

Board of Selectmen  
Regular Meeting

April 7, 2015  
4:30 P.M. Town Hall

Present: Bruce Adams, Susi Williams and Mike VanValkenburg.

Also present: Bill Bachrach, Virginia Bush-Suttman, Darlene Brady, Betty Krasne, Debbie Devaux, Jennifer Dubray, Donna Hayes, Rick Osborne, Leah Pullaro, and Lynn Worthington.

Mr. Adams called the meeting to order at 4:30 p.m.

The Pledge of Allegiance was recited.

Mr. Adams added the following item to the agenda:

3e March 6, 2015 Special Budget meeting

**Approval of Minutes:**

Mr. Adams made a motion to approve the minutes of the March 3, 2015 regular BOS meeting, as submitted. Mr. VanValkenburg seconded the motion and the motion carried.

Mr. Adams made a motion to approve the following BOS special meeting minutes of March 6, 11, 13 and 24, 2015, as submitted. Mrs. Williams seconded the motion. The clerk stated that the following amendment needs to be made to the March 11, 2015 minutes:

Mr. Adams stated that the Grand list reflects a .32% increase.

Mr. Adams made a motion to approve the following BOS special meeting minutes of March 6, 11, 13 and 24, 2015, as submitted and including the amendment.

Mrs. Williams seconded the motion and the motion carried.

**Public Communication:**

Oral: None.

Written: Mr. Adams stated that he received the following four written correspondences:

- March 20, 2015 memo from Lesly Ferris regarding the senior activities for the month of March.
- March 15, 2015 letter from George Low thanking Rick Osborne for helping a mail carrier get her vehicle out of the mud.
- March 24, 2015 letter from seven First Selectmen to the Governor, Senators and Representatives regarding tribal recognition.
- April 7, 2015 second quarter report from Social Services Director Leah Pullaro.

**Report of First Selectman:**

Mr. Adams read the attached statement and made the following motion:

I move that the treasurer receive a \$100 per week stipend from July 1 to March 3, 2015. Mrs. Williams seconded the motion and the motion carried.

RECEIVED FOR RECORD  
KENT TOWN CLERK

2015 APR 10 A 9:03

BY *Donna Hayes*  
TOWN CLERK

I move that the Assessor Office Support position hourly salary be increased to \$20.10 per hour, effective July 1, 2015. Mr. VanValkenburg seconded the motion and the motion carried.

I move that the Land Use Administrator's request to increase the Land Use Clerk's hourly rate from \$17 per hour to \$19 per hour be approved, resulting in a \$1,685 budget increase for FY 15-16. Increase not to take effect until July 1, 2015 at the earliest. Mrs. Williams seconded the motion and the motion carried.

**Report of Selectmen:**

Mrs. Williams had nothing to report.

Mr. VanValkenburg had nothing to report.

**Report of Treasurer:**

The treasurer did not attend the meeting and did not provide any reports.

**Tax Refunds:**

Mrs. Williams made a motion to approve the following five tax refunds as submitted:

- |                               |            |
|-------------------------------|------------|
| • Epstein, Eric W & Maryellen | \$1,660.26 |
| • Stevenson, Rebecca          | \$ 21.57   |
| • Kapetanopolis, Konstantine  | \$1,535.81 |
| • Schullery, Edward           | \$ 6.47    |
| • Solomon, Margaret           | \$1,301.09 |

Mr. VanValkenburg seconded the motion and the motion carried.

**Employee(s) report(s) on Seminar/workshops:**

Tax Collector Debbie Devaux and Tax Collector Assistant Jennifer Dubray attended the 44<sup>th</sup> Annual CT Tax Collector's Association, Inc. Seminar from March 25 – 27, 2015. Ms. Devaux stated they attended the following programs:

- Collections small towns vs. large towns.
- Legislative updates
- DMV using the new CIVIL's software.

Mrs. Devaux stated that Quality Data has been working on the DMV changes to help streamline the process.

Social Services Director Leah Pullaro and Park and Rec Director Lesly Ferris attended the CT State Department on Aging's Spring forum for Senior Center Directors and Municipal Agents on March 26, 2015. Attached is a written overview.

Land Use Administrator Donna Hayes attended a CCM workshop on "Advantages of Having a Planner". Mrs. Hayes stated the seminar provided an

overview of long-term planning. Planning should not be based on a year-to-year budget but should be a long-term plan for the community. The planner should be out in the community looking for ways to make improvements.

First Selectmen Bruce Adams, Transfer Station Attendants John Kaminski and Rob Hayes attended a demonstration at the mattress recycling plant in Bridgeport. Mr. Adams explained that the current procedure consists of two gentlemen breaking down and separating all the parts of each mattress and placing them in the appropriate recycle bins.

**Kent Affordable Housing:**

Virginia Bush-Suttman of the Kent Affordable Housing asked the Board of Selectmen to grant a ten-year partial abatement of real estate taxes for KAH's five additional apartments at 15 Maple Street Extension, called Stewart Farm Apartments, Phase II (SFA II). She added that the loan application for the grant would be submitted in June. The application should show the town is supportive of the project and would contribute to its cost through tax abatement.

Mr. Adams thanked Ms. Bush-Suttman for all her hard work and stated that the Board of Selectmen will review her request and put it on the agenda for the May meeting.

**Chart of Accounts – Nutrition Site:**

Mr. Adams stated that Catherine Bachrach asked that the chart of accounts be updated, and the Nutrition Site name be changed. Mr. Adams stated that the chart of accounts falls under the Board of Finance. He stated that he would bring the request to the Board of Finance.

**First Selectman's Letter regarding The Kent Land Trust Open Space and Watershed Land Acquisition grant funding:**

Mr. Adams stated that Tax Collector Debbie Devaux expressed her concerns with First Selectman Adams signing and sending a letter in support the Kent Land Trust purchasing a 25-acre parcel of land which would remove the property from the tax base. Ms. Devaux added that the town was collecting \$4,606.60 in taxes on that piece of property. Mrs. Williams stated that she agrees with Ms. Devaux. Mr. Adams stated that in the future he would consult with the Board of Selectmen prior to signing and sending a letter.

**Appointment – Wes Wyrick as P&Z Alternate:**

Mr. Adams made a motion to appoint Wes Wyrick to the open Planning and Zoning Alternate position on the Planning and Zoning Commission with a term expiring on 11/30/15. Mr. VanValkenburg seconded the motion and the motion carried.

**Wording for the May Town Meeting:**

Mr. Adams stated that he is still working on the wording for the Town meeting.

He is also looking into the wording in the Policy and Procedure manual with regards to grants. Mr. Adams stated that it will be on the agenda for the May BOS meeting.

**Continued discussion for use of \$500,000 STEAP Grant:**

Mr. Adams provided a sample questionnaire for the Board of Selectmen to review. Mr. Adams stated that the Rail Road Station is for sale and is most likely going to be purchased by Peter D'Apriale from Kent Apocathery. Mr. D'Apriale has offered the town the opportunity to purchase a portion of the Rail Road Station from him for a visitor center/public restrooms. Mr. Adams stated that the small lot behind the Rail Road Station, owned by Bill Manasse might be for sale. Mr. Adams stated that the Board of Selectmen should review the draft questionnaire and be prepared to discuss at the May BOS meeting.

**2015-2016 Selectmen's Operating Budget:**

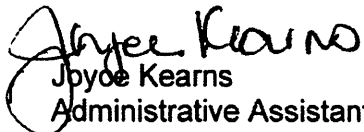
Mr. Adams stated that the Board of Finance is scheduled to meet at 6:30 p.m. today with one item on the agenda: budget. He suggested that the BOS warn a meeting for Thursday, May 9, 2015 at 2:00 p.m. in anticipation of any requests made by the BOF.

**Electric car charging station:**

Mr. Adams stated that the Town of Kent was awarded an \$8,542 grant for an electric car charging station. The grant pays for the purchase and installation of the unit. Mr. Adams stated that it is a reimbursable grant and because of that the \$8,542 needs to be put in the budget as an expense and as revenue. Mr. VanValkenburg made a motion to add \$8,542 to the 2015-2016 BOS operating budget as an expense and as revenue for the purchase and installation of an electric car charging station. Mr. Adams seconded the motion and the motion carried.

Mrs. Garrity also presented a Clean Energy Communities Municipal Pledge and asked the Board of Selectmen to sign the pledge. The Board of Selectmen agreed to review and discuss at the May BOS meeting.

Mr. VanValkenburg made a motion to adjourn the meeting at 5:52 p.m. Mrs. Williams seconded the motion and the motion carried.

  
Joyce Kearns  
Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.*

## AGENDA

BOARD OF SELECTMEN  
REGULAR MEETING

APRIL 7, 2015  
4:30 P.M. TOWN HALL

### Regular Monthly Meeting

1. Call to order
2. Pledge of Allegiance
3. Approval of Minutes
  - a March 3, 2015 Regular meeting
  - b March 11, 2015 Special Budget meeting
  - c March 13, 2015 Special Budget meeting
  - d March 24, 2015 Special Budget meeting
4. Public Communication
  - a Oral
  - b Written
5. Report of First Selectman
6. Report of Selectmen
7. Report of Treasurer
8. Tax Refunds
9. Employee(s) report(s) on Seminar/workshops
10. New Business
  - a Kent Affordable Housing
  - b Electric car charging station
  - c Chart of Accounts – Nutrition Site
  - d First Selectman's Letter regarding The Kent Land Trust Open Space and Watershed Land Acquisition grant funding
  - e Appointment – Wes Wyrick as P&Z Alternate
11. Old Business
  - a Wording for the May Town Meeting
  - b Continued discussion for use of \$500,000 STEAP Grant
    - 1 Sub-committee
    - 2 Constant Contact survey
  - c 2015-2016 Selectmen's Operating Budget
12. Adjourn

RECEIVED FOR RECORD  
KENT TOWN CLERK

2015 APR -2 P 3:49

BY *Wes Wyrick, TC*  
TOWN CLERK

## Kent Park and Recreation

Lesly Ferris, Director  
P.O. Box 678  
41 Kent Green Boulevard  
Kent, CT 06757-0678

Telephone 860-927-1003  
Fax 860-927-1313  
parkandrec@townofkentct.org  
www.kentctparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris



Date: March 30, 2015

Re: Senior activities

The following activities took place at the Kent Senior Center during March 2015:

- 4 – Monthly New Milford VNA blood pressure clinic
- 11 – St. Patrick's Day luncheon
- 27 – Friday Senior lunch with presentation by New Milford Hospital and Pilobolus

Thank you.

March 15, 2015

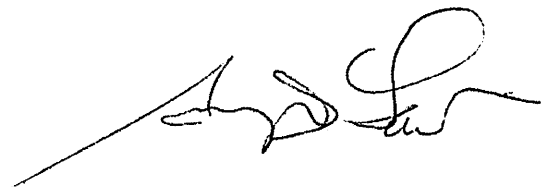
To: Rick Osbourne  
Road Crew Foreman  
Town Gaulty  
28 Maple St  
Kent CT 06757

From: George D. Low  
Postmaster  
Kent CT 06757

SUBJECT: Road Assistance

I would like to thank you for the assistance to my Rural Carrier, Laurie Anderson. It was very kind of you to pull her out of the mud she was stuck in. Like many Public Servants you went above and beyond to keep the town moving during this tough winter. Seldom do we hear about a job well done.

Thank you



March 24, 2015

Governor Dannel Malloy  
Senator Richard Blumenthal  
Senator Chris Murphy  
Representative Elizabeth Esty  
Senator Clark Chapin  
Representative Roberta Willis

Dear Governor, Senators and Representatives:

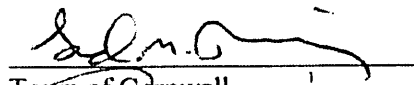
We share the concerns of the Town of Kent about recent developments concerning tribal recognition and expansion of gambling in Connecticut. The Bureau of Indian Affairs, as you are probably aware, is considering changes in the recognition process that could allow Indian Tribes who have been previously denied, a new and easier path to Federal recognition. Connecticut's bipartisan leadership is very concerned about the potential effect of these changes on our State and region.

Currently, according to press accounts (see enclosed), the legislature is also considering expansion of casinos in Connecticut. Rushing into this expansion also seems unwise. We appreciate your efforts to bring our concerns to the appropriate State and Federal officials.

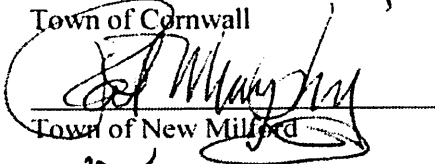
Sincerely,



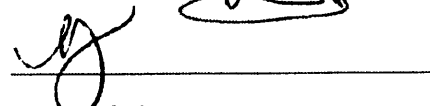
Town of Kent



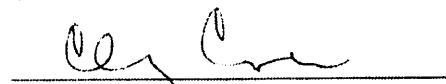
Town of Cornwall



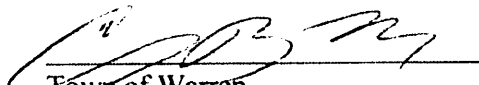
Town of New Milford



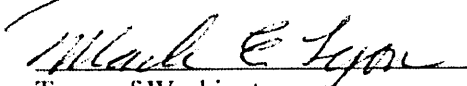
Town of Sharon



Town of Shelton



Town of Warren



Town of Washington



TO: Board of Selectmen  
FROM: Leah Pullaro  
DATE: April 7, 2015  
RE: Social Services Report, 2nd quarter 2014

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**1. MEETINGS AND COMMUNITY OUTREACH** – In October, I attending a training for Energy Assistance coordinated by CL&P and DSS; attended a meeting with the Foundation for Community Health; and, in conjunction with the KCF, coordinated a workshop on Medicare with Part D enrollment assistance the following week. I also provided coverage at Kent Food Bank on 2 Fridays when volunteers were unavailable. In November, I coordinated the distribution of 29 Thanksgiving food baskets for Kent Families. In December 30 holiday food baskets were also distributed. During this quarter, I attended two monthly meetings of the Northwest Regional Mental Health Board.

**2. CLIENTS SERVED** – In October, November, and December of this quarter, completed 87 prescheduled and walk-in appointments. I also completed 42 applications for Energy Assistance.

**3. ASSIST PROGRAMS:**

- **Assist Fund** –The assist fund expended \$1,980.82 in assistance for rent, utilities, and car related repairs/expenses.
- **Kent Community Fund** – Provided assistance to Kent households totaling \$3,621.00. Requests included assistance with rent, utilities, and preschool tuition.
- **Foundation for Community Health** – Received \$1,170.98 in medication and prescription insurance premium payment assistance for 6 Kent residents.

After listening to numerous disgruntled employees and suffering through a few sleepless nights and unproductive BOS meetings I find it necessary to write, and read into the minutes of this meeting, a statement addressing some outstanding issues. I am not so naive to think this will settle everything, it might even make it worse, but I feel the need to present my thoughts in a well thought out fashion. The following bullet points are my personal opinions and have not been previously shared with my colleagues. My hope, of course, is that they will agree and support the motions that follow.

After consultation with Town Attorney DiBella, I first want to emphasize two points:

1. Per P&P Manual "Salary shall be set by the BOS and with approval of the BOF within the limits of the budget appropriation ". (P10 Benefits Categories). This means just as it appears, salary is set by the BOS.
2. Attorney DiBella also confirmed that the P&P Manual: (Employment Plan p 2) in no way limits the BOS concerning salaries. Its intent is to insure the Manual is periodically reviewed by the BOS.

Having said the above, I would like to address the following salary issues:

- **Treasurer stipend-** The Treasurer was given a \$100 per week stipend to compensate her for the extra work she assumed with the loss of her clerk. I approached her about this and ran it informally past the two Selectmen who both agreed. In hindsight, there is no question that this should have been voted on at a BOS meeting and I take full responsibility for not following proper procedure. However, I stand behind it as the right thing to have done. A discussion should take place as to a policy or BOS approved procedure to address this situation going forward.
- **\$1 per hour increase for Assessor Office Support-** While this position was created as a clerical position to assist with the input of information gathered by inspections, it must be noted that the Assistant Assessor has subsequently reduced his hours. As a result the person holding the Office Support position has taken a course toward Assessor certification and can assist with inspections beyond the clerical level. For this reason, in the proposed FY 2015-16 budget, money has been moved from the Assistant Assessor line to the Office Support line. The end result is actually a reduction in the budget and the plan to accomplish the inspections in house can proceed. The practice of automatic \$1 per hour raises for course completion was ended in 2013. I believe that the long term process for in house inspections will ultimately save the Town money and give more accurate appraisals. It is worth noting that 300 Data Verification Letters went out last week from the Assessor's office and reaction has been very positive.
- **Request from Land Use Administrator for increase in salary for Clerk position-** Though this increase was requested after the budget was approved by the BOS I believe it makes sense. The recent experience in filling this 3 part position was unfortunate and no one can say if a higher salary would attract better candidates, however it certainly can't hurt.
- **Request from Town Clerk to increase her Clerk's salary-** This request was made verbally during discussion of the Land Use request. The Department Head may submit it in writing for consideration by the BOS at a later date if so desired.

Based on the previous statements and in an effort to be fair, just and reasonable:

I move that:

1. The Treasurer receive a \$100 per week stipend from July 1, 2014 to March 3, 2015 .
2. The Assessor Office Support position hourly salary is increased to \$20.10 per hour. To take effect July 1, 2015.
3. The Land Use Administrator's request to increase the Land Use Clerk's hourly rate from \$17 per hour to \$ 19 per hour be approved, resulting in a \$1,685 budget increase for FY 15-16. Increase not to take effect until July 1, 2015 at the earliest.

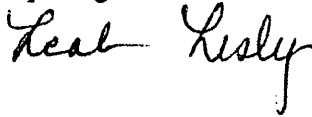
# REFUNDS FOR BOARD OF SELECTMAN

Date Mailed	Name	Amount	Returned	To Board For Approval
2/17/2015	Eric & Maryellen Epstein	\$ 1,660.26	3/13/2015	4/7/2015
2/17/2015	Rebecca Stevenson	\$ 21.57	3/23/2015	4/7/2015
3/3/2015	Konstantine Kapetanopolis	\$ 1,535.81	3/23/2015	4/7/2015
2/17/2015	Edward Schullery	\$ 6.47	3/11/2015	4/7/2015
3/10/2015	Margaret Solomon	\$ 1,301.09	3/31/2015	4/7/2015

**The Town of Kent**  
**Park and Recreation and Social Services Departments**

To: Board of Selectmen

From: Leah Pullaro, Social Services Director/Municipal Agent for the Elderly  
Lesly Ferris, Park and Recreation Director



Date: March 27, 2015

Re: Workshop report

We attended the Connecticut State Department on Aging's Spring forum for Senior Center Directors and Municipal Agents March 26, 2015 at the Aqua Turf Club in Plantsville. The forum included talks by representatives of the state department on aging, the Connecticut Association of Senior Center Personnel, Connecticut Association of Municipal Agents for the Elderly, the Ombudsman Program and the state-wide CHOICES coordinator.

We heard about proposed state legislation concerning senior centers and best practices concerning the role of senior centers, municipal agents and other municipal stakeholders in providing senior citizens access to health care, services and related information. A task force currently is studying best practices in several related areas. We also learned about a task force that has been studying senior safety zones related to protecting senior citizens from sex offenders. We heard information on the state's ombudsman program, and there was a question and answer/discussion with Elizabeth Ritter, the commissioner of the State Department on Aging, and Lieutenant Governor Nancy Wyman spoke and thanked those in attendance for the work we do in our communities.

We plan to promote May as celebration of Older Americans' month. We heard that there are more senior citizens in communities in our state than there are students in our school systems. We met in small groups with peers where we could share and learn.

There also was an interactive presentation on the "Therapeutic Impact of Drumming Together," a program we hope to bring to the Senior Center.

This institution is an equal opportunity employer and provider.

March 11, 2015

To: Kent Board of Selectmen

From: Kent Affordable Housing

Kent Affordable Housing is asking the Board of Selectmen of Kent to grant a ten-year partial abatement of real estate taxes for KAH's five additional apartments at 15 Maple Street Extension called Stuart Farm Apartments, Phase II (SFA II).

We have received a pre-development loan from DOH and will submit an application for a full grant in June. Our application needs to show that the town is supportive of the project and will contribute to its costs through tax abatement. Other financial support will be sought from the FHLBB, USB and will include KAH funds raised in the community.

Along with showing that Kent values the expanded development, this tax abatement will offset some of the inevitable extra expenses of the operating budget in the initial years and will permit the accumulation of a reserve fund for the future.

About a decade ago similar abatement was granted to South Common, which the town further supported with a donation of four acres of town property. In 2010 Kent granted KAH an abatement for the five Stuart Farm Apartments. A copy of that agreement is attached. It stipulates that taxes will not be raised during the construction phase, and that thereafter assessed taxes will be abated by 90% the first year, 80% the second, 70% the third, until the abatement expires.

The eventual tax assessment of SFA II will have to be determined and put on the Grand List. Even with the abatement SFA II will gradually increase Kent's tax base. An analysis of SFA I is attached.

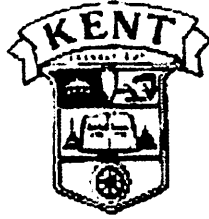
The benefits to Kent of the SFA expansion can be predicted by the results at South Common and SFA I. Of the original SoCo 24 renters, 12 were Kent citizens, 6 residents of surrounding towns and 6 people from other parts of Connecticut. Six years later 10 of the original renters are still there and the waiting list displays a similar make up. The 5 units at SFA have been fully occupied with only one change of tenant. Adding 5 more affordable units to the town--rentals that take no more than 30% of family income for qualified residents--will help keep workers, families and retirees in town.

Nearby towns have also granted tax incentives to their affordable housing. Cornwall does not charge real estate taxes for Kugeman Village and some of their parcel program homes. Sharon and Washington have partial grants from the state for taxes on their properties but do not assess the balance to the affordable developments.

We hope that the town of Kent can support the enormous efforts of KAH in expanding SFA.

*Virginia Bahr Sutherland*  
President, KAH

*Bruce, I'd like to discuss this with you.*  
*info@kentaffordablehousing.org*



## TOWN OF KENT

To: Mr. Robert J. Klee, Commissioner  
CT Department of Energy and Environmental Protection  
79 Elm Street  
Hartford, CT 06106-5127

From: Bruce Adams, First Selectman  
Date: February 19, 2015

Re: Open Space and Watershed Land Acquisition grant application

Dear Commissioner Klee,

It is once again my honor to write to endorse a purchase and protection of some open space in Kent. The Kent Land Trust (KLT) seeks Open Space and Watershed Land Acquisition grant funding of \$130,000 toward the purchase and protection of approximately 25 acres of undeveloped land in Kent, Connecticut.

As you saw when you joined us for the dedication of the Camp Francis property (now known as East Kent Hamlet Nature Preserve.), Kent is a beautiful town. Much credit goes to the Kent Land Trust for protecting this beauty and to DEEP for helping them do so. The piece of land that is the subject of this purchase is equally special. The property consists of 25.23+/- acres on Segar Mountain Road (Route 341) and Kenico Road, not far from the Camp Francis property. It includes a large scenic wetlands as well as gently sloping forested uplands. The wetland pond comprises approximately 9 acres and is immediately downstream from North Spectacle Lake, and hosts extensive beaver activity with three lodges and a particularly large beaver dam at the outflow. Additional detail is provided in the letter accompanying the KLT application.

It is my hope that you will see the need to protect land such as this and help KLT raise the funds to purchase it.

Sincerely,

Bruce K. Adams

First Selectman

"This institution is an equal opportunity provider and employer"  
41 Kent Green Boulevard, P.O. Box 678 • Kent, CT 06757-0678  
Phone: (860) 927-4627 • Fax: (860) 927-1313 • [www.townofkentct.org](http://www.townofkentct.org)



TOWN OF KENT  
LAND USE OFFICE

**MEMORANDUM**

March 13, 2015

To: Board of Selectmen

Fr: Donna M. Hayes, Land Use Administrator

Re: Appointment of Wes Wyrick to P&Z Alternate Position

At the March 12, 2015 regular meeting of the Planning & Zoning Commission, the Commission unanimously agreed to recommend that Wes Wyrick be appointed by the Board of Selectmen to the open Planning & Zoning Alternate position with a termination date of 11/30/15.

Can you please add this to your agenda for the next regular meeting.

Thanks. |  
\_\_\_\_\_

### Sample questionnaire on use of \$500K STEAP grant

Explanation: Last June the Town of Kent was awarded a \$500K STEAP grant to purchase the former Town & Country lot, add a restroom/visitor center building and create a town park. For a number of reasons the purchase did not go through, but we still have the funds. It must be used for a purpose similar to its original intent. Following is a sample survey which could be sent via Constant Contact at no cost. To send as an actual live survey would be additional.

Please respond to the following options for use of the STEAP funds. Respond to as many as you want.

1. Use the funds to purchase a portion of the Kent RR Station and add restrooms/visitors center. YES NO
2. Use the funds to purchase a vacant lot and construct a stand-alone restroom/visitor center building. YES NO
3. Depending upon cost do both # 1 and # 2 above. YES NO
4. Add public restrooms/visitor center to the Town owned Swift House . YES NO
5. Return the money to the State. YES NO
6. Other ideas?

Your response may be dropped off at the Selectman's office, mailed to PO Box 678, Kent, CT 06757 or you can reply online by **highlighting** your responses in this email and forwarding to [firstselectman@townofkentct.org](mailto:firstselectman@townofkentct.org)

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## **CLEAN ENERGY COMMUNITIES MUNICIPAL PLEDGE**

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA-formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. Energy Efficiency Fund programs are administered by Eversource and The United Illuminating Company (collectively, "the Companies").

By applying currently available energy efficiency and clean, renewable energy technologies the Town of Kent can save money, create a healthier environment and strengthen local economies; and **accordingly, the Town of Kent makes the following Clean Energy Communities Municipal Pledge:**

1. The Town of Kent pledges to reduce its municipal building energy consumption by 20% by 2018. Building energy consumption shall be determined by benchmarking municipal building energy consumption to a baseline fiscal year. The Town of Kent can elect from the following fiscal years to determine its energy baseline year: 2010-2011, 2011-2012, 2012-2013 or 2013-2014.
  - a. The Town of Kent will seek to reduce its municipal building energy consumption for municipal facilities by at least 20% by 2018. The schedule follows:
    - i. Fiscal Year 2013-2014: 8% Reduction
    - ii. Fiscal Year 2014-2015: 11% Reduction
    - iii. Fiscal Year 2015-2016: 14% Reduction
    - iv. Fiscal Year 2016-2017: 17% Reduction
    - v. Fiscal Year 2017-2018: 20% Reduction
  - b. The Town of Kent will work with the Companies, contractors or other entities to benchmark its municipal buildings (including board of education buildings) to determine the municipal buildings' energy usage.
  - c. Beginning July 1, 2015, the Town of Kent agrees to provide documentation of its municipal building energy consumption on an annual basis by the end of the first quarter of the following fiscal year.
  - d. The Town of Kent pledges to create its own Municipal Action Plan (MAP) to determine its path in reducing its energy consumption. The Town of Kent may satisfy this requirement by submitting a pre-existing municipal energy plan, sustainability plan, climate change action plan or similar document.
  - e. There is no penalty if the Town of Kent fails to meet the reduction amounts set forth in the schedule above. However if these reduction targets are not met starting July 1, 2015, the Town of Kent will not be eligible to receive Bright Idea Grants from the Connecticut Energy Efficiency Fund and Companies under the Clean Energy Communities program.
2. The Town of Kent pledges to purchase 20% of its municipal building electricity from clean, renewable energy sources by 2018.
  - a. The Town of Kent will seek to make a voluntary purchase of at least 20% of the electricity for municipal facilities from clean, renewable energy sources by annual CEC program requirements. The schedule follows:
    - i. Fiscal Year 2013-2014: 16% Purchase

- ii. Fiscal Year 2014-2015: 17% Purchase
  - iii. Fiscal Year 2015-2016: 18% Purchase
  - iv. Fiscal Year 2016-2017: 19% Purchase
  - v. Fiscal Year 2017-2018: 20% Purchase
  - b. The Town of Kent may satisfy this requirement by taking municipal action steps to support clean energy such as opting into Commercial-Property Assessed Clean Energy (C-PACE) or adopting streamlined permitting practices for solar PV systems; purchasing Green-e® Energy certified Renewable Energy Credits (RECs); enrolling one or more municipal facilities in the CTCleanEnergyOptions<sup>SM</sup> program; installing Class I renewable energy systems; or any combination thereof.
  - c. The Town of Kent agrees to provide CEFIA documentation of its municipal clean energy purchases on an annual basis.
  - d. There is no penalty if the Town of Kent fails to meet the items set forth in the schedule above; however, the Town of Kent will not be eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.
3. The Town of Kent agrees to promote energy efficiency and clean, renewable technologies in its community. The Town of Kent is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Communities Program requirements outlined by CEFIA and the Connecticut Energy Efficiency Fund, the Town of Kent may qualify, subject to the terms of separate memorandums of understanding, for the following grants:

- a. CEFIA. For every 100 points, the Town of Kent will earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the Town of Kent will earn a Bright Idea Grant that can be used for energy-saving projects. The Town of Kent is eligible for two Bright Idea Grants per fiscal year.

\_\_\_\_\_  
Bruce K. Adams\*  
First Selectman  
Town of Kent

\_\_\_\_\_  
Date

\* The Town of Kent understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder.

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KENT TOWN CLERK

2015 APR 10 A 9:03

BY *William Dralley* TC  
TOWN CLERK