fields on a voluntary basis. The budget line in the Town budget covers the infield work and needs to be increased in the 2020-21 budget to reflect the cost of the turf management program. Ms. Ferris recommended going forward to include the cost of the application of clay on the fields as needed, noting this cost in prior years was shared by the school and Park and Recreation. The subcommittee members note the Board of Selectmen has given oversight of the playing fields to the Park and Recreation Commission which has created a playing field subcommittee.

RFP for 2020-2021 infield maintenance work: The subcommittee agreed to set January 17, 2020 as the return date for the proposals. Ms. Calhoun made a motion to accept the RFP for Baseball and Softball Infield work as proposed with the addition of January 17, 2020 as the return date (attached). Mr. Adams seconded the motion, and the motion was approved unanimously. Ms. Ferris will check with the private schools and the other recreation departments to ask what company they use for this work and will send out the RFP.

Soil sample/Organic Lawn Care Program proposal: Mr. Adams noted a soil sample has been taken. Mr. Lindenmayer made a motion to accept New England Turf Management's contract in the amount of \$3,850 for the 2020-21 year and to recommend inclusion of this cost in the playing field budget line. Ms. Calhoun seconded the motion, and the motion was approved unanimously.

Water Wheel – maintenance cost: Mr. Osborne noted the water wheel probably hasn't been used in at least three year. It is stored at the Town garage. Mr. Adams said Gary Morin has done a lot of work on the irrigation system. The subcommittee will determine if the pump remains on site and recommends asking Mr. Morin to look at the water line in the spring.

Set next meeting date: The subcommittee agreed to meet Thursday, January 23, 2019 at 1:30 p.m. Mr. Lindenmayer made a motion to adjourn the meeting at 2:07 p.m.

Lesly Ferris
Park and Recreation director

*Rec'd + Filed 12/20/19
@ 10:00 AM
J. Bralley, TC*

DRAFT
Town of Kent
Kent Park and Recreation
Playing Field Subcommittee

REQUEST FOR PROPOSALS

Baseball and Softball Infields

The Town of Kent, Kent Park and Recreation's Playing Field Subcommittee, is accepting bids for work for spring opening of the three baseball/softball fields, located behind Kent Center School, 9 Judd Avenue, Kent, labor and materials as follows:

Repair Field A: 90-foot baseball infield

- Sod cut on infield clay and cut in 1st and 3rd base lines
- Clean up home plate and pitching mound
- Add 20 yards of clay
- Set bases, mound and home plate

Repair Field B: softball infield

- Sod cut on infield clay and cut in 1st and 3rd base lines
- Clean up home plate and pitching mound
- Add 20 yards of clay
- Set bases, mound and home plate

Repair Field C: Little League infield

- Sod cut on infield clay and cut in 1st and 3rd base lines
- Clean up home plate and pitching mound
- Add 20 yards of clay
- Set bases, mound and home plate

Maintenance Cost

- Bi-weekly drag, weed and groom infield
- Cost per visit following the spring open work through mid-October

Bids should be submitted to the subcommittee in writing by January x, 2020 at 4 p.m. by mail to Kent Park and Recreation Playing Field Subcommittee, P.O. Box 678, Kent, CT 06757, via email to parkandrec@townofkentct.org or at the Park and Recreation Office, Kent Town Hall, 41 Kent Green Boulevard, Kent, CT 06757. Questions: call 860-927-1003.

NEW ENGLAND TURF MANAGEMENT

P.O. Box 1593 ♦ Farmington, CT 06034 ♦ 860-819-5062 ♦ jim@newenglandturfmanagement.com **COMMERCIAL PROPERTY SERVICE**

LOCATION Center School

ADDRESS Judd Ave

CITY Kent

STATE CT

ZIP 06757

SALES REP Jim Leszuk

PHONE 860-819-5062

FAX

BILL TO Center School

ADDRESS Judd Ave

CITY Kent

STATE CT

ZIP 06757

CONTACT Bruce Adams

PHONE 860-927-4627

FAX

LAWN CARE		
TREATMENT	DESCRIPTION	COST
1. SPRING	<input type="checkbox"/> PRE-EMERGENT FOR CRABGRASS CONTROL	\$770.00
	<input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/> ORGANIC	
	<input checked="" type="checkbox"/> BALANCED FERTILIZER <input type="checkbox"/>	
2. EARLY SUMMER	<input checked="" type="checkbox"/> BALANCED FERTILIZER <input type="checkbox"/> ORGANIC	\$770.00
	<input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/>	
	<input type="checkbox"/> SURFACE INSECT CONTROL <input type="checkbox"/>	
3. SUMMER	<input type="checkbox"/> BALANCED FERTILIZER <input type="checkbox"/> ORGANIC	
	<input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/>	
	<input type="checkbox"/>	
4. FALL	<input checked="" type="checkbox"/> BALANCED FERTILIZER <input type="checkbox"/> ORGANIC	\$770.00
	<input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/>	
	<input type="checkbox"/>	
5. LATE FALL	<input checked="" type="checkbox"/> BALANCED FERTILIZER <input type="checkbox"/> ORGANIC	\$770.00
	<input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/>	
	<input type="checkbox"/>	
6. SPECIAL APPLICATIONS	<input type="checkbox"/> MERIT GRUB CONTROL <input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
COMMENTS:		
LAWN CARE TOTAL		\$3,080.00
ADDITIONAL SERVICES		
<input type="checkbox"/> SPRING LIME		
<input type="checkbox"/> AERATION		
<input type="checkbox"/> OVER SEEDING		
<input type="checkbox"/> FUNGICIDE		
<input type="checkbox"/> INSECT CONTROL		
<input checked="" type="checkbox"/> FALL LIME		\$770.00
<input type="checkbox"/>		
PLEASE INITIAL NEXT TO ITEM TO INCLUDE SERVICE		
SERVICE TOTAL		\$3,850.00
COMMENTS:		

TREE AND SHRUB CARE		
TREATMENT	DESCRIPTION	COST
1. EARLY SPRING	<input type="checkbox"/> HORTICULTURE OIL <input checked="" type="checkbox"/> IPM	
	<input type="checkbox"/> MERIT INJECTION <input type="checkbox"/>	
	<input type="checkbox"/> SPRING FERTILIZATION	
2. SPRING	<input type="checkbox"/> INSECT CONTROL <input checked="" type="checkbox"/> IPM	
	<input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/>	
	<input type="checkbox"/>	
3. EARLY SUMMER	<input type="checkbox"/> INSECT CONTROL <input checked="" type="checkbox"/> IPM	
	<input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/>	
	<input type="checkbox"/>	
4. SUMMER	<input type="checkbox"/> INSECT CONTROL <input checked="" type="checkbox"/> IPM	
	<input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/>	
	<input type="checkbox"/>	
5. FALL	<input type="checkbox"/> INSECT CONTROL <input type="checkbox"/> IPM	
	<input type="checkbox"/> FALL FERTILIZATION <input type="checkbox"/>	
	<input type="checkbox"/>	
6. SPECIAL APPLICATIONS	<input type="checkbox"/> <input type="checkbox"/> IPM	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
COMMENTS:		
TREE AND SHRUB CARE TOTAL		
SHRUB BED CONTROL		
<input type="checkbox"/> SPRING		
<input type="checkbox"/> LATE SPRING		
<input type="checkbox"/> SUMMER		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
SHRUB BED TOTAL		
COMMENTS:		
TERMS OF AGREEMENT: (CIRCLE ONE) 1 YR. 2 YRS. 3 YRS.		

NEW ENGLAND

DATE 9-19-2019

PROPERTY MANAGER

DATE