

Board of Selectmen
Regular Meeting

October 6, 2015
4:30 P.M. Town Hall

Present: Bruce Adams, Susi Williams and Mike VanValkenburg.

Also present: Darlene Brady, Paul Elconin, Donna Hayes, Barbara Herbst, Dan McGuinness, Rick Osborne, Jeff Parkin, Sam Rathbun, Katherine Rawson and Lynn Worthington.

Mr. Adams called the meeting to order at 4:30 p.m.

The Pledge of Allegiance was recited.

Mr. Adams made a motion to approve the agenda, as submitted. Mrs. Williams seconded the motion and the motion carried.

Approval of Minutes:

Mr. Adams made a motion to approve the minutes of the September 1, 2015 regular meeting, as submitted. Mr. VanValkenburg seconded the motion and the motion carried.

Public Communication:

Oral: None.

Written: Mr. Adams stated there are two written correspondences:

- October 2, 2015 memo from Lesly Ferris listing the Senior Activities during the month of August.
- September 28, 2015 e-mail from Donna Hayes regarding the third version of the Demolition Delay Ordinance.

Report of First Selectman:

Mr. Adams reported on the following things he did during the month of September:

- Attended Informal Club luncheon
- Met to discuss future of paramedic program
- Senior lunch restart
- Volunteered at Household Hazardous Waste Day in New Milford
- Attended Kent Land Trust Cocktail party

Meetings covered by the BOS – Group or individual

- COG – 9/10/15 – Bruce
- BOS – 9/1/15 – Full BOS
- Chamber – 9/14/15 – Bruce
- BOF – 9/15/15 – Bruce
- Streetscape – 9/12/15 – Bruce
- HRRRA – 9/24/15 - Bruce

Police Report:

Phone at Town Hall is 860-927-3134.

E-mail is residenttrooper@townofkentct.org.

Trooper Fisher continues to do an exemplary job. He is proactive and really getting to know the town.

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KENT TOWN CLERK

2015 OCT 13 A 10:45

BY *Darlene Brady*
TOWN CLERK

A number of residents and business owners have commented on his demeanor and visibility. Andrew has been working with a number of people to make the Pumpkin Run safer.

Report of Selectmen:

Mrs. Williams had nothing to report.

Mr. VanValkenburg had nothing to report.

Report of Treasurer:

Mrs. Herbst provided an Addition to Approved Vendor List FY 2015-2016. Mr. Adams made a motion to add the following four vendors to the Approved Vendor List FY 2015-2016:

- Memphis Net and Twine
- Hydro Technologies
- Robert L. Hock Land Surveyor
- E.F. & G. Fences

Mr. VanValkenburg seconded the motion and the motion carried.

Mrs. Herbst provided the Actual vs. Budget July through September 2015.

Tax Refunds:

Mr. Adams made a motion to approve the following tax refunds, as submitted:

- | | |
|------------------------|----------|
| • VW Credit Leasing | \$ 14.61 |
| • Nathan Totten | \$ 34.27 |
| • Seth Lieber | \$ 96.39 |
| • David Studer | \$ 6.19 |
| • David Bouley | \$144.99 |
| • David Macomber | \$ 21.33 |
| • Ashley Dubray | \$ 27.79 |
| • BL Gleason & Sons | \$ 7.99 |
| • JP Morgan Chase Bank | \$170.97 |
| • Lisa Seybold Wilson | \$ 11.28 |
| • Jonathan Draper | \$ 18.31 |
| • Jonathan Draper | \$ 61.12 |

Mr. VanValkenburg seconded the motion and the motion carried.

Employee(s) report(s) on Seminar/workshops:

Mr. Adams stated there were three employees who attended a seminar/workshop and provided written reports (attached).

- | | |
|-----------------|--|
| • Leah Pullaro | Elder Law Boot Camp for Social Workers |
| • Lesly Ferris | Mid-Western CT Rural HUB meeting |
| • Darlene Brady | CTCA |

Western New England Greenway:

Mr. Adams read portions of the attached letter from the State of Connecticut in which the CTDOT requested the Town of Kent's permission for USBR 7, the Western New England Greenway, to pass through Kent.

Mr. Adams made a motion confirming that the municipality has reviewed and approved the routing and designation of a U.S. Bike Route through the Town of Kent. The municipality also approves of the CTDOT seeking official designation for the U.S. Bike Route by AASHTO. Mrs. Williams seconded the motion and the motion carried.

2016 BOS Regular meeting schedule:

Mr. Adams made a motion to approve the BOS 2016 Regular Meeting schedule, as submitted. Mrs. Williams seconded the motion and the motion carried.

Set date for Town Meeting: purchase of 0 Railroad Street (Map 19, Block 42, Lot 14):

Mrs. Williams made the following motion:

"Resolved that the First Selectman is hereby authorized to execute on behalf of the Town of Kent a Contract of Sale for the purchase of 0.448 acre +/- of vacant land known as 0 Railroad Street (Map 19, Block 42, Lot 14) from William J. Manasse subject to standard and customary conditions and contingencies AND the following special contingencies:

- That the Town secure from the State of Connecticut a grant of funds required to make the purchase;
- That the Legislative Body (Town Meeting) approve and authorize the purchase;
- That all other required governmental agency approvals be secured; and
- That if all such contingencies are not satisfied by January 4, 2016 the transaction shall be voidable without legal consequence.

Further, Resolved that a copy of the Contract of Sale shall be on file in the Town Clerk's and Selectman's offices, respectively, for review and consideration."

Mr. VanValkenburg seconded the motion and the motion carried.

Mr. Adams made the following motion:

"Resolved to duly warn a Town Meeting to be held on Thursday, October 15, 2015 at Kent Town Hall, 41 Kent Green Blvd., Kent, CT at 7:00 p.m. and to submit the following question concerning the purchase of 0 Railroad Street (Map 19, Block 42, Lot 14) comprised of 0.448 acre +/- for its consideration, discussion, deliberation and vote:

"Shall the Town of Kent purchase from William J. Manasse a parcel of land known as 0 Railroad Street (Map 19, Block 42, Lot 14) and comprised of 0.448 acre +/- for development and municipal use as a visitor center and

restroom area for the sum of \$190,000.00 plus associated closing costs to be paid with grant proceeds from the Connecticut Department of Economic and Community Development (DECD) or such other state agency from which the required funds become available?' "

Mr. VanValkenburg seconded the motion and the motion carried.

Appointment:

Mr. Adams made a motion to approve the following appointments:

Jesse Klingebiel Housatonic River Comm. 3-year term to expire on 10/31/18

Tim Good NW Regional Tourism Dist. 3-year term to expire on 10/31/18

Anne McAdndrew P&Z alternate existing term to expire on 11/30/15

Mr. VanValkenburg seconded the motion and the motion carried.

Mr. Adams made a motion to accepted with regret and thanks Elaine LaBella's resignation as an alternate on the Housatonic River Commission. Mrs. Williams seconded the motion and the motion carried.

Municipal Grant for the Control of Aquatic Species: North Spectacle Pond:

Catherine Rawson, Executive Director of Weantinoge Heritage Land Trust, Inc., and Paul Elconin, also of the Weantinoge Heritage Land Trust, Inc., came before the Board of Selectmen to ask if the Town of Kent would apply for a Municipal Grant for the Control of Aquatic Species: North Spectacle Pond. Ms. Rawson outlined the following:

- No cost to the Town of Kent
- One to one grant – Weantinoge Heritage Land Trust will fund the match
- Weantinoge Heritage Land Trust will write the grant and keep all records

The Board of Selectmen agreed to review the completed grant request at the November BOS meeting to confirm all the criteria is met.

Continued discussion for use of \$500,000 STEAP Grant:

Mr. Adams stated nothing more to add.

Review of Job Descriptions:

Mr. Adams stated that the BOS was provided copies of three job descriptions (listed below) that had been reviewed and submitted to the BOS for approval. Mr. Adams made a motion to adopt the following job descriptions, as amended and submitted by the department heads:


- Land Use Administrator
- Land Use Clerk
- ZBA Clerk

Mrs. William seconded the motion and the motion carried.

Status of F.O.I. Complaint dated June 3, 2015

Mr. Adams stated that the F.O.I. Hearing Officer has not issued a report to date.

Mr. Adams made a motion to adjourn the meeting at 5:54 p.m. Mr. VanValkenburg seconded the motion and the motion carried.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

AGENDA

BOARD OF SELECTMEN REGULAR MEETING

October 6, 2015
4:30 P.M. TOWN HALL

Regular Monthly Meeting

1. Call to order
2. Pledge of Allegiance
3. Add to agenda/approve agenda
4. Approval of Minutes
 - a September 1, 2015 Regular meeting
5. Public Communication
 - a Oral
 - b Written
6. Report of First Selectman
7. Report of Selectmen
8. Report of Treasurer
9. Tax Refunds
10. Employee(s) report(s) on Seminar/workshops
11. New Business
 - a Western New England Greenway
 - b 2016 BOS Regular meeting schedule
 - c Set date for Town Meeting: purchase of 0 Railroad Street (Map 19, Block 42, Lot 14)
 - d Appointment
P&Z Alt. = Anne McAndrew
 - e Municipal Grant for the Control of Aquatic Species: North Spectacle Pond." Municipal Grant for the Control of Aquatic Species: North Spectacle Pond."
12. Old Business
 - a Continued discussion for use of \$500,000 STEAP Grant
 - b Review of Job Descriptions
 - c Status of F.O.I. Complaint dated June 3, 2015
13. Adjourn

RECEIVED FOR RECORD
KENT TOWN CLERK

2015 OCT -2 A 11: 06

BY *[Signature]*
TOWN CLERK #772

Kent Park and Recreation

Lesly Ferris, Director

P.O. Box 678

41 Kent Green Boulevard

Kent, CT 06757-0678

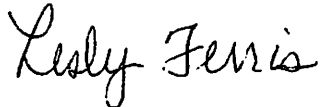
Telephone 860-927-1003

Fax 860-927-1313

parkandrec@townofkentct.org

www.kentctparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris 

Date: Oct. 2, 2015

Re: Senior Activities

The following events took place at the Kent Senior Center during September 2015:

2 – monthly VNA Blood Pressure Clinic

11, 18, 25 – Friday Senior Lunch

16 – monthly Salisbury VNA Wellness Clinic

18, 25 – Flex Appeal exercise program

In addition, the annual planting at the Memory Garden was held Sept. 25 at Kent Common Park.

Thank you.



Demolition Delay Ordinance

Donna Hayes <landuseadmin@townofkentct.org>

Mon, Sep 28, 2015 at 9:03 AM

To: Bruce Adams <firstselectman@townofkentct.org>, Mike VanValkenburg <michaelvanv@juno.com>, Susi Williams <mcwilliams@snet.net>

Cc: Joyce Kearns <adminassist@townofkentct.org>, Michael Everett <Everettct@gmail.com>

Good morning,

Attached is the 3rd version of the Demolition Delay Ordinance. I was asked by Michael Everett to forward it to you so that you could obtain a legal opinion regarding the penalty clause at the end of the Ordinance. The group is also asking for a legal opinion on the entire Ordinance.

If you have any questions, please feel free to get in touch.

Thanks,

Donna M. Hayes, CZEO

Land Use Administrator

Town of Kent

Land Use Office

41 Kent Green Boulevard

P.O. Box 678

Kent, CT 06757

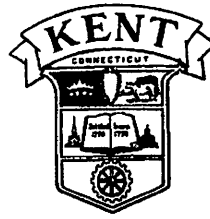
(860) 927-4625



DEMOLITION DELAY ORDINANCE 2015 (ME3).doc

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DEMOLITION DELAY



ORDINANCE

ABSTRACT

The purpose and procedures of this Ordinance are to aid in the retention of historic buildings and structures in Kent. First it recognizes listed buildings usually 100 years old or older which are the remaining legacy of how Kent was developed during its early evolution and/or are examples of significant architecture, hold important associational values or are the remnants of old ways of life.

STRUCTURE: Any physical feature in the landscape in Kent including buildings (houses, accessory buildings, barns, etc.), archeological industrial remains of old roads, cellar holes and other remnants of past use, rights of way (abandoned or in use), stonewalls, etc.

The procedures include; first, recognition of structures where demolition or major modification is considered; second, establishment of a delay period to allow alternate retention or other solutions to be explored before a permit to demolish or modify is granted; and third, to identify a penalty for premature demolition or major modification undertaken outside of this Ordinance.

I. PURPOSE OF ORDINANCE

This Demolition Delay Ordinance is duly enacted by the Town of Kent (the Town), in order to aid the Town in its established policies based upon the Town Plan of Conservation and Development; including the following:

- A. To encourage the preservation, documentation and protection of historically sensitive buildings, structures or parts thereof (Structures) that exhibit distinctive features of the architectural, archeological, cultural, economic, political or social history of the Town;
- B. To limit the detrimental effect on community character and heritage that may result from the demolition of such Structures;
- C. By means of a legally noticed delay period prior to the issuance of a demolition permit, Town residents are alerted to the anticipated demolition of historically sensitive structures, and the owner(s) of such structures are encouraged to consider preservation, documentation, restoration, rehabilitation, relocation or resale as alternatives to demolition; and
- D. To aid in the identification of any building, structure or part thereof which has been determined by the Kent Historical Society and/or Kent Land Trust and/or Kent Historic District Commission and their consultants to be significant to the community based on one or more of the following criteria:
 - 1. The Structure is listed on the State Register of Historic Places or National Register of Historic Places and those structures listed on the Historic Structures Inventory List of 2015, as amended or updated and endorsed by the Planning and Zoning Commission and which is kept in the Land Use Office of the Town of Kent or is partially or completely within the boundaries of a district so listed; or
 - 2. The Structure has been determined by the State Historic Preservation Office and/or the National Park Service to be eligible for listing on the State Register of Historic Places or National Register of Historic Places; or
 - 3. The Structure and/or buildable area contains Historic Preservation Easements recorded by deed with the Town of Kent.

4. The structure is within an area identified in the Town Character Study of Listed Areas (2013 or as amended) which is kept in the Land Use Office of the Town of Kent.
- E. **STRUCTURE:** Any physical feature in the landscape in Kent including buildings (houses, accessory buildings, barns, etc.), archeological industrial remains of old roads, cellar holes and other remnants of past use, rights of way (abandoned or in use), stone walls, etc.
- F. **HISTORICALLY SENSITIVE STRUCTURE (Structure):** Any building, structure or part thereof which has been determined by the Committee and their consultants to meet criteria for listing on the State Register of Historic Places (SRHP) or National Register of Historic Places (NRHP), as defined:

“The quality of significance in American history, architecture, archaeology, engineering and culture is present in districts, sites, buildings, structures and objects that possess integrity of location, design, setting, materials, workmanship, and association, and:

 - a. That are associated with events that have made a significant contribution to the broad patterns of our history; or
 - b. That are associated with the lives of persons significant in our past; or
 - c. That embody the distinctive characteristics of a type, period or method of construction, or that represent the work of a master or that possess high artistic value or that represent a significant and distinguishable entity whose components may lack individual distinction; or
 - d. That have yielded or may be likely to yield information important in prehistory or history.”

a. (Jan Townsend, John H. Sprinkle, Jr., and John Knoerly, 1993. *Guidelines for Evaluating and Registering Historical Archaeological Sites and Districts*. National Park Service, National Register Bulletin 36, Washington, D.C.).
- G. **DEMOLITION:** The intentional act of substantially pulling down, destroying, dismantling, defacing, removing or razing a building, structure, or part thereof, or commencing the work of a total, substantial or partial destruction.

II. PROCEDURE

Under this Ordinance (the Demolition Delay Ordinance), the Town shall impose a waiting period of not more than one hundred and eighty (180) days authorized by Connecticut General Statute 29-406 before granting a permit for the demolition of any building or structure that is designated as a Historically Significant Structure (Structure). This waiting period does not apply when the demolition permit is required for the removal of a structure acquired by the Department of Transportation for a transportation project.

From the effective date of this Ordinance, the Building Official shall not issue any demolition permit for any building, structure or part thereof except under the provisions outlined herein.

- A. No person, firm, corporation or other entity shall demolish any building, structure, or part thereof without first obtaining a permit from the Building Department. No such permit shall be issued until the applicant:
 1. complies with the provisions of General Statutes Section 29-406;
 2. complies with the provisions of Section II of this Ordinance if the building, structure, or part thereof to be demolished has a ground floor three hundred (300) plus or minus square feet in size or larger and is more than one hundred (100) years old or represents recognized historical, architectural or associational influence.

- B. Upon receipt of an application for demolition by the Building Official that meets the criteria of Section II A, the 180 day waiting period (per CGS 29-406) shall begin. The application shall be emailed by the Building Official on the same day to the Kent Historical Society, Kent Land Trust and Kent Historic District Commission.
- C. In addition to the applicant complying with the provisions of Section A above and prior to the issuance of a demolition permit, the Building Official or his designee, shall:
 - 1. publish a legal notice of the demolition permit application in a newspaper having substantial circulation in the municipality. The notice shall be published not less than fifteen (15) days following the filing of the demolition permit application. Such notice shall state the following: that an application has been filed for a demolition permit; the date of the filing of such application; the location of the property; the name of the owner of the property; and that unless written objection, stating the nature of the objection, is filed with the Building Official within fifteen (15) days of the first publication of the notice, the permit may be issued after the expiration of such fifteen (15) day period.
 - 2. within fifteen (15) days of receipt of an application for a demolition permit, give written notice of the pendency of such application by firstclass mail, postage prepaid, to the Kent Historical Society, the Kent Land Trust and the Kent Historic District Commission. The Building Official shall also give written notice in the same manner to such other persons or organizations which file a written request with the Building Official, on a form prescribed by him, to be notified of the pendency of demolition permit applications. All such written requests to be notified of demolition permit applications shall be effective for a period of one (1) year, at which time such requests may be extended for an additional oneyear period by renewal in writing by the person or organization concerned.
- D. In the event that the Building Official is uncertain as to the age of the building for which a Demolition Permit is sought hereunder, he shall, for the purposes of this ordinance, treat the building as if it is more than one hundred (100) years old.
- E. With respect to any application to demolish any building, structure, or part thereof covered under Section II.A.2 above, if a written objection stating the nature of the objection to the issuance of the demolition permit is filed with the Building Official by any individual, firm, corporation, organization or other entity within fifteen (15) days following the first publication of the legal notice as required under Section C above, the Building Official shall delay issuance of the permit for a period not to exceed one hundred eighty (180) days from the receipt of the application.
- F. To be effective, such written objection shall be filed by or shall be supported and endorsed by the Kent Historical Society, Kent Land Trust or the Kent Historic District Commission and shall state that the subject building has historical or architectural merit or significance and that good faith efforts will be taken to preserve the building. The party objecting to the issuance of a demolition permit shall, by certified return receipt, mail or deliver a copy of its written objection to the applicant for demolition permit and to the owners of the property for which the demolition permit is sought. Executive directions of said agencies can act on behalf of agency or society.
- G. If no objection to the demolition of the subject building, structure, or part thereof is filed within fifteen (15) days of said first publication, the Building Official may issue the permit forthwith.
- H. The Kent Historical Society and/or the Kent Land Trust and/or the Kent Historic District Commission shall have access from the applicant and their consultants to conduct documentary studies.
- I. The Kent Historical Society and/or the Kent Land Trust and/or the Kent Historic District Commission and their consultants shall have a maximum of 21 calendar days to document whether historic sensitivity exists. After this 21-day period, or sooner if possible, if no historic sensitivity exists, the Kent Historical Society and/or the Kent Land Trust and/or the

Kent Historic District Commission will mail or email this determination to the Building Official and the application will be processed with no further delay.

- J. If historic sensitivity is documented, a written report documenting determination of historic sensitivity shall be mailed or e-mailed by the Kent Historical Society and/or Kent Land Trust and/or the Kent Historic District Commission to the Building Official. The applicant shall simultaneously deliver a notice of demolition to abutting property owners stating the intent of demolition.
- K. If historic sensitivity is documented, the Kent Historical Society and/or Kent Land Trust and/or the Kent Historic District Commission shall negotiate with the owner(s) during the remainder of the 180 days to achieve the purpose of the Ordinance as described in Section I, Subsection D.
- L. Whenever a Structure is deemed to possess historic sensitivity or significance, the Kent Historical Society and/or Kent Land Trust and/or the Kent Historic District Commission may contact the Connecticut Trust for Historic Preservation and other pertinent groups for assistance in negotiating its preservation.
- M. The owner(s) of a historically sensitive Structure may consider alternatives to demolition (e.g., preservation, documentation, restoration, rehabilitation, relocation or resale).
- N. Mitigation of demolition or signification modification impact shall include detailed recording of historic features. Specification of recording to be determined by the Planning & Zoning Commission using Historic America Building Survey procedures as a guide.

III. EXCEPTIONS

- A. This Ordinance shall not apply to applications for demolition due to:
 - 1. Applications for demolition due to a threat to public health;
 - 2. Emergency demolition orders issued by the Building Official due to a threat to public safety; or
 - 3. Demolition required for the removal of a structure acquired by the Department of Transportation for a transportation project.Pursuant to paragraph A(1) and A(2) above, the Building Official shall submit a written report to the Kent Historical Society and/or Kent Land Trust and/or the Kent Historic District Commission detailing the condition of the building, structure or part thereof and the basis for the official's determination.
- B. This Ordinance shall not be constructed to prevent the ordinary maintenance or repair of any exterior architectural features; not shall it prevent the erections, alteration or removal of any such feature which the Building Official certifies to be required for public safety because of a condition which is unsafe or dangerous due to deterioration.

IV. DEFINITIONS

The following terms are defined solely for their use within the language of this ordinance:

- A. **APPLICANT:** Any person or entity who files an application with the Town for a demolition permit. If the applicant for a Demolition Permit is NOT the owner(s) of record of the premises upon which the building or structure is situated, the owner(s') consent or endorsement of the proposed application must be provided on the Demolition Permit application.
- B. **APPLICATION:** A written request of the Town, in a format as prescribed by the Town, to issue a permit for the demolition of a building, structure or part thereof.
- C. **BUILDING OFFICIAL:** A person hired or appointed by the Town to serve as Building Inspector or otherwise duly authorized to issue Demolition Permits.

- D. **CONSULTANT:** A qualified historian, archaeologist or architectural historian meeting professional standards of education and experience as defined and/or listed by the State Historic Preservation Office (SHPO), the Connecticut Trust for Historic Preservation and the National Park Service (NPS) (<http://www.nps.gov/history/local-law/gis/html/quals.html>).
- E. **DELAY PERIOD:** A waiting period of up to 180 days, imposed by the Town, and in compliance with the provisions of Connecticut General Statute 29-406.
- F. **DEMOLITION:** The intentional act of substantially pulling down, destroying, dismantling, defacing, removing or razing a building, structure, or part thereof, or commencing the work of a total, substantial or partial destruction.
- G. **DEMOLITION PERMIT:** The permit issued by the Town Building Inspector authorizing demolition of an existing building, structure or part thereof.
- H. **HISTORICALLY SENSITIVE STRUCTURE (Structure):** Any building, structure or part thereof which has been determined by the Committee and their consultants to meet criteria for listing on the State Register of Historic Places (SRHP) or National Register of Historic Places (NRHP), as defined:

“The quality of significance in American history, architecture, archaeology, engineering and culture is present in districts, sites, buildings, structures and objects that possess integrity of location, design, setting, materials, workmanship, and association, and:

- 1. That are associated with events that have made a significant contribution to the broad patterns of our history; or
- 2. That are associated with the lives of persons significant in our past; or
- 3. That embody the distinctive characteristics of a type, period or method of construction, or that represent the work of a master or that possess high artistic value or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- 4. That have yielded or may be likely to yield information important in prehistory or history.”

(Jan Townsend, John H. Sprinkle, Jr., and John Knoerly, 1993. *Guidelines for Evaluating and Registering Historical Archaeological Sites and Districts*. National Park Service, National Register Bulletin 36, Washington, D.C.).

- I. **STRUCTURE:** Any physical feature in the landscape in Kent including buildings (houses, accessory buildings, barns, etc.), archeological industrial remains of old roads, cellar holes and other remnants of past use, rights of way (abandoned or in use), stonewalls, etc.

V. VIOLATIONS

The Town intends to exercise its rights of redress fully under the state statute in any instance of unauthorized demolition, include demolition by neglect. The penalty for an unauthorized demolition shall be equivalent to 10 % of the assessed value of the structure, compound and landscape so affected.

A. PROCEDURE:

- 1. Demonstrate detrimental action.
- 2. Assess value of unauthorized demolition or modification (including partial demolition).
- 3. Determine penalty with explanation.
- 4. Determine acceptable action to redress unauthorized act and/or alternate remediation (i.e., stabilization or supervised rebuilding, relocation or storage).

QUESTION: Can the above be sustained by State enabling?

VI. SEVERABILITY

In case any section, paragraph or part of this Ordinance shall for any reason be declared invalid or unconstitutional by any court, every other section, paragraph and part shall remain in full force and effect.

Effective: _____

	<u>Vendor Name</u>	<u>Vendor Type</u>	<u>Department</u>	<u>Invoice Date</u>	<u>Dept Approval</u>	<u>Invoice Amount</u>
1	Memphis Net and Twine	supplier	P/R	09/02/2015	9/2/2015	143.59
2	Hydro Technologies	service provider	Tnsf Sta	9/14/2015	9/17/2015	245.00
3	Robert L. Hock Land Surveyo	service provider	P/R	9/10/2015	9/11/2015	100.00
4	E.F & G. Fence	service provider	Cemetery	10/1/2015	10/1/2015	\$2,345.30
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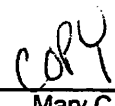
The vendors and invoices listed above have been reviewed and approved by a majority of the Board of Selectmen. Pursuant to said approval they have been added to the existing **Approved Vendor Listing** for FY

Approved at the special Selectmen's meeting held on:

10/6/2015


Bruce K. Adams
First Selectman


Michael VanAlkenburg
Selectman


Mary C. Williams
Selectman

- 1 Reactivate Vendor - P/R: soccer nets
- 2 Transfer Station: Storm Water Analysis: Chemical Analysis, Reporting on DEEP Forms
- 3 Field staking and marking U-10 soccer fields
- 4 Furnish and install 60' of 4' galvanized chainlink fence (12'6" wide) w/ double swing gate

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TOWN OF KENT

Actual vs. Budget

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
Total Income	7,176,312.21	12,599,501.00	-5,423,188.79	56.96%
010-000 · BOARD OF SELECTMEN				
Compensation				
010-101 · Salary - 3 Selectmen	18,871.28	75,485.00	-56,613.72	25.0%
010-102 · Administrative Assistant	9,295.26	50,536.00	-41,240.74	18.39%
010-996 · Health	3,564.19	20,568.00	-17,003.81	17.33%
010-997 · Pension	0.00	1,859.00	-1,859.00	0.0%
010-998 · Social Security	2,153.81	9,656.00	-7,502.19	22.31%
Total Compensation	33,884.54	158,104.00	-124,219.46	21.43%
Department Operations				
010-201 · Supplies	125.90	600.00	-474.10	20.98%
010-202 · Postage	294.00	315.00	-21.00	93.33%
010-203 · Notices	141.52	1,000.00	-858.48	14.15%
010-204 · Mileage	0.00	1,000.00	-1,000.00	0.0%
010-401 · Discretionary Expenditures	0.00	500.00	-500.00	0.0%
010-405 · Newsletter	0.00	360.00	-360.00	0.0%
010-501 · Telephone	380.29	1,800.00	-1,419.71	21.13%
Total Department Operations	941.71	5,575.00	-4,633.29	16.89%
Professional Development				
010-451 · Conferences	60.00	200.00	-140.00	30.0%
Total Professional Development	60.00	200.00	-140.00	30.0%
Total 010-000 · BOARD OF SELECTMEN	34,886.25	163,879.00	-128,992.75	21.29%
012-000 · PROBATE				
012-511 · Litchfield Probate Court	2,265.44	4,531.00	-2,265.56	50.0%
Total 012-000 · PROBATE	2,265.44	4,531.00	-2,265.56	50.0%
013-000 · REGISTRAR OF VOTERS				
Compensation				
013-101 · Registrars & Deputies	1,473.31	13,950.00	-12,476.69	10.56%
013-102 · Workers	0.00	3,515.00	-3,515.00	0.0%
013-998 · Social Security	112.69	1,336.00	-1,223.31	8.44%
Total Compensation	1,586.00	18,801.00	-17,215.00	8.44%
Department Operations				
013-201 · Supplies	600.00	4,000.00	-3,400.00	15.0%
013-202 · Postage	50.00	400.00	-350.00	12.5%
013-203 · Notices	0.00	65.00	-65.00	0.0%
013-204 · Mileage	162.15	300.00	-137.85	54.05%
013-404 · Election Refreshments	0.00	50.00	-50.00	0.0%
013-501 · Telephone	85.74	850.00	-764.26	10.09%
Total Department Operations	897.89	5,665.00	-4,767.11	15.85%
Professional Development				
013-450 · Dues	130.00	120.00	10.00	108.33%
013-451 · Conferences	740.00	960.00	-220.00	77.08%
013-452 · Training	351.44	150.00	201.44	234.29%
Total Professional Development	1,221.44	1,230.00	-8.56	99.3%
Total 013-000 · REGISTRAR OF VOTERS	3,705.33	25,696.00	-21,990.67	14.42%
014-000 · BOARD OF FINANCE				
Compensation				

TOWN OF KENT

Actual vs. Budget

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
014-102 · Clerk	206.24	2,175.00	-1,968.76	9.48%
014-998 · Social Security	8.76	166.00	-157.24	5.28%
Total Compensation	215.00	2,341.00	-2,126.00	9.18%
Department Operations				
014-201 · Supplies	0.00	50.00	-50.00	0.0%
014-202 · Postage	0.00	15.00	-15.00	0.0%
014-203 · Notices	0.00	100.00	-100.00	0.0%
050-000 · Auditors	25,000.00	28,000.00	-3,000.00	89.29%
Total Department Operations	25,000.00	28,165.00	-3,165.00	88.76%
Total 014-000 · BOARD OF FINANCE	25,215.00	30,506.00	-5,291.00	82.66%
015-000 · TREASURER				
Compensation				
015-101 · Salary	6,531.72	26,127.00	-19,595.28	25.0%
015-102 · Treasurer Clerk	2,122.91	8,681.00	-6,558.09	24.46%
015-998 · Social Security	662.09	2,663.00	-2,000.91	24.86%
Total Compensation	9,316.72	37,471.00	-28,154.28	24.86%
Department Operations				
015-201 · Supplies	234.70	1,200.00	-965.30	19.56%
015-202 · Postage	0.00	800.00	-800.00	0.0%
015-204 · Mileage	0.00	130.00	-130.00	0.0%
015-205 · Bank Fees	18.05			
015-301 · Computer Services	0.00	1,200.00	-1,200.00	0.0%
015-452 · Professional Devel./CPA	225.00	500.00	-275.00	45.0%
015-501 · Telephone	95.12	400.00	-304.88	23.78%
Total Department Operations	572.87	4,230.00	-3,657.13	13.54%
Total 015-000 · TREASURER	9,889.59	41,701.00	-31,811.41	23.72%
016-000 · TAX ASSESSOR				
Compensation				
016-101 · Salary - Assessor	8,562.24	34,249.00	-25,686.76	25.0%
016-102 · Assessor Office Support	2,256.24	18,810.00	-16,553.76	12.0%
016-104 · Assistant Assessor	1,924.20	9,553.00	-7,628.80	20.14%
016-998 · Social Security	974.81	4,790.00	-3,815.19	20.35%
Total Compensation	13,717.49	67,402.00	-53,684.51	20.35%
Department Operations				
016-201 · Supplies	171.81	1,000.00	-828.19	17.18%
016-202 · Postage	0.00	800.00	-800.00	0.0%
016-203 · Notices	0.00	100.00	-100.00	0.0%
016-204 · Mileage	74.64	600.00	-525.36	12.44%
016-302 · Data Processing	7,450.00	11,850.00	-4,400.00	62.87%
016-423 · Tax Mapping	0.00	4,500.00	-4,500.00	0.0%
016-501 · Telephone	132.47	600.00	-467.53	22.08%
Total Department Operations	7,828.92	19,450.00	-11,621.08	40.25%
Professional Development				
016-450 · Dues	0.00	60.00	-60.00	0.0%
016-451 · Conferences	25.00	550.00	-525.00	4.55%
Total Professional Development	25.00	610.00	-585.00	4.1%
Total 016-000 · TAX ASSESSOR	21,571.41	87,462.00	-65,890.59	24.66%

TOWN OF KENT Actual vs. Budget

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
017-000 · TAX COLLECTOR				
Compensation				
017-101 · Salary	8,803.21	35,213.00	-26,409.79	25.0%
017-102 · Assistant	3,816.10	12,137.00	-8,320.90	31.44%
017-998 · Social Security	965.38	3,622.00	-2,656.62	26.65%
Total Compensation	13,584.69	50,972.00	-37,387.31	26.65%
Department Operations				
017-201 · Supplies	52.61	1,800.00	-1,747.39	2.92%
017-202 · Postage	245.00	3,500.00	-3,255.00	7.0%
017-203 · Notices	153.45	375.00	-221.55	40.92%
017-204 · Mileage	16.10	200.00	-183.90	8.05%
017-302 · Data Processing	9,682.31	10,044.00	-361.69	96.4%
017-453 · Fees for Delinquents	0.00	250.00	-250.00	0.0%
017-501 · Telephone	133.87	675.00	-541.13	19.83%
Total Department Operations	10,283.34	16,844.00	-6,560.66	61.05%
Professional Development				
017-450 · Dues	0.00	250.00	-250.00	0.0%
017-451 · Conferences	10.00	1,000.00	-990.00	1.0%
Total Professional Development	10.00	1,250.00	-1,240.00	0.8%
Total 017-000 · TAX COLLECTOR	23,878.03	69,066.00	-45,187.97	34.57%
018-000 · BOARD OF ASSESSMENT APPEALS				
Compensation				
018-101 · Salary	0.00	1,500.00	-1,500.00	0.0%
018-102 · Clerk	0.00	400.00	-400.00	0.0%
018-998 · Social Security	0.00	145.00	-145.00	0.0%
Total Compensation	0.00	2,045.00	-2,045.00	0.0%
Department Operations				
018-202 · Postage	0.00	50.00	-50.00	0.0%
018-203 · Notices	0.00	75.00	-75.00	0.0%
018-204 · Mileage	0.00	250.00	-250.00	0.0%
Total Department Operations	0.00	375.00	-375.00	0.0%
Professional Development				
018-451 · Conferences	0.00	150.00	-150.00	0.0%
Total Professional Development	0.00	150.00	-150.00	0.0%
018-000 · BOARD OF ASSESSMENT APPEALS	0.00	0.00	0.00	0.0%
Total 018-000 · BOARD OF ASSESSMENT APPEALS	0.00	2,570.00	-2,570.00	0.0%
021-000 · CONSERVATION				
Department Operations				
021-201 · Supplies	0.00	755.00	-755.00	0.0%
021-409 · Printing & Mapping	0.00	800.00	-800.00	0.0%
021-451 · Conferences	0.00	1,060.00	-1,060.00	0.0%
Total Department Operations	0.00	2,615.00	-2,615.00	0.0%
Professional Development				
021-450 · Dues	0.00	160.00	-160.00	0.0%
Total Professional Development	0.00	160.00	-160.00	0.0%

TOWN OF KENT **Actual vs. Budget**

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
Total 021-000 · CONSERVATION	0.00	2,775.00	-2,775.00	0.0%
022-000 · TOWN CLERK				
Compensation				
022-101 · Salary	11,658.51	46,634.00	-34,975.49	25.0%
022-102 · Assistant	4,604.96	22,396.00	-17,791.04	20.56%
022-996 · Health	8,948.96	26,775.00	-17,826.04	33.42%
022-997 · Pension	0.00	2,332.00	-2,332.00	0.0%
022-998 · Social Security	1,193.75	5,281.00	-4,087.25	22.61%
Total Compensation	26,406.18	103,418.00	-77,011.82	25.53%
Department Operations				
022-201 · Supplies	0.00	300.00	-300.00	0.0%
022-202 · Postage	0.00	275.00	-275.00	0.0%
022-203 · Notices	0.00	100.00	-100.00	0.0%
022-204 · Mileage	0.00	100.00	-100.00	0.0%
022-402 · Record Maintenance	11,360.65	16,490.00	-5,129.35	68.89%
022-408 · Vital Statistics	0.00	100.00	-100.00	0.0%
022-501 · Telephone	118.78	550.00	-431.22	21.6%
Total Department Operations	11,479.43	17,915.00	-6,435.57	64.08%
Professional Development				
022-450 · Dues	40.00	100.00	-60.00	40.0%
022-451 · Conferences	375.00	250.00	125.00	150.0%
Total Professional Development	415.00	350.00	65.00	118.57%
Total 022-000 · TOWN CLERK	38,300.61	121,683.00	-83,382.39	31.48%
024-000 · PLANNING AND ZONING				
Compensation				
024-101 · Zoning Enforc. Officer	8,551.79	34,207.00	-25,655.21	25.0%
024-102 · Clerk	1,655.85	6,610.00	-4,954.15	25.05%
024-996 · Health	4,496.84	13,295.00	-8,798.16	33.82%
024-997 · Pension	0.00	1,710.00	-1,710.00	0.0%
024-998 · Social Security	749.14	3,123.00	-2,373.86	23.99%
024-999 · Unemployment	180.00			
Total Compensation	15,633.62	58,945.00	-43,311.38	26.52%
Department Operations				
024-201 · Supplies	22.08	400.00	-377.92	5.52%
024-202 · Postage	202.25	700.00	-497.75	28.89%
024-203 · Notices	445.44	2,000.00	-1,554.56	22.27%
024-204 · Mileage	57.50	200.00	-142.50	28.75%
024-409 · Printing & Mapping	666.00	2,000.00	-1,334.00	33.3%
024-411 · Engineering	0.00	1,000.00	-1,000.00	0.0%
024-412 · Planning	0.00	2,750.00	-2,750.00	0.0%
024-501 · Telephone	141.94	600.00	-458.06	23.66%
Total Department Operations	1,535.21	9,650.00	-8,114.79	15.91%
Professional Development				
024-450 · Dues	0.00	190.00	-190.00	0.0%
024-451 · Conferences	0.00	100.00	-100.00	0.0%
024-452 · Training	0.00	600.00	-600.00	0.0%
Total Professional Development	0.00	890.00	-890.00	0.0%

TOWN OF KENT **Actual vs. Budget**

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
Total 024-000 · PLANNING AND ZONING	17,168.83	69,485.00	-52,316.17	24.71%
025-000 · ZONING BOARD OF APPEALS				
Compensation				
025-102 · Clerk	0.00	1,030.00	-1,030.00	0.0%
025-998 · Social Security	0.00	79.00	-79.00	0.0%
Total Compensation	0.00	1,109.00	-1,109.00	0.0%
Department Operations				
025-201 · Supplies	0.00	100.00	-100.00	0.0%
025-202 · Postage	0.00	250.00	-250.00	0.0%
025-203 · Notices	220.40	1,000.00	-779.60	22.04%
Total Department Operations	220.40	1,350.00	-1,129.60	16.33%
Professional Development				
025-450 · Dues	0.00	100.00	-100.00	0.0%
Total Professional Development	0.00	100.00	-100.00	0.0%
Total 025-000 · ZONING BOARD OF APPEALS	220.40	2,559.00	-2,338.60	8.61%
026-000 · INLAND / WETLANDS				
Compensation				
026-101 · Enforce. Officer	4,408.56	17,634.00	-13,225.44	25.0%
026-102 · I/W Clerk	343.11	1,937.00	-1,593.89	17.71%
026-996 · Health	2,719.29	6,548.00	-3,828.71	41.53%
026-997 · Pension	0.00	882.00	-882.00	0.0%
026-998 · Social Security	340.41	1,497.00	-1,156.59	22.74%
026-999 · Unemployment	45.00			
Total Compensation	7,856.37	28,498.00	-20,641.63	27.57%
Department Operations				
026-201 · Supplies	0.00	350.00	-350.00	0.0%
026-202 · Postage	202.25	500.00	-297.75	40.45%
026-203 · Notices	199.52	1,000.00	-800.48	19.95%
026-204 · Mileage	39.10	150.00	-110.90	26.07%
026-409 · Printing & Mapping	0.00	150.00	-150.00	0.0%
026-501 · Telephone	74.12	310.00	-235.88	23.91%
Total Department Operations	514.99	2,460.00	-1,945.01	20.94%
Professional Development				
026-451 · Conferences	0.00	150.00	-150.00	0.0%
026-452 · Training	60.00	150.00	-90.00	40.0%
Total Professional Development	60.00	300.00	-240.00	20.0%
Total 026-000 · INLAND / WETLANDS	8,431.36	31,258.00	-22,826.64	26.97%
027-000 · BUILDING INSPECTOR				
Compensation				
027-102 · Secretary	1,620.54	7,408.00	-5,787.46	21.88%
027-998 · Social Security	143.17	567.00	-423.83	25.25%
027-999 · Unemployment	225.00			
Total Compensation	1,988.71	7,975.00	-5,986.29	24.94%
Department Operations				
027-201 · Supplies	326.72	300.00	26.72	108.91%
027-202 · Postage	0.00	300.00	-300.00	0.0%

TOWN OF KENT

Actual vs. Budget

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
027-205 · State Education Fund	0.00	4,200.00	-4,200.00	0.0%
027-501 · Telephone	123.17	500.00	-376.83	24.63%
Total Department Operations	449.89	5,300.00	-4,850.11	8.49%
Professional Development				
027-450 · Dues	0.00	125.00	-125.00	0.0%
Total Professional Development	0.00	125.00	-125.00	0.0%
Total 027-000 · BUILDING INSPECTOR	2,438.60	13,400.00	-10,961.40	18.2%
030-000 · TOWN HALL				
030-201 · Supplies	0.00	2,000.00	-2,000.00	0.0%
030-301 · Computer Services	10,737.69	23,000.00	-12,262.31	46.69%
030-502 · Electric	2,431.00	10,000.00	-7,569.00	24.31%
030-503 · Heating Fuel	0.00	5,000.00	-5,000.00	0.0%
030-504 · Water/Sewer	241.24	1,100.00	-858.76	21.93%
030-505 · Maintenance	7,926.99	16,042.00	-8,115.01	49.41%
030-506 · Building Supplies	1,820.58	1,000.00	820.58	182.06%
030-507 · Repairs	1,858.53	7,000.00	-5,141.47	26.55%
030-508 · Equipment	2,050.54	7,100.00	-5,049.46	28.88%
030-509 · Custodian	5,000.00	12,000.00	-7,000.00	41.67%
030-512 · Pension Administration Expense	250.00	1,000.00	-750.00	25.0%
Total 030-000 · TOWN HALL	32,316.57	85,242.00	-52,925.43	37.91%
051-000 · ATTORNEY FEES				
051-410 · Legal	906.50	7,500.00	-6,593.50	12.09%
051-413 · Litigation	4,851.50	5,000.00	-148.50	97.03%
051-414 · Legal - P&Z	0.00	2,000.00	-2,000.00	0.0%
051-415 · Legal - ZBA	0.00	5,000.00	-5,000.00	0.0%
051-416 · Legal - IWC	0.00	1,000.00	-1,000.00	0.0%
Total 051-000 · ATTORNEY FEES	5,758.00	20,500.00	-14,742.00	28.09%
060-000 · GRANTS				
060-801 · Kent Nursing Association	10,000.00	10,000.00	0.00	100.0%
060-802 · Northwest Mental Health	323.00	323.00	0.00	100.0%
060-804 · NW Conservation District, Inc	900.00	900.00	0.00	100.0%
060-805 · NWC EMS	0.00	250.00	-250.00	0.0%
060-807 · Kent Childrens Center	15,000.00	15,000.00	0.00	100.0%
060-808 · Susan B Anthony	1,000.00	1,000.00	0.00	100.0%
060-809 · Womens Support Services	0.00	1,500.00	-1,500.00	0.0%
060-810 · Youth Service Bureau	6,749.00	6,749.00	0.00	100.0%
060-811 · Kent Library Association	88,000.00	88,000.00	0.00	100.0%
060-812 · Fire Protection	42,000.00	84,000.00	-42,000.00	50.0%
060-813 · Cemetery Association	33,665.00	33,665.00	0.00	100.0%
060-814 · NWC Chore Service	5,000.00	5,000.00	0.00	100.0%
060-817 · NWCT Regional Housing Council	100.00	100.00	0.00	100.0%
060-819 · Greenwoods	1,000.00	1,000.00	0.00	100.0%
060-820 · Literacy Volunteers	1,000.00	1,000.00	0.00	100.0%
060-821 · Templeton Farms	0.00	5,000.00	-5,000.00	0.0%
Total 060-000 · GRANTS	204,737.00	253,487.00	-48,750.00	80.77%
070-000 · ASSOCIATIONS				
070-822 · Chamber of Commerce	385.84	1,100.00	-714.16	35.08%
070-851 · Rural Transit	1,096.00	1,096.00	0.00	100.0%

TOWN OF KENT

Actual vs. Budget

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
070-852 · Council of Govt's	2,351.20	2,351.00	0.20	100.01%
070-853 · Hous River Comm	350.00	350.00	0.00	100.0%
070-854 · CT Conf Mun	2,074.00	2,100.00	-26.00	98.76%
070-855 · COST (Council of Small Towns)	725.00	725.00	0.00	100.0%
070-856 · Lake Waramaug Inter. Com	1,594.00	1,594.00	0.00	100.0%
070-857 · Lake Waramaug Auth	0.00	2,250.00	-2,250.00	0.0%
070-858 · Paramedic	19,739.50	39,479.00	-19,739.50	50.0%
070-859 · LH-NW Elderly Nutrition Prgm	1,493.22	1,495.00	-1.78	99.88%
070-860 · Housatonic Valley Assoc	0.00	250.00	-250.00	0.0%
Total 070-000 · ASSOCIATIONS	29,808.76	52,790.00	-22,981.24	56.47%
074-000 · HISTORIC DISTRICT COMMISSION	0.00	1,500.00	-1,500.00	0.0%
075-000 · INSURANCE	44,204.00	97,850.00	-53,646.00	45.18%
077-000 · RETIREE HEALTH BENEFITS	797.25	3,500.00	-2,702.75	22.78%
079-000 · CONTINGENCY	0.00	10,000.00	-10,000.00	0.0%
Total A · General Government	505,592.43	1,191,440.00	-685,847.57	42.44%
B · Public Safety				
028-000 · FIRE MARSHAL				
Compensation				
028-101 · Fire Marshal	5,605.26	22,376.00	-16,770.74	25.05%
028-102 · Clerical	135.00	500.00	-365.00	27.0%
028-107 · Fire Inspections	0.00	1,500.00	-1,500.00	0.0%
028-109 · Deputy Fire Marshal	0.00	100.00	-100.00	0.0%
Total Compensation	5,740.26	24,476.00	-18,735.74	23.45%
Department Operations				
028-201 · Supplies	224.88	400.00	-175.12	56.22%
028-202 · Postage	0.00	50.00	-50.00	0.0%
028-204 · Mileage	634.81	2,500.00	-1,865.19	25.39%
028-501 · Telephone	207.57	880.00	-672.43	23.59%
Total Department Operations	1,067.26	3,830.00	-2,762.74	27.87%
Professional Development				
028-452 · Training	0.00	1,350.00	-1,350.00	0.0%
Total Professional Development	0.00	1,350.00	-1,350.00	0.0%
Total 028-000 · FIRE MARSHAL	6,807.52	29,656.00	-22,848.48	22.96%
054-000 · POLICE PROTECTION	498.21	100,000.00	-99,501.79	0.5%
055-000 · LITCHFIELD CNTY DISPATCH	15,121.15	30,931.00	-15,809.85	48.89%
056-000 · CIVIL PREPAREDNESS	204.06	2,000.00	-1,795.94	10.2%
Total B · Public Safety	22,630.94	162,587.00	-139,956.06	13.92%
C · Public Works				
031-000 · TOWN GARAGE BUILDING				
031-201 · Supplies	50.36	200.00	-149.64	25.18%
031-202 · Postage	6.35	30.00	-23.65	21.17%
031-501 · Telephone	171.75	800.00	-628.25	21.47%
031-502 · Electricity	732.49	4,000.00	-3,267.51	18.31%
031-503 · Heating Fuel	0.00	5,400.00	-5,400.00	0.0%
031-504 · Water	142.71	500.00	-357.29	28.54%
031-505 · Maintenance	1,255.09	3,700.00	-2,444.91	33.92%
031-506 · Building Supplies	11.99	500.00	-488.01	2.4%

TOWN OF KENT **Actual vs. Budget**

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
031-507 · Repairs	-896.56	4,790.00	-5,686.56	-18.72%
Total 031-000 · TOWN GARAGE BUILDING	1,474.18	19,920.00	-18,445.82	7.4%
040-000 · HIGHWAY DEPARTMENT				
Compensation				
040-101 · Salaries	82,342.64	409,892.00	-327,549.36	20.09%
040-105 · Snow Removal Salaries	0.00	40,090.00	-40,090.00	0.0%
040-996 · Health	26,472.41	96,687.00	-70,214.59	27.38%
040-997 · Pension	5,642.00	26,768.00	-21,126.00	21.08%
040-998 · Social Security	6,164.40	34,443.00	-28,278.60	17.9%
Total Compensation	120,621.45	607,880.00	-487,258.55	19.84%
Department Operations				
040-459 · Alcohol & Drug Test Program	200.00	500.00	-300.00	40.0%
040-601 · Equipment Repair & Maintenance	10,037.30	50,000.00	-39,962.70	20.08%
040-604 · Equipment Fuel	1,091.39	40,000.00	-38,908.61	2.73%
040-605 · Hired Equipment	0.00	15,000.00	-15,000.00	0.0%
040-607 · New Equipment	650.00	4,000.00	-3,350.00	16.25%
040-609 · Snow Related Equipment	0.00	7,000.00	-7,000.00	0.0%
040-613 · Public Works	247.06	7,000.00	-6,752.94	3.53%
040-614 · Uniforms	495.71	4,000.00	-3,504.29	12.39%
040-615 · Tools	0.00	1,000.00	-1,000.00	0.0%
Total Department Operations	12,721.46	128,500.00	-115,778.54	9.9%
Professional Development				
040-450 · Dues	50.00	100.00	-50.00	50.0%
040-451 · Conferences	0.00	500.00	-500.00	0.0%
Total Professional Development	50.00	600.00	-550.00	8.33%
Roads				
040-602 · Road Supplies	1,897.89	4,000.00	-2,102.11	47.45%
040-603 · Materials	479.42	20,000.00	-19,520.58	2.4%
040-608 · Salt/Sand	0.00	140,000.00	-140,000.00	0.0%
040-610 · Stone	0.00	15,000.00	-15,000.00	0.0%
040-611 · Oil	0.00	50,000.00	-50,000.00	0.0%
040-612 · Sweeping	1,740.00	10,000.00	-8,260.00	17.4%
040-616 · Drainage	0.00	10,000.00	-10,000.00	0.0%
040-617 · Bridges	0.00	1,500.00	-1,500.00	0.0%
040-618 · Unimproved Roads	0.00	15,000.00	-15,000.00	0.0%
040-619 · Town Roads - Asphalt	145,548.67	145,000.00	548.67	100.38%
Total Roads	149,665.98	410,500.00	-260,834.02	36.46%
Total 040-000 · HIGHWAY DEPARTMENT	283,058.89	1,147,480.00	-864,421.11	24.67%
041-000 · TOWN AID ROAD	15,934.52	281,659.00	-265,724.48	5.66%
042-502 · Lighting - Town Utility	1,538.46	12,000.00	-10,461.54	12.82%
042-504 · Water - Town Utility	0.00	34,105.00	-34,105.00	0.0%
045-680 · Tree Work	1,500.00	18,000.00	-16,500.00	8.33%
Total C · Public Works	303,506.05	1,513,164.00	-1,209,657.95	20.06%
D · Health and Welfare				
029-000 · SOCIAL SERVICES				
Compensation				
029-101 · Salary	9,588.80	38,355.00	-28,766.20	25.0%

TOWN OF KENT **Actual vs. Budget**

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
029-998 · Social Security	733.54	2,934.00	-2,200.46	25.0%
Total Compensation	10,322.34	41,289.00	-30,966.66	25.0%
Department Operations				
029-201 · Supplies	250.80	500.00	-249.20	50.16%
029-202 · Postage	245.00	1,100.00	-855.00	22.27%
029-204 · Mileage	0.00	300.00	-300.00	0.0%
029-417 · Assistance	2,966.49	9,000.00	-6,033.51	32.96%
029-501 · Telephone	113.18	500.00	-386.82	22.64%
Total Department Operations	3,575.47	11,400.00	-7,824.53	31.36%
Professional Development				
029-450 · Dues	0.00	100.00	-100.00	0.0%
029-451 · Conferences	0.00	100.00	-100.00	0.0%
Total Professional Development	0.00	200.00	-200.00	0.0%
Total 029-000 · SOCIAL SERVICES	13,897.81	52,889.00	-38,991.19	26.28%
033-000 · SENIOR CENTER				
033-502 · Electric / Phone	1,192.29	5,360.00	-4,167.71	22.24%
033-503 · Fuel/Propane	218.19	3,500.00	-3,281.81	6.23%
033-504 · Water/Sewer	43.21	200.00	-156.79	21.61%
033-505 · Maintenance	921.73	2,000.00	-1,078.27	46.09%
033-506 · Building Supplies	68.97	200.00	-131.03	34.49%
033-507 · Repairs	245.87	2,500.00	-2,254.13	9.84%
033-509 · Custodian	333.00	1,400.00	-1,067.00	23.79%
033-510 · Rent	0.00	1,250.00	-1,250.00	0.0%
Total 033-000 · SENIOR CENTER	3,023.26	16,410.00	-13,386.74	18.42%
052-000 · Dir of Health/Hlt Dist.	19,391.38	19,391.00	0.38	100.0%
Total D · Health and Welfare	36,312.45	88,690.00	-52,377.55	40.94%
E · Recreation				
023-000 · PARK & REC				
Compensation				
023-101 · Salary Director	11,556.48	46,226.00	-34,669.52	25.0%
023-102 · Hourly Employees	24,568.43	43,077.00	-18,508.57	57.03%
023-996 · Health	7,636.71	30,808.00	-23,171.29	24.79%
023-997 · Pension	0.00	2,311.00	-2,311.00	0.0%
023-998 · Social Security	2,705.25	6,832.00	-4,126.75	39.6%
Total Compensation	46,466.87	129,254.00	-82,787.13	35.95%
Department Operations				
023-201 · Supplies	118.76	400.00	-281.24	29.69%
023-202 · Postage	294.00	343.00	-49.00	85.71%
023-204 · Mileage	0.00	700.00	-700.00	0.0%
023-419 · Park Maintenance	1,219.95	12,000.00	-10,780.05	10.17%
023-422 · Fee Programs	2,340.82	17,000.00	-14,659.18	13.77%
023-501 · Telephone	147.42	940.00	-792.58	15.68%
023-502 · Electric	405.13	800.00	-394.87	50.64%
023-504 · Water/Sewer	399.00	1,350.00	-951.00	29.56%
Total Department Operations	4,925.08	33,533.00	-28,607.92	14.69%
Professional Development				
023-450 · Dues	99.00	100.00	-1.00	99.0%

TOWN OF KENT

Actual vs. Budget

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
023-451 · Conferences	445.00	500.00	-55.00	89.0%
023-452 · Training	0.00	100.00	-100.00	0.0%
Total Professional Development	544.00	700.00	-156.00	77.71%
Total 023-000 · PARK & REC	51,935.95	163,487.00	-111,551.05	31.77%
032-000 · Community House				
032-202 · Postage	49.00	49.00	0.00	100.0%
032-501 · Telephone	168.06	700.00	-531.94	24.01%
032-502 · Electricity	1,991.42	5,000.00	-3,008.58	39.83%
032-503 · Fuel/Propane	0.00	5,000.00	-5,000.00	0.0%
032-504 · Water/Sewer	125.96	1,200.00	-1,074.04	10.5%
032-505 · Maintenance	1,455.84	2,300.00	-844.16	63.3%
032-506 · Building Supplies	61.47	800.00	-738.53	7.68%
032-507 · Repairs	2,669.36	3,200.00	-530.64	83.42%
032-509 · Custodian	225.00	3,500.00	-3,275.00	6.43%
Total 032-000 · Community House	6,746.11	21,749.00	-15,002.89	31.02%
034-000 · Swift House				
034-502 · Electric	171.34	1,000.00	-828.66	17.13%
034-503 · Heating Fuel	0.00	2,200.00	-2,200.00	0.0%
034-504 · Water/Sewer	39.13	400.00	-360.87	9.78%
034-505 · Maintenance	303.00	1,225.00	-922.00	24.74%
034-506 · Building Supplies	4.79	100.00	-95.21	4.79%
034-507 · Repairs	0.00	1,000.00	-1,000.00	0.0%
034-509 · Custodian	74.00	450.00	-376.00	16.44%
Total 034-000 · Swift House	592.26	6,375.00	-5,782.74	9.29%
046-000 · KCS Ballfield Maintenance	1,535.00	6,000.00	-4,465.00	25.58%
Total E · Recreation	60,809.32	197,611.00	-136,801.68	30.77%
F · Sanitation				
043-000 · TRANSFER STATION				
Compensation				
043-101 · Salary	5,914.53	26,009.00	-20,094.47	22.74%
043-998 · Social Security	452.46	1,990.00	-1,537.54	22.74%
Total Compensation	6,366.99	27,999.00	-21,632.01	22.74%
Department Operations				
043-201 · Supplies	4.00	1,000.00	-996.00	0.4%
043-202 · Postage	0.00	500.00	-500.00	0.0%
043-411 · Engineering	0.00	250.00	-250.00	0.0%
043-501 · Telephone	143.42	600.00	-456.58	23.9%
043-502 · Electric	344.77	1,600.00	-1,255.23	21.55%
043-507 · Repairs	0.00	1,500.00	-1,500.00	0.0%
043-660 · Solid Waste Removal	8,258.90	32,000.00	-23,741.10	25.81%
043-661 · Bulky Waste Removal	3,041.90	10,000.00	-6,958.10	30.42%
043-665 · Container Rent & Tran	5,884.00	22,500.00	-16,616.00	26.15%
043-666 · Testing	245.00	1,200.00	-955.00	20.42%
043-667 · Tipping Fees	444.60	7,000.00	-6,555.40	6.35%
043-668 · Hazardous Materials	0.00	2,000.00	-2,000.00	0.0%
043-669 · Permitting	800.00	950.00	-150.00	84.21%
Total Department Operations	19,166.59	81,100.00	-61,933.41	23.63%
Total 043-000 · TRANSFER STATION	25,533.58	109,099.00	-83,565.42	23.4%

TOWN OF KENT Actual vs. Budget

	Jul - Sep 15	Budget	\$ Over Budget	% of Budget
044-000 · Landfill Monitoring	1,558.00	1,500.00	58.00	103.87%
Total F · Sanitation	27,091.58	110,599.00	-83,507.42	24.5%
G · Board of Education				
300-000 · BOE Operating	243,848.87	4,435,107.00	-4,191,258.13	5.5%
310-000 · BOE Payroll	504,471.41			
320-000 · BOE Regional Budget	763,023.00	2,543,409.00	-1,780,386.00	30.0%
G · Board of Education - Other	0.00	0.00	0.00	0.0%
Total G · Board of Education	1,511,343.28	6,978,516.00	-5,467,172.72	21.66%
H · Debt Service				
080-000 · Interest				
080-708 · KCS Renovation	33,081.25	49,913.00	-16,831.75	66.28%
080-710 · New Firehouse	0.00	14,375.00	-14,375.00	0.0%
080-810 · Maple Street Extension	28,080.00	28,080.00	0.00	100.0%
Total 080-000 · Interest	61,161.25	92,368.00	-31,206.75	66.22%
081-000 · Principal				
081-708 · KCS Renovation	125,000.00	465,000.00	-340,000.00	26.88%
081-710 · New Firehouse	0.00	125,000.00	-125,000.00	0.0%
081-810 · Maple Street Extension	10,826.00	10,826.00	0.00	100.0%
Total 081-000 · Principal	135,826.00	600,826.00	-465,000.00	22.61%
Total H · Debt Service	196,987.25	693,194.00	-496,206.75	28.42%
I · Transfer to Capital				
200-000 · Transfer to Cap & Nonre	726,200.00	726,200.00	0.00	100.0%
I · Transfer to Capital - Other	0.00	0.00	0.00	0.0%
Total I · Transfer to Capital	726,200.00	726,200.00	0.00	100.0%
J · Transfer to Dog Fund	7,500.00	7,500.00	0.00	100.0%
K · Current Year Capital Projects	900,000.00	900,000.00	0.00	100.0%
Total Expense	4,297,973.30	12,569,501.00	-8,271,527.70	34.19%
L · Transfer to Schaghticoke Litiga	30,000.00	30,000.00	0.00	100.0%
	2,848,338.91	0.00	2,848,338.91	100.0%

Date: October 6, 2015

To: Board of Selectmen

From: Leah Pullaro, Director of Social Services

Workshop Attended: Elder Law Boot Camp for Social Workers
.....

September 15, 2015 (all day workshop)

Presented by: Attorney Henry Weatherby

Topics Covered:

Advanced Directives

Medicaid for Long Term Care

Caregiver Support

Estate Planning and Elder Law

Death of a Loved One

Case Study Review

Excellent program that focused on early planning and reviewed outcomes if plans are not in place. Focused on preservation of assets through estate planning and trusts.

Kent Park and Recreation

Lesly Ferris, Director

P.O. Box 678

41 Kent Green Boulevard

Kent, CT 06757-0678

Telephone 860-927-1003

Fax 860-927-1313

parkandrec@townofkentct.org

www.kentctparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris



Date: Oct. 2, 2015

Re: Meeting report

I attended the Mid-Western Connecticut Rural HUB Meeting Sept. 30, 2015 at the Litchfield Community Center. Neighboring directors, both paid and volunteer, of senior centers met to discuss concerns and to share plans and programming ideas.

I had an opportunity to meet other senior center directors and came away with a few ideas that could be used at our senior center and in our senior and town newsletters.

The HUB meeting was organized by the Western Connecticut Area Agency on Agency. The group agreed to meet quarterly.

Thank you.

To: Board of Selectmen
From: Darlene Brady, Town Clerk
Date: October 6, 2015
Re: Attendance of CTCA 9/23/15-9/25/15

Highlighted topics of conference:

E-Recordings (electronic filings of land records)

- Continued increase use of service by recording companies
- How to promote within your community
- Cost/Time savings

Connecticut Vital Records System

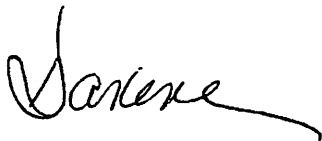
- Implementation by 1/1/16
- Will be able to access State wide system for search of and issuance of birth certificates

Elections:

- Change of end of day reporting requirements
- Changes to role of Registrar of Voters
- Update of State system to check off voters at entrance of polls
- Online ordained ministers may now perform services in CT
Not responsible to verify authenticity
- Presentation by Lee Ann Szelog, Simply Put LLC
What challenges you? Healthy habits to live by

Regarding Town Clerk's office:

- Conversion of land records system from COTT to IQS 12/31/15





STATE OF CONNECTICUT

DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Bruce Adams
Town Hall
41 Kent Green Blvd.
PO Box 678
Kent, CT 06757

Dear Mr. Adams:

For 12 years, the American Association of State Highway and Transportation Officials (AASHTO) and Adventure Cycling have been spearheading development of the United States Bicycle Route System, a system of interstate bicycle routes. To date, more than 8,000 miles of US Bicycle Routes have been designated around the country. The State of Connecticut Department of Transportation (CTDOT) would like to participate in this opportunity and seeks Kent's permission for USBR 7, the Western New England Greenway, to pass through your municipality. This effort poses an opportunity to increase recreational and tourist use within your town. Please see the attached materials regarding the USBRS and the proposed route through your municipality.

The Western New England Greenway (WNEG) connects the East Coast Greenway in southern Connecticut with the Route Verte in Quebec Province, Canada. The proposed WNEG route makes use of lightly traveled roads and bike paths. It avoids, to the extent possible, the use of Route 7 and other more heavily traveled roads.

The designation of the route by AASHTO requires concurrence by the stakeholders; CTDOT for state roads and the Town Local Traffic Authorities (LTA) for municipal roads for each municipality. **Permission to use local roads does not obligate the municipality to spend municipal funds nor does it increase the municipality's liability for anything that occurs along the municipal roads.** While the initial designation of the USBR 7 does not include physical signage at this time, way-finding may be added at a later date. If in the future, it is desirable to change the route designation (due to trail or facility construction or other factors) the pertinent stakeholders would confirm their concurrence prior to submission to the AASHTO subcommittee.

The CTDOT will present the route for designation to the AASHTO subcommittee at an upcoming meeting for approval when we have endorsement from all of the town stakeholders (LTAs) and commissioner approval.

To see the current routing of the Western New England Greenway, please visit their web page, www.wnegreenway.org. Other websites that you might find useful are:

Adventure Cycling – USBR: www.adventurecycling.org
Route Verte - www.routeverte.com
East Coast Greenway – www.greenway.org

If you have questions about the routing of the Western New England Greenway, please contact Dan McGuinness at 860-482-3634.

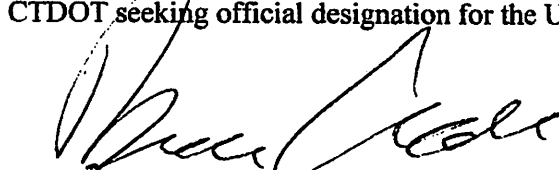
A representative of the Western New England Greenway will contact you to discuss this further and to request your endorsement of the USBR in your municipality.

Very truly yours,



Katherine D. Rattan
Non-Motorized Transportation Coordinator
Bureau of Policy and Planning

By signing below, you confirm that the municipality has reviewed and approved the routing and designation of a U.S. Bike Route through the municipality. The municipality also approves of the CTDOT seeking official designation for the U.S. Bike Route by AASHTO.



Approved Signature

10/6/15

Date

Bruce Adams

Print Name

10/6/15

Town

The Western New England Greenway (WNEG) & US Bicycle Route 7 (USBR 7)

What is the WNEG?

A marked route on a map, from Vermont's Canadian border to Norwalk, CT. At the Merritt Parkway in Norwalk the WNEG connects to the East Coast Greenway to New York City. At the Canadian border it connects to Quebec's Route Verte path system to Montreal, QU.

The Greenway is made up of public roads and trails. The route generally follows the US Route 7 corridor, though it seldom uses Route 7 as part of the route. It uses mostly scenic secondary roads, often associated with historical sites, and other pathways:

- Housatonic Valley rail trails in Connecticut
- The Ashwilticook rail trail in Massachusetts
- Delaware & Hudson rail trail North of Poultney in Vermont
- The Lake Champlain Bikeway route north of Fair Haven

The WNEG annual conference is held in Bennington. The 4th annual conference was held in November, 2014, at the Bennington Museum. A 5th conference is planned for November 7, 2015.

The Program has supported by a number of organizations including:

- Upper Housatonic Valley National Heritage Area,
- Champlain Valley National Heritage Partnership,
- Vermont Bicycle & Pedestrian Coalition
- Berkshire Bike Path Council, and
- the New Milford River Trail Association.

Goals:

- To provide scenic recreational and travel opportunities for cyclists
- To increase appreciation of the history and heritage of this corridor.

Value:

- Increases Bicycle tourism (bicyclists need support – food, lodging, services)
- Increases appreciation for historic landmarks and heritage
- Provides a “spine route” to link together many local loops and spurs to local attractions, such as:
 - The D&H Rail Trail
 - Historic sites
 - Travel amenities

Cyclists are already riding the route. See the references for links to downloadable maps and cue sheets. The organizing committee has ridden Burlington to Norwalk once each direction, confirming the route and cue sheets (and having a good time!).

We are seeking designation as a US Bike Route - Bike Route 7.

The American Association of State Highway Transportation Officials (AASHTO) and the Adventure Cycling Association, a non-profit bicycle touring organization, are developing a nationwide network of bicycle touring routes. WNEG is seeking designation of the Western New England Greenway as a US Bicycle Route as part of this network, to be known as USBR 7. The proposed route appears on the Adventure Cycling Association's national bicycle route map.

To obtain this designation we need:

- A designated route
- Complete cue sheets
- A letter of support from the responsible authority for every road segment we use.
- Approval to post signs we provide when designation is obtained. There will be no expense to the towns for these signs – the WNEG will supply them. We do ask permission, with your transportation official's approval, to mount them on existing signposts.

The Connecticut Department of Transportation has already given its draft approval for the route, cue sheets, and state roads.

References:

Adventure Cycling Association: <http://www.adventurecycling.org/routes-and-maps/us-bicycle-route-system/>

Western New England Greenway: <http://wnegreenway.org>

Maps: <http://wnegreenway.org/downloads.html>

[Economic Impact of Bicycling and Walking in Vermont](#)

[Final Report July 6, 2012 : https://www.youtube.com/watch?v=BoO_eS0eg-A#t=296.](#)


[http://vtransengineering.vermont.gov/sites/aot_program_development/files/documents/ltf/BikePedFinalReportEconImpactWalkingandBiking2012.pdf](#)






U.S. Bicycle Route System

In 2003, the **American Association of State Highway and Transportation Officials (AASHTO)** Standing Committee on Highways passed a resolution to establish and extend U.S. bicycle routes. It was resolved that the AASHTO Subcommittee on Traffic Engineering would work in partnership with the AASHTO Joint Technical Committee on Nonmotorized Transportation to convene an ad hoc Task Force for developing a recommended national systems-level or corridor-level plan for use by the State DOTs and other agencies in designating potential future U.S. bicycle routes.

Since 1973, **Adventure Cycling Association's (ACA)** non-profit mission has been to inspire people of all ages to travel by bicycle. With over 37,000 mapped miles of bicycle routes, ACA is committed to seeing a national bike route network established. As a member of the AASHTO Task Force, ACA has provided staff assistance since 2005 to support the effort to create a national corridor-level bicycle route system. For an in-depth overview of the project, visit www.adventurecycling.org/usbrs

PLAN OF ACTION

1.  **Collect, compile, and review** information on existing and proposed multi-state bicycle routes. Completed fall 2006, this compilation includes:
 - ACA Route Network, Mississippi River Trail (MRT), East Coast Greenway Alliance (ECGA)
 - Official major state bicycle routes (state bicycle maps & designated routes)
 - Bicycle advocacy group suggestions
 - "Possible cross state routes" created from state suitability maps and cross referenced with advocacy group suggestions
 - Rail trails and other suitable bicycle trails over 50 miles in length

Download the report at www.adventurecycling.org/usbrsinventoryreport
2.  **Develop recommended corridors** to comprise a logical national system, called the U.S. Bicycle Corridor Plan. Corridors demonstrate an area (+/- 50 mile width) where a route should exist. A corridor-level criteria document established an effective method for recommending corridors of national significance. *View the criteria established by the Task Force at www.adventurecycling.org/corridorplancriteria. View the Draft Corridor Plan Map at www.adventurecycling.org/corridorplanmap*
3.  **Develop a logical designation system** for U.S. bicycle routes and assign appropriate designations to each corridor. Phase 3 involves documenting existing state systems; the bike route number system established by AASHTO in the 1970's; and seeking input from task force members, other transportation officials and bicycle experts. Designations may be a number (similar to U.S. highway numbers), a name (i.e. Mississippi River Trail), a letter or letters, or combination of these. Any designation system will accommodate future expansion.
4.  **Produce a map** of the draft U.S. Bicycle Corridor Plan including recommended designations.
5.  **Distribute the draft Corridor Plan for review** by the Joint Task Force on Non-motorized Transportation, Subcommittee on Design, and Subcommittee on Traffic Engineering. Comments will be reviewed and resolved by the Task Force.
6.  **Present revised draft Corridor Plan for review** by the Standing Committee on Highways for endorsement as an "official corridor plan." The endorsed Plan will serve as a tool for State DOTs and other agencies in proposing the designation of roads and trails as part of an interconnected system of bike routes across the nation. The AASHTO Task Force recognizes that implementation of the Corridor Plan will be determined by each State, regional, county and metro/city transportation agency. Like any good plan, it can be amended as needed and as appropriate. For more information please contact:

Richard C. Moeur, P.E., Traffic Design Manager
Northern Region, Arizona DOT
(602) 712-6661 rmoeur@azdot.gov

Ginny Sullivan, New Routes Coordinator
Adventure Cycling Association
(406) 721-1776 x229 (800) 755-2453 x229
gsullivan@adventurecycling.org

Task Force Members

Chair

Richard Moeur, Arizona

Subcommittee on Traffic Engineering

Wes Dean, Mississippi
Barry Warhottig, West Virginia
Ed Fischer, Oregon
Tim Crouch, Iowa

Joint Tech. Committee on Nonmotorized Transportation

Tom Dodds, South Carolina
David Bachman, Pennsylvania

Technical Committee on Geometric Design

Ken Briggs, Maryland
David Hutchison, Springfield, Missouri

FHWA

Christopher Douwes
Gabe Rousseau

External Members

Karen Votava, East Coast Greenway Alliance
Ginny Sullivan, Adventure Cycling Association
Terry Eastin, Mississippi River Trail

Staff Liaison

Jim McDonnell, AASHTO

TOWN OF KENT
BOARD OF SELECTMEN
41 Kent Green Boulevard
P.O. Box 678
Kent, CT 06757

2016 Regular Meeting Schedule

Pursuant to CGS 1-225:

The Town of Kent Board of Selectmen's regular monthly meetings will be held on the first Tuesday of each month at 4:30 p.m. at Kent's Town Hall, 41 Kent Green Boulevard, Kent, CT 06757. Meetings in addition to these listed below will be considered Special and will follow the State Mandated guidelines for posting a Special meeting.

At the October 6, 2015 Regular Board of Selectmen meeting, the following dates were approved as regular meeting dates for 2016:

Tuesday, January 5, 2016

Tuesday, February 2, 2016

Tuesday, March 1, 2016

Tuesday, April 5, 2016

Tuesday, May 3, 2016

Tuesday, June 7, 2016

Tuesday, July 5, 2016

Tuesday, August 2, 2016

Tuesday, September 6, 2016

Tuesday, October 4, 2016

Tuesday, November 1, 2016

Tuesday, December 6, 2016

Administrative Assistant

51 Segar Mountain Road
Kent, Connecticut 06757

September 25, 2015

First Selectman Bruce Adams
Town of Kent
Kent Town Hall
41 Kent Green Boulevard, P.O. Box 678
Kent, Connecticut 06757

Dear First Selectman Adams:

I am writing to inform you that I will be stepping down as the Town's alternate representative to the Housatonic River Commission. I do not wish to be re-appointed when my term expires on October 31, 2015. It has been an honor and a privilege to serve on the River Commission and I look forward to finding new ways to volunteer in the community after I retire from the Housatonic Valley Association at the end of December.

Thank you very much for providing me this exciting and greatly rewarding experience.

Sincerely,



Elaine LaBella

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