

Kent Sewer Commission
Regular Meeting

August 11, 2015
4:30 p. m. Town Hall

Present: John Casey, Susi Williams, Stan Jennings and Elissa Potts

Also present: Bart Clark, Jennifer Weigel, Debbie Devaux, Butch Walsh and Nicole Chase

Mr. Casey called the regular meeting of the Kent Sewer Commission to order at 4:33 p. m.

The Pledge of Allegiance was recited.

Mr. Casey asked for a motion to approve the agenda.

Approval of Minutes

Mr. Casey asked to have the July 14, 2015 minutes approved. Motion to approve the minutes by Mr. Jennings and seconded by Ms. Williams. Motion carried.

Mr. Casey asked to have the July 28, 2015 Special Meeting approved. Motion to approve the minutes by Ms. Potts and seconded by Mr. Jennings. Motion carried

Public Communication

Oral	None
Written	None

Report of Chairman

Mr. Casey reported on the following items:

- Mr. Casey introduced visitor Nicole Chase to the Commission as a potential member of the Board.

Mr. Casey talked about the need for 4 new members to replace the following members:

Bill Tobin, term ending in 2015

Will Gawel, term ending in 2015

Alternate Virginia Bush, term ending in 2015

Alternate Sal Lilienthal, (resigned) term ending in 2019

John Casey Chairman is on the Election ballot for November 2015

It was also noted that Will Gawel and Sal Lilienthal must notify the Town Clerk that they have resigned from the Kent Sewer Commission.

It was discussed that if the Commission would like to change the number of members on the Board, they would have to refer to the Ordinance Rules and change if necessary.

- **USDA Update**

The \$213,000.00 Grant from the USDA needs to be addressed. At the moment, it is in the bank leaving a balance of \$880,237.00. Bart Clark, in conjunction with the plant superintendent, will put together a list of future priority Capital Projects for the Commission to consider.

Butch Walsh pointed out that the roof is leaking at the metal shop. It is a small patch job and will be put out to bid.

Report of Superintendent

Mr. Walsh reported the following:

- A total of 4.9 million gallons passed through the plant in June and July 2015.
- Bill Gawel fixed the manhole cover at St Andrews Church. If the bill is submitted to DOT, they (DOT) will reimburse the commission for up to 50% of the cost.
- Joe Traski will be called to discuss equipment needed and Jeremy at LEA will also be contacted regarding equipment.

There was a discussion regarding rented versus buying certain pieces of equipment.

Report of Treasurer:

- Ms. Weigel noted that we are one month into the budget.
- Ms. Wiegel reviewed the Balance Sheet, Budget, Profit and Loss statement and the Check Detail.
- Ms. Weigel met with the auditors. The issue of the Maple Street Extension loan and the town of Kent needs to be resolved. At the moment, it is not on the Kent Sewer Commission Balance Sheet and it will show up on the town budget.
- Ms. Williams made a motion to approve the bill, Mr. Jennings seconded the motion and the motion carried.

Report of Collector

- Ms. Devaux said the 1st quarter billing had been sent out to the users.
- The Benefit Assessments billing is being prepared and she will bring copies to be reviewed by the Board for the September 15, 2015 meeting.

Old Business

- Maple Street financing is now finished will go off the agenda.
- The plantings surrounding the pump station at Maple Street Extension have been installed and are being watered by Mr. Walsh.
- The Benefit Assessment notice will appear in the August 29, 2015 newspaper.
- At present and per the Resolution, there is a separate account for the Benefit Assessment payments. Atty Sienkiewicz will remove that wording from the Resolution in order for the payments to go into the Kent Sewer account.
- Smoke Testing was tabled will be discussed at the September 15, 2015 meeting.
- A request from Mr. Casey to have a new category added to the agenda for the Consulting Engineer, Bart Clark.

Ms. Williams made a motion to adjourn the meeting at 6:00 p.m. Mr. Jennings seconded the motion and the motion carried.

Elissa Potts

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KENT TOWN CLERK

2015 SEP -4 A 9:00

BY *Anda B. Clark*
TOWN CLERK *ATC*