

Board of Selectmen
Regular Meeting

February 2, 2016
4:30 P.M. Town Hall

Present: Bruce Adams, Jeff Parkin and Mike VanValkenburg.

Also present: Darlene Brady, Alex Christensen, Debbie Devaux, Lesly Ferris, Donna Hayes, Rick Osborne and Lynn Worthington.

Mr. Adams called the meeting to order at 4:30 p.m.

The Pledge of Allegiance was recited.

Add to agenda/approve agenda:

Mr. Adams made a motion to add the following item;

4c Approval of January 21, 2016 Town meeting minutes

Mr. VanValkenburg seconded the motion and the motion carried.

Approval of Minutes:

Mr. Adams made a motion to amend the minutes of January 5, 2016 as follows:

Also present:

Rocky Epting and not Rocky Epstein

Mr. VanValkenburg seconded the motion and the motion carried.

Mr. Adams made a motion to approve the minutes of the January 5, 2016 regular meeting as amended. Mr. VanValkenburg seconded the motion and the motion was approved unanimously.

Mr. Adams made a motion to approve the minutes of the January 7, 2016 special meeting as submitted. Mr. Parkin seconded the motion and the motion carried.

Mr. VanValkenburg made a motion to approve the minutes of the January 21, 2016 as submitted. Mr. Parkin seconded the motion and the motion carried.

Public Communication

Oral: There was no oral communication.

Written: Mr. Adams stated there are four written correspondences (attached):

- January 2016 letter from Housatonic Youth Service Bureau thanking the Town of Kent for its annual grant.
- January 25, 2016 memo from Lesly Ferris listing the senior activities during the month of January 2016.
- February 1, 2016 staff report from Donna Hayes
- January 29, 2016 e-mail from Matt Starr

Report of the First Selectman:

Mr. Adams reported on the following things he did during the month of January:

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BY *Debbie Devaux*
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- Three pistol permit interviews
- Asked questions for KCS Geography Bee
- CCM Ethics Workshop in Kent
- Meeting in NM for Paramedic program
- Met to thank Senator Blumenthal for his efforts on tribal recognition

Meetings covered by the BOS – group or individual

- BOS – 1/5 Full BOS
- BOS – 1/21 – Town Meeting – Full BOS in attendance
- Chamber – 1/11 – Bruce
- BOF – 1/5 – Bruce and Jeff
- COG – Legislative Breakfast – Didn't get there. Wrecked my car on the way
- COG – Monthly meeting - Bruce

Police Report – Phone at Town Hall is 860-972-3134. Email is residenttrooper@townofkentct.org

- Trooper Fisher continues to do an exemplary job. He is proactive and is really getting to know the town.
- A number of residents and business owners have commented on his demeanor and visibility.
- Even a lawyer commented on what a good fit he is.

Mr. Adams provided copies of the 2015 Grand List.

Report of Selectmen: There were no reports.

Report of Treasurer: The treasurer did not attend the meeting but did provide a list of additions to add to the Approved Vendor List FY 2015-2016.

Mr. Adams made a motion to add the following three providers to the Approved Vendor List FY 2015-2016:

- Central Equipment of CNY, Inc.
- IQS
- TMR Company, LLC

Mr. Parkin seconded the motion and the motion carried.

Tax Refunds:

Mr. VanValkenburg made a motion to approve the following two tax refunds as submitted:

Suzanne Peschel	\$13.72
Bradley Gatto	\$1,471.67

Mr. Parkin seconded the motion and the motion carried.

Employee(s) report(s) on Seminar/workshops:

Mr. Adams stated that CCM held an Ethics, Accountability, and Conflicts of Interest seminar at Kent Town Hall. He stated that there were two presenters. The first presentation was informative, and the second presentation discussed the State Ethics Commission.

Appointments: Mr. Adams made a motion to appoint Jeff Morgan to a three-year term on the Historic District Commission as an alternate that expires January 31, 2019. Mr. Parkin seconded the motion, and the motion carried.

Resolution – Carter Road Bridge:

Mr. Adams made the following motion:

Be it resolved that the Kent Board of Selectmen, meeting on February 2, 2016, hereby authorizes Bruce Adams, as First Selectman of the Town of Kent, to enter into the process of advertising and awarding construction of the replacement of the Carter Road Bridge, State Project No. 67-20, as well as to enter into separate agreements (with the selected contractor) for construction of this project and (with WMC Consulting Engineers) for related construction administration and engineering.

Mr. VanValkenburg seconded the motion and the motion carried.

Rural Broadband & Mobile Enhancement: Technology and Business Model Study:

Mr. Adams stated that the NCCONNect is proposing a fiber network extension over some 21 municipalities in the northwest corner. Connected by this fiber network, small cell antennas mounted to utility poles will provide enhanced mobile coverage across the region. This Study would include an inventory of existing services and user needs, stakeholder engagement, a technology review to determine technologies available to meet goals, and determine the appropriate business model for operation of this network.

Mr. Adams made the following motion:

Resolved, that the Legislative Body of the Town of Kent endorses the proposal for the project entitled "Rural Broadband & Mobile Enhancement: Technology and Business Model Study" under the Regional Performance Incentive Program referenced in Connecticut General Statutes Section 4-124s, (2014 supplement).

Mr. VanValkenburg seconded the motion. Mr. Adams called for a vote: Mr. Adams and Mr. VanValkenburg voted yes and Mr. Parkin abstained. The vote carried.

2016-2017 Operating Budget:

Mr. Adams stated that the budget packets should go out by the end of this week. One meeting needs to be scheduled to meet with department heads and another meeting for grant recipients who receive a \$10,000 grant or more.

Town Hall parking lot – Capital Plan

Mr. Osborne reported that dry well covers in the Town Hall parking lot need to be repaired. There is \$77,000 in the 2017 Capital Plan to repair and repave the Town Hall parking lot. Mr. Osborne asked if the BOS would ask the BOF to approve an appropriation from the capital plan to repay the 2015/2016 operating budget if the expenses were paid this fiscal year from the operating budget.

Mr. Adams made a motion for the BOS to bring to the BOF authorization at a Town Meeting to appropriate the cost of four catch basins for the Town Hall parking lot to go back to the 2015/2016 maintenance line from the Capital Plan, in the amount not to exceed \$5,000. Mr. VanValkenburg seconded the motion and the motion carried.

Proposal to ban seaplanes from Lake Waramaug: Mr. Adams stated that there is a proposed ordinance to prohibit seaplanes from landing on Lake Waramaug. Mr. Parkin said he feels the proposed ordinance is a blanket ordinance. He added that there are options that could be explored to allow seaplanes to land on the lake, such as small towable planes or planes could land at a near by airport to be inspected. Mr. Parkin stated they do not ban boats. Mr. Adams asked Mr. Parkin if he would be the Kent representative to meet and discuss the proposed ordinance with the Lake Waramaug Authority and the selectmen from Washington and Warren. Mr. Parkin agreed.

“Faster Saves Lives” program: Mr. Adams stated that the “Faster Saves Lives” program brochure was presented at the January 5, 2016 BOS meeting. Mr. Parkin made the following motion:

In the interest of school safety the Kent Board of Selectmen request that the Kent Board of Education evaluate the “Faster Saves Lives” program which addresses on-site trauma response at Kent Center School and establishes a program to train volunteers employed at the school to carry firearms for immediate response to a hostile event.

Mr. VanValkenburg seconded the motion. Mr. Adams called for a vote: Mr. VanValkenburg and Mr. Parkin voted yes and Mr. Adams voted no. The motion passed two to one.

Review of Job Descriptions: Mr. Adams compared the current Tax Collector Assistant job description with the proposed job description. Mr. Adams made a motion to remove the following bullet point from the proposed job description:

At successful completion of each certification course there will be a \$1.00 an hour pay increase (Removed in 2014).

Mr. VanValkenburg seconded the motion and the motion carried.

Mr. Adams expressed concern with the addition of the following line:

No less than 10 hours per week

He stated that the current job description states: up to 500 hours per year. The proposed wording change would add 20 hours a year. Mr. Adams requested the approval of the proposed job description be tabled until the next BOS meeting to allow time to confirm the number of hours the position is budgeted for.

Status of F.O.I. Complaint dated June 3, 2015: Mr. Adams read the attached report from Donna Hayes and Joyce Kearns on the Freedom of Information complaint filed by Pamela Dudgeon-Eisenlohr.

Mr. VanValkenburg made a motion to adjourn the meeting at 5:50 p.m. Mr. Parkin seconded the motion and the motion carried.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

AGENDA

BOARD OF SELECTMEN REGULAR MEETING

February 2, 2016
4:30 P.M. TOWN HALL

Regular Monthly Meeting

1. Call to order
2. Pledge of Allegiance
3. Add to agenda/approve agenda
4. Approval of Minutes
 - a January 5, 2016 Regular meeting
 - b January 7, 2016 Special meeting
5. Public Communication
 - a Oral
 - b Written
6. Report of First Selectman
7. Report of Selectmen
8. Report of Treasurer
9. Tax Refunds
10. Employee(s) report(s) on Seminar/workshops
11. New Business
 - a Appointments
Historic District Commission Alternate – Jeff Morgan
 - b Resolution – Carter Road Bridge
 - c Rural Broadband & Mobile Enhancement: Technology and Business Model Study
 - d 2016-2017 Operating Budget
 - e Town Hall parking lot – Capital Plan
12. Old Business
 - a Proposal to ban seaplanes from Lake Waramaug
 - b "Faster Saves Lives" program
 - c Five-Year Capital
 - d Review of Job Descriptions
 - e Status of F.O.I. Complaint dated June 3, 2015
13. Adjourn

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FEB 1
2016 JAN 32 A 8 37

BY
TOWN CLERK



January 2016

Dear Friend of HYSB, *bmca,*

Campaign Cabinet

Nancy Bird
Campaign Chair
Sharon, CT

Linda Sloane
Lakeville, CT

Lisa Carter
Norfolk, CT

Mary Lanier
Lakeville, CT

Richard Lanier
Lakeville, CT

Kathleen Fuhr
Sharon, CT

Terry Dougherty
Canaan, CT

Ashley Marshall
Development Coord.

Nicholas Pohl
Executive Director

It is a new year and a special one for the Housatonic Youth Service Bureau, our **25th anniversary**. I can't think of a better way to start the celebration of our important work than to thank people like you who were central to the success of our 2014-15 Capital Campaign. With the support of so many, we raised almost **\$1,000,000**, far exceeding our original fundraising goal. Thank you from the bottom of my heart.

Your generosity made it possible to meet the critical goals of the campaign, which were set to enhance and expand the important services HYSB provides families and young people in our communities:

A New Building and Community Education Center. HYSB moved into the new space on the grounds of Housatonic Valley Regional High School in May 2015 and has already hosted a number of events and community meetings. Plans are underway to work with others in the community to address the growing concerns about drug use in our area and the need to provide opportunities for youth to feel valued and connected to our community.

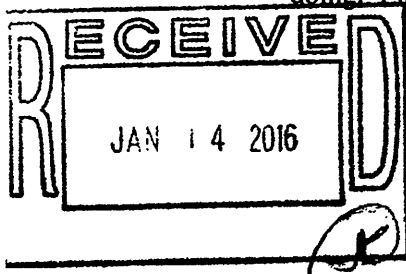
Enrichment Program and Counseling Program Expansion. A second full-time counselor joined our staff in August 2015 to provide enhanced community-based services. The clinician provides individual counseling and case management services for families in the six elementary schools of Region One and has also launched a substance abuse prevention program. Referrals for all ages and from all towns are at record highs. Program expansion is being thoughtfully planned and determined by mission and documented need.

Reserve Fund. The success of the campaign has enabled HYSB to begin planning for an endowment fund, assuring that your investment in HYSB will have an impact on today's and tomorrow's youth.

HYSB provides opportunities for the young people of our community to connect with each other, to practice leadership skills, to develop strategies to overcome challenges, and to find confidential and professional support when needed. Because of your generosity, we can now do this for more children and families than ever before.

The board and staff of HYSB are looking toward the future and are committed to working collaboratively with the many organizations and individuals in our community who help make the hills of Northwest Connecticut a special and healthy place to live, work and raise a family. We are energized by the support that we've received over the past 18 months. Thank you, thank you, thank you!

Please come visit our new home. Please visit our website (www.hysb.org) to follow all that HYSB is doing. Please continue your commitment to our mission.



Sincerely,

Nancy Bird

Nancy Bird
Campaign Cabinet Chair

Kent Park and Recreation

Lesly Ferris, Director

P.O. Box 678

41 Kent Green Boulevard

Kent, CT 06757-0678

Telephone 860-927-1003

Fax 860-927-1313

parkandrec@townofkentCt.org

www.kentCtparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris



Date: Jan. 25, 2016

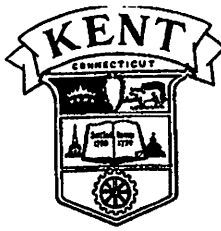
Re: Senior activities

The following activities took place at the Kent Senior Center during January 2016:

6th – New Year's Luncheon; New Milford VNA blood pressure clinic;

20th – Salisbury VNA wellness clinic

Thank you.



TOWN OF KENT LAND USE OFFICE

STAFF REPORT

February 1, 2016

Building Department:

- Permits Issued: 20

Planning & Zoning:

- Permits Issued: 8
- Applications before the Commission:
 - 3 Maple Street LLC: change of use from retail to restaurant (public informational meeting will be held on February 11th at 6:00pm)
 - 575 Skiff Mountain Road: change of use from garage with storage to accessory dwelling unit.

Inland Wetlands:

- Issued:
 - 8 Bluff Road: removal of 4 dying trees, pruning two others, mowing.
- Pending:
 - Jennings Road: timber harvest
 - Route 341 and Jennings Road: timber harvest

UPDATE ON CONTINUING PROJECTS:

- Rewrite of the Regulations:
 - The Commission will discuss a list of sections for review by Attorney Mike Zizka. The next meeting will be a public hearing for acceptance. The date of the meeting will be dependent on the number of sections to be reviewed and the time it takes to do the review.
- Legal Issues:
 - Mauri v Town of Kent ZBA has been postponed until March 30, 2016.
 - Town of Kent v Burt – Attorney Zizka filed the paperwork with the courts asking for an injunction. No other information is available at this time.

- Incentive Housing Zone Subcommittee Study:
 - The Subcommittee met on January 28th and discussed the next steps in the process.

SPECIAL MEETINGS:

- Joyce Kearns and I attended the final determination hearing on the FOI complaint filed by Ms. Pamela Dudgeon-Eisenlohr.
- I met with Attorney Mike Zizka to discuss the Mauri vs Town of Kent ZBA lawsuit.
- I attended the Ethics, Accountability & Conflicts of Interest seminar given by CCM.
- I will be attending the February meeting of CAZEO for a discussion on Reed vs Gilbert, a court case regarding sign regulations and enforcement.



Bruce Adams <firstselectman@townofkentct.org>

Re: Compliance Issue

1 message

Bruce Adams <firstselectman@townofkentct.org>
To: MATHEW STARR <mstarr03@snet.net>

Fri, Jan 29, 2016 at 10:14 AM

I have spoken to Rick on this. A few things to note:

1. The surveillance system overwrites itself weekly so he was unable to go back to check. For example the past week is now in storage, but is being overwritten as I type. If you have a specific date in question between January 22-29 please let me know and we'll store it on a flash drive. If you have photos please send.
2. They were washing trucks inside and some water got out under the garage doors. Hard to stop.
3. A truck came back from a vendor and they needed to check the hose work that was done. The body can't be raised in the garage so it was up outside. It snowed heavily where the truck was, so there was snow melt in the parking lot
4. As to the socks, they have not been removed, but Rick has raised the first one up with a shovel to drain the lot, but the water still goes through the second one and rip rap before getting to the book. I spoke to Donna about it and she is aware and ok.

On Wed, Jan 27, 2016 at 9:22 PM, MATHEW STARR <mstarr03@snet.net> wrote:
Bruce,

I know you, Rick and the highway dept employees are all aware that as per the State Of CT DEEP the Town of Kent is not allowed to wash trucks and equipment outside the highway dept building and have received a NOV and warnings in the past. I would suggest you (or maybe the DEEP enforcement office) review the camera footage for the last couple of day's and determine is violating so appropriate action can be taken. The wetlands protection socks have also been lifted on occasion to drain the water from the parking lot, this is also a violation with the DEEP and the Kent Wetlands permit issued for the site.

Let me know if you need pictures.

Matt

Bruce K. Adams
First Selectman
Town of Kent, CT
860-927-4627

Date: February 3, 2016

To: Bruce Adams, First Selectman

Cc: Nancy Wyrick, Chairman Board of Finance & Clerk Leslie Ferris

Cc: Barbara Herbst, Treasurer

From: Patty Braislin, Assessor

SECTION	NET 2014 AFTER BAA	NET 2015 BEFORE BAA	DIFFERENCE	
Real Estate - 1977 Accounts	554,536,310	555,566,655	1,030,345	
Personal Property - 359 Accts	14,628,871	14,851,224	222,353	
Motor Vehicle - 3165 Accts	25,251,420	25,565,300	313,880	
Exempt - 201 Accts	0	0	0	
FINAL TOTAL	594,416,601	595,983,179	1,566,578	0.26% Percentage Increase

	2013 REAL ESTATE EXEMPT	2014 REAL ESTATE EXEMPT	2015 REAL ESTATE EXEMPT	TAX EXEMPT INCREASE FROM 2013 TO 2015 GRAND LIST
Exempt Real Estate Accounts	124,315,100	125,290,300	125,943,100	1,628,000

2015 GROSS GRAND LIST BY CATEGORY

SECTION	2013 GL GROSS TAXABLE GRAND LIST	2014 GL GROSS TAXABLE GRAND LIST	2015 GL GROSS TAXABLE GRAND LIST	2015 GL % OF TOTAL GROSS	2014 -2015 DIFFERENCE	DIFFERENCE FROM 2013 to 2015
Residential Real Estate	464,991,400	468,671,100	470,599,300	78.79%	1,928,200	5,607,900
Commercial Real Estate	36,656,135	36,633,435	36,261,735	6.07%	-371,700	-394,400
Vacant Land	45,819,200	43,323,200	42,079,900	7.05%	-1,243,300	-3,739,300
Use Assessment	5,006,300	4,491,000	4,607,700	0.77%	116,700	-398,600
Public Utility/Other	2,601,000	2,601,000	2,601,000	0.44%	0	0
Motor Vehicle*	24,909,030	25,306,710	25,735,430	4.31%	428,720	826,400
Personal Property	14,148,324	14,972,119	15,376,396	2.57%	404,277	1,228,072
TOTAL	594,131,389	595,998,564	597,261,461	100.00%	1,262,897	3,130,072
PERCENTAGE INCREASE		0.31%	0.21%			0.53%

* See attached explanation

REPORT ON FREEDOM OF INFORMATION COMPLAINT
FILED BY PAMELA DUDGEON-EISENLOHR

Joyce and I attended the Wednesday, January 13, 2016 disposition meeting in Hartford regarding the alleged violations of the FOIA by:

- Improperly adding an item to the IWC agenda for their March 23, 2015, meeting
- Failing to adequately describe the reason for convening in executive session at the March 23, 2015 meeting of the IWC; and
- Meeting in executive session for an improper purpose.

It was found that:

- The addition of executive session was added to the IWC agenda properly.
- The purpose of the executive session and the subsequent discussion was permissible.

It was also found that:

- The discussion on who would represent the IWC Commission on the interview subcommittee should not have been discussed during the Executive Session.

It is ordered by the Commission that:


- Henceforth, the respondents shall comply with the requirements of FOI in that regard.

Neither Joyce nor I could remember my saying that a discussion was held during the executive session regarding who would serve on the interview subcommittee, but the hearing officer did read an excerpt from the hearing transcript stating that. We never saw the transcript to see if that comment was taken out of context. The hearing officer did say that 99% of what we did was in accordance with FOI and that this one discussion was "miniscule but very important to the complainant".

With regard to the letter that was submitted by Marge Smith and me, the Commission did not say anything about the letter and voted unanimously to accept the hearing officer's recommendation.

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BY 
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