

Kent Sewer Commission  
Regular Meeting

September 8, 2015  
4:30 P.M. Town Hall

Present: John Casey, Virginia Bush-Suttman, Stan Jennings and Susi Williams.

Also present: Bart Clark, Debbie Devaux, Mathew Palumbo, Butch Walsh and Jennifer Weigel

Mr. Casey called the regular meeting of the Kent Sewer Commission to order at 4:45 p.m.

Mr. Casey elevated alternate Virginia Bush-Suttman to voting status.

Mrs. Williams made a motion to add the following item to the agenda:

11a. New Commission member(s)

Mr. Jennings seconded the motion and the motion carried.

Mrs. Williams made a motion to approve the agenda, as amended. Mr. Jennings seconded the motion and the motion carried.

**Approval of Minutes:**

Mrs. Williams made a motion to amend the minutes of the August 11, 2015 regular Sewer Commission meeting to read as follows:

Page 3, Old Business, 4<sup>th</sup> bullet point:

At present and per the resolution, there is a separate account for the Benefit Assessment payments. Atty. Sienkiewicz will advise on the possibility of the payments going into the Kent Sewer account.

Mr. Jennings seconded the motion and the motion carried.

Mrs. Williams made a motion to approve the minutes of the August 11, 2015 regular Sewer Commission meeting, as amended. Mr. Jennings seconded the motion and the motion carried.

**Public Communication**

Oral: None

Written: Mr. Casey read an August 21, 2015 attached e-mail from Mathew Starr. Mr. Casey stated that he would respond to the e-mail.

**Report of Chairman:**

Mr. Casey reported on the following items:

- There are two potential new Sewer Commission members:
  - Mathew Palumbo
  - Nicole Chase
- Mr. Casey will remain on the commission but will be stepping down as chairman
- Elissa Potts has expressed in interest in becoming chairman
- The Kent closing within the next 90 days
  - \$33,000 loss of income

- The blowers at the sewer plant need to be replaced.
  - The USDA is willing to give the Sewer Commission a grant for 75%
  - Would like Oakwood Engineering to oversee the purchase and installation of the blowers

Mrs. Williams made a motion to authorize Oakwood Engineering to oversee the purchase and installation of new blowers at the sewer plant. Ms. Bush-Suttman seconded the motion and the motion carried.

**Report of Superintendent:**

Mr. Walsh reported the following:

- 1.85 Gallons passed through the plant during the month of August
- Obtained two quotes for testing equipment (attached)
  - Lease
  - Purchase
- Obtained a quote from John Haskell in the amount of \$1,200 for labor and material to repair the leaking roof
- Need to obtain a quote for the gutter repairs of several joints and three down spouts

Mr. Jennings made a motion to approve an amount not to exceed \$1,500 for material and labor to repair the leaking roof and repair the joints and three down spouts on the gutter system. Mrs. Williams seconded the motion and the motion carried.

**Report of Treasurer:**

Ms. Weigel provided the following reports:

- Check Detail for August 12 through September 8, 2015
- Balance Sheet as of August 31, 2015
- Profit & Loss Budget vs. Actuals July through August 2015

Ms. Weigel did note that the \$38,906 withdrawal on August 28, 2015 was supposed to be withdrawn from the Town of Kent's account. The Town will reimburse the Sewer Commission the \$38,906.

Mrs. Williams made a motion to approve the Check Detail for August 12 through September 8, 2015, as submitted. Ms. Bush-Suttman seconded the motion and the motion carried.

**Report of Collector:**

Ms. Devaux reported the following:

- The Maple Street Ext. Benefit Assessment legal notice was published on August 28, 2015 in the Republican American.

### Report of Consulting Engineer:

Mr. Clark reported the following:

- The floats at the pump station were replaced in August
- Issued an invoice to D.O.T. for the manholes
- Had a meeting with Mr. Walsh regarding Capital Projects
- A lateral inspection was completed on September 1, 2015 at Doug Week's property
- Two man hole covers need to be repaired
  - Templeton
  - Elizabeth Street

### New Commission member(s):

Mr. Casey stated that there is a vacancy on the commission due to Bill Tobin's resignation. Mathew Palumbo expressed an interest in filling the vacancy.

There was a brief discussion regarding minority representation and confirming the political party of the current members. There was a general consensus that Mr. Palumbo is eligible to fill the vacancy. Mrs. Williams made a motion to appoint Mathew Palumbo (D) as a member of the Kent Sewer Commission to fill the unexpired term to expire on 11/19/2017. Mr. Jennings seconded the motion and the motion carried.


### Capital projects:

Mr. Casey suggested that any new Capital Projects should be placed on hold until the budget is reviewed due to the loss of income from the closing of The Kent.

### Smoke Testing:

Mr. Casey stated smoke testing will be discussed at the next meeting.

Ms. William made a motion to adjourn the meeting at 5:45 p.m. Mr. Jennings seconded the motion and the motion carried

  
Joyce Kearns  
Administrative Assistant

2015 SEP 11 A 9:20  
RECEIVED FOR RECORD  
KENT TOWN CLERK

*These are draft minutes and the Kent Sewer Commission at the subsequent regular meeting may make corrections. Please refer to subsequent regular meeting minutes for possible corrections and approval of these minutes.*

By   
TOWN CLERK  
472

## AGENDA

KENT SEWER COMMISSION  
REGULAR MEETING

September 8, 2015  
4:30 P.M. TOWN HALL

### Regular Meeting

1. Call to order and Pledge of Allegiance
2. Elevate alternate
3. Amend agenda/approve agenda
4. Approval of Minutes
  - a August 11, 2015 Regular meeting
5. Public Communication
  - a Oral
  - b Written
6. Report of Chairman
7. Report of Superintendent
8. Report of Treasurer
9. Report of Collector
10. Report of Consulting Engineer
11. New Business
  - a
12. Old Business
  - a Capital project
  - b Smoke Testing
13. Adjourn

RECEIVED FOR RECORD  
KENT TOWN CLERK

2015 SEP -4 A 9 00

BY *[Signature]*  
TOWN CLERK *[Signature]*

"An equal opportunity employer and service provider and employer."



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**Fwd: Town of Kent Sewer Disposal**

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**Bruce Adams** <firstselectman@townofkentct.org>  
To: Joyce Kearns <adminassist@townofkentct.org>

Wed, Sep 9, 2015 at 2:43 PM

----- Forwarded message -----

From: **MATHEW STARR** <mstarr03@snet.net>  
Date: Fri, Aug 21, 2015 at 11:48 AM  
Subject: Town of Kent Sewer Disposal  
To: Bruce Adams <firstselectman@townofkentct.org>

Bruce,

I wrote you about a year ago about concerns with the security and proper operation of the Town of Kent Waste Water Treatment facility. I read about the proposed changes and improvements to correct some of my concerns in the minutes of the Sewer Commission but am again concerned corrective measures were not followed through with.

Once again I would like to point out that the town of Kent Sewer treatment facility is the choice facility to use for the following reasons:

1. No flow meter at the dump station
2. Honor system log (3,000 and 4,000 gallon trucks driving to Kent with 1,000 gallons)
3. No testing or origin requirements
4. Dumping allowed 24 hours a day 7 days per week.

The taxpayers, connected users, Kent Property owners with Septic systems, as well as property owners charged sewer assessments deserve to have a properly run facility and not allow abuse of the septic dumping area that could endanger the long term use of the facility.

--

Bruce K. Adams  
First Selectman  
Town of Kent, CT  
860-927-4627

US Environmental Rental Corp.

Kent Sewer Rental Quote

Alexis Pump with built in battery	\$25 a day
Solinst Water Level Meter 100 ft.	\$20 a day
YSI 63 Water Quality Meter	\$50 a day

Consumable Items

Polyethylene Tubing 100' Rolls	\$11 each
Silicone Tubing	\$1.85 per foot
10 Micron Filter	\$13 each
100mL Graduated Cylinder	\$17 each

Delivery	\$15
Tax - <del>EXEMPT</del>	<del>6.35%</del> <del>\$0.71</del>

Total	\$162.56
	- 9 71
	<u>\$152.85</u>

1<sup>ST</sup> TIME COST

\$152.85 DELIVERED

AFTER 1<sup>ST</sup> TIME

\$95.00 + \$15 DELIVERY = \$110.00

PLUSES WITH RENTAL:

NO

MAINTENANCE  
CALIBRATING  
REPLACING OR  
UPGRADING

} ALL ARE DONE BY THE  
RENTAL COMPANY



**U.S. Environmental**  
Rentals • Sales • Service

91 Prestige Park Circle  
East Hartford, CT 06108

Tel: (860) 289-8700  
(888) 550-8100

Fax: (860) 289-8701

<http://www.usenvironmental.com/>

September 8th, 2015

Mr. Butch Walsh  
Town Of Kent  
Sewer Department  
125 Schaghticoke Road  
Kent, CT 06757

RE: Pricing on Water quality equipment, Proposal # 15DW148.

Dear Mr. Walsh,

On behalf of everyone at U.S. Environmental Rental Corp. I would like to thank you for the opportunity to submit the following pricing.

**NEW EQUIPMENT DESCRIPTION**

**YOUR DISCOUNTED COST**

Yellow Springs Instruments  
Model Pro1030

\$1,708.00/Each

Includes: Display, sonde with pH/Temperature/conductivity  
probes installed, 10M cable, protect guard, manual  
and carrying bag.

Solinst Canada Ltd  
Model 101

\$488.00/Each

Includes: Meter with 100FT 5/8" probe, 9V alkaline  
battery, tape guard, cut sheet & carrying bag

Proactive Environmental Products  
Model Alexis

\$1,425.00/Each

Includes: Pump, built in battery, AC cord, alligator clip, DC  
cord, piece of silicon tubing, EZ-Load II pumphead  
and built in case.

Please note that prices are valid for 30 day and do not include applicable sales taxes or freight cost. Payment terms are net 30 days on approved credit, VISA, MasterCard, American Express, or check. If you have any questions please give me a call at (860) 289-8700 or via e-mail at [DWoods@usenvironmental.com](mailto:DWoods@usenvironmental.com).

Sincerely,

Dan Woods  
(National Operations Manager/Regional Sales Manager)

09/07/15

# Kent Sewer Commission

## Check Detail

August 12 through September 8, 2015

Date	Num	Name	Memo	Account	Paid Amo...
08/18/15		Town of Kent	Carr/Sohl Connection Fee	Union Bank DDA	
			Carr/Sohl Connection Fee	Due to General Fund	-2,177.50
TOTAL					-2,177.50
08/20/15		QuickBooks Payroll ...	Created by Payroll Service on ...	Union Bank DDA	
			Fee for 3 direct deposit(s) at \$...	Payroll Expenses	-4.80
			Sales Tax for CT	Payroll Expenses	-0.05
		QuickBooks Payroll ...	Created by Payroll Service on ...	Direct Deposit Liabil...	-2,958.49
TOTAL					-2,963.34
08/21/15	DD1101	Kearns, Joyce	Direct Deposit	Union Bank DDA	
			Direct Deposit	Payroll Expenses	-143.28
			Direct Deposit	Payroll taxes	-8.88
			Direct Deposit	Federal Taxes Payable	8.88
			Direct Deposit	Federal Taxes Payable	8.88
			Direct Deposit	Payroll taxes	-2.08
			Direct Deposit	Federal Taxes Payable	2.08
			Direct Deposit	Federal Taxes Payable	2.08
			Direct Deposit	Direct Deposit Liabil...	132.32
TOTAL					0.00
08/21/15	DD1102	Sommers, Lyle R	Direct Deposit	Union Bank DDA	
			Direct Deposit	Payroll Expenses	-1,910.40
			Direct Deposit	Dental Insurance	2.41
			Direct Deposit	Medical	21.76
			Direct Deposit	Payroll Liabilities	15.63
			Direct Deposit	Payroll Liabilities	114.62
			Direct Deposit	Federal Taxes Payable	284.00
			Direct Deposit	Payroll taxes	-115.98
			Direct Deposit	Federal Taxes Payable	115.98
			Direct Deposit	Federal Taxes Payable	115.98
			Direct Deposit	Payroll taxes	-27.13
			Direct Deposit	Federal Taxes Payable	27.13
			Direct Deposit	Federal Taxes Payable	27.13
			Direct Deposit	State Taxes Payable	85.84
			Direct Deposit	Direct Deposit Liabil...	1,243.03
TOTAL					0.00
08/21/15	DD1103	Walsh, John H.	Direct Deposit	Union Bank DDA	
			Direct Deposit	Payroll Expenses	-2,279.20
			Direct Deposit	Dental Insurance	2.41
			Direct Deposit	Medical	21.76



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# Kent Sewer Commission

## Check Detail

August 12 through September 8, 2015

Date	Num	Name	Memo	Account	Paid Amo...
			Direct Deposit	Payroll Liabilities	15.63
			Direct Deposit	Federal Taxes Payable	376.00
			Direct Deposit	Payroll taxes	-138.84
			Direct Deposit	Federal Taxes Payable	138.84
			Direct Deposit	Federal Taxes Payable	138.84
			Direct Deposit	Payroll taxes	-32.48
			Direct Deposit	Federal Taxes Payable	32.48
			Direct Deposit	Federal Taxes Payable	32.48
			Direct Deposit	State Taxes Payable	108.94
			Direct Deposit	Direct Deposit Liabil...	1,583.14
TOTAL					0.00
08/27/15	9844	Town of Kent	041-66-2249	Union Bank DDA	
			041-66-2249	Payroll Liabilities	-234.62
TOTAL					-234.62
08/27/15	9845	Welsh Sanitation	July	Union Bank DDA	
07/31/15			July	Outside Services-Ope...	-21.27
TOTAL					-21.27
08/28/15		QuickBooks Payroll ...	Created by Payroll Service on ...	Union Bank DDA	
			Fee for 1 direct deposit(s) at \$...	Payroll Expenses	-1.60
			Sales Tax for CT	Payroll Expenses	-0.02
		QuickBooks Payroll ...	Created by Payroll Service on ...	Direct Deposit Liabil...	-464.68
TOTAL					-466.30
08/28/15			Interest to be paid by Town fo...	Union Bank DDA	
			Interest to be paid by Town fo...	Due from General Fu...	-38,906.00
TOTAL					-38,906.00
08/31/15	DD1104	Devaux, Deborah J.	Direct Deposit	Union Bank DDA	
			Direct Deposit	Payroll Expenses	-541.08
			Direct Deposit	Federal Taxes Payable	35.00
			Direct Deposit	Payroll taxes	-33.55
			Direct Deposit	Federal Taxes Payable	33.55
			Direct Deposit	Federal Taxes Payable	33.55
			Direct Deposit	Payroll taxes	-7.85
			Direct Deposit	Federal Taxes Payable	7.85
			Direct Deposit	Federal Taxes Payable	7.85
			Direct Deposit	Direct Deposit Liabil...	464.68

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# Kent Sewer Commission

## Check Detail

August 12 through September 8, 2015

Date	Num	Name	Memo	Account	Paid Amo...
TOTAL					0.00
08/31/15	9858	Crystal Rock	Account 50034792	Union Bank DDA	
07/31/15	July		Account 50034792	Miscellaneous	-8.95
TOTAL					-8.95
08/31/15	9859	Eversource	Account 51041723065	Union Bank DDA	
08/17/15	7/17-8...		Pump stnt	Electricity	-99.01
TOTAL					-99.01
08/31/15	9860	FedEx	2432-7273-4	Union Bank DDA	
08/10/15	5-121-...		Account 2432-7273-4 Inv. 5-1...	Postage	-135.94
TOTAL					-135.94
08/31/15	9861	H. A. Schreck Inc.	Inv. 41084	Union Bank DDA	
08/21/15	41084		Inv. 41084	Parts & Repairs	-315.00
TOTAL					-315.00
08/31/15	9862	Eversource	Account 51637296070	Union Bank DDA	
08/17/15	7/16-8...		Segar Mtn Pump stnt	Electricity	-48.42
TOTAL					-48.42
08/31/15	9863	Eversource	Account 51545723082 plant	Union Bank DDA	
08/24/15	7/17-8...		Account 51545723082 plant	Electricity	-2,108.39
TOTAL					-2,108.39
09/01/15	9852	Custom Environment...	Inv. 2702	Union Bank DDA	
08/17/15	2702		Inv. 2702	Purchases & supplies	-1,186.36
TOTAL					-1,186.36
09/01/15	9853	John Walsh-Reimbur...		Union Bank DDA	
08/17/15	June		June	Telephone	-80.00
08/17/15	July		July	Telephone	-80.00

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**Kent Sewer Commission**  
**Check Detail**  
 August 12 through September 8, 2015

Date	Num	Name	Memo	Account	Paid Amo...
TOTAL					-160.00
09/01/15	9854	Lyle Sommers - Reim...		Union Bank DDA	
08/17/15				Telephone	-80.00
TOTAL					-80.00
09/01/15	9855	Santoro's Commercial...	27794, 27975,28148	Union Bank DDA	
08/31/15	August		27794, 27975,28148	Uniforms	-75.00
TOTAL					-75.00
09/01/15	9856	Sienkiewicz & McKe...	MSE Benefit Assessments	Union Bank DDA	
08/17/15	13213		MSE Benefit Assessments	Legal fees	-1,277.00
TOTAL					-1,277.00
09/01/15	9857	Tunxis Laboratories, ...		Union Bank DDA	
07/30/15	15290...		1529092.0	Lab exams	-243.10
08/15/15	15292...		1529218.0	Lab exams	-243.10
08/15/15	15292...		1529252.0	Lab exams	-243.10
TOTAL					-729.30
09/01/15		Jennifer Weigel	August	Union Bank DDA	
08/31/15	414		August	Accounting/Bookkee...	-550.00
TOTAL					-550.00
09/02/15	E-pay	CT Commissioner of ...	7268998-000 QB Tracking # 2...	Union Bank DDA	
			7268998-000 QB Tracking # 2...	State Taxes Payable	-401.60
TOTAL					-401.60
09/02/15	E-pay	United States Treasury	06-1354645 QB Tracking # 20...	Union Bank DDA	
			06-1354645 QB Tracking # 20...	Federal Taxes Payable	-1,404.00
			06-1354645 QB Tracking # 20...	Federal Taxes Payable	-573.62
			06-1354645 QB Tracking # 20...	Federal Taxes Payable	-573.62
			06-1354645 QB Tracking # 20...	Federal Taxes Payable	-134.17
			06-1354645 QB Tracking # 20...	Federal Taxes Payable	-134.17
TOTAL					-2,819.58

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# Kent Sewer Commission

## Check Detail

August 12 through September 8, 2015

Date	Num	Name	Memo	Account	Paid Amo...
09/03/15		QuickBooks Payroll ...	Created by Payroll Service on ...	Union Bank DDA	
			Fee for 3 direct deposit(s) at \$...	Payroll Expenses	-4.80
			Sales Tax for CT	Payroll Expenses	-0.05
		QuickBooks Payroll ...	Created by Payroll Service on ...	Direct Deposit Liabil...	-2,958.50
TOTAL					-2,963.35
09/04/15	DD1105	Kearns, Joyce	Direct Deposit	Union Bank DDA	
			Direct Deposit	Payroll Expenses	-143.28
			Direct Deposit	Payroll taxes	-8.89
			Direct Deposit	Federal Taxes Payable	8.89
			Direct Deposit	Federal Taxes Payable	8.89
			Direct Deposit	Payroll taxes	-2.07
			Direct Deposit	Federal Taxes Payable	2.07
			Direct Deposit	Federal Taxes Payable	2.07
			Direct Deposit	Direct Deposit Liabil...	132.32
TOTAL					0.00
09/04/15	DD1106	Sommers, Lyle R	Direct Deposit	Union Bank DDA	
			Direct Deposit	Payroll Expenses	-1,910.40
			Direct Deposit	Dental Insurance	2.41
			Direct Deposit	Medical	21.76
			Direct Deposit	Payroll Liabilities	15.63
			Direct Deposit	Payroll Liabilities	114.62
			Direct Deposit	Federal Taxes Payable	284.00
			Direct Deposit	Payroll taxes	-115.98
			Direct Deposit	Federal Taxes Payable	115.98
			Direct Deposit	Federal Taxes Payable	115.98
			Direct Deposit	Payroll taxes	-27.12
			Direct Deposit	Federal Taxes Payable	27.12
			Direct Deposit	Federal Taxes Payable	27.12
			Direct Deposit	State Taxes Payable	85.84
			Direct Deposit	Direct Deposit Liabil...	1,243.04
TOTAL					0.00
09/04/15	DD1107	Walsh, John H.	Direct Deposit	Union Bank DDA	
			Direct Deposit	Payroll Expenses	-2,279.20
			Direct Deposit	Dental Insurance	2.41
			Direct Deposit	Medical	21.76
			Direct Deposit	Payroll Liabilities	15.63
			Direct Deposit	Federal Taxes Payable	376.00
			Direct Deposit	Payroll taxes	-138.85
			Direct Deposit	Federal Taxes Payable	138.85
			Direct Deposit	Federal Taxes Payable	138.85
			Direct Deposit	Payroll taxes	-32.47
			Direct Deposit	Federal Taxes Payable	32.47

09/07/15

Kent Sewer Commission  
**Check Detail**  
August 12 through September 8, 2015

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amo...</u>
			Direct Deposit	Federal Taxes Payable	32.47
			Direct Deposit	State Taxes Payable	108.94
			Direct Deposit	Direct Deposit Liabil...	1,583.14
TOTAL					0.00

09/07/15

## Kent Sewer Commission

## Balance Sheet

As of August 31, 2015

	Aug 31, 15
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Union Bank Capital MMA	
Short-lived Asset Reserve	29,000.00
Union Bank Capital MMA - Other	576,427.48
Total Union Bank Capital MMA	605,427.48
Union Bank DDA	103,942.69
Union Bank Septage MMA	95,763.61
USB Grant/Loan Construction Acc	732.00
Total Checking/Savings	805,865.78
Accounts Receivable	
Septage Accounts Receivable	75.00
Total Accounts Receivable	75.00
Other Current Assets	
Accounts Receivable	4,398.65
Due from General Fund	38,906.00
Total Other Current Assets	43,304.65
Total Current Assets	849,245.43
Fixed Assets	
Accumulated Depreciation	-1,135,138.87
Property and equipment	4,763,683.56
Total Fixed Assets	3,628,544.69
<b>TOTAL ASSETS</b>	<b>4,477,790.12</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,057.42
Total Accounts Payable	4,057.42
Other Current Liabilities	
Federal Taxes Payable	2,819.51
Payroll Liabilities	62.52
State Taxes Payable	401.60
Total Other Current Liabilities	3,283.63
Total Current Liabilities	7,341.05
Long Term Liabilities	
USDA Loan 92-04	493,258.88
USDA Loan 92-08	81,385.87

09/07/15

Kent Sewer Commission  
Balance Sheet  
As of August 31, 2015

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	Aug 31, 15
Total Long Term Liabilities	<u>574,644.75</u>
Total Liabilities	581,985.80
Equity	
*Retained Earnings	1,718,680.21
Opening Bal Equity	420,287.36
Retained Earnings Nonrestricted	<u>1,518,401.72</u>
Total Retained Earnings	1,518,401.72
Net Income	<u>238,435.03</u>
Total Equity	<u>3,895,804.32</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,477,790.12</u></u>

# Profit & Loss Budget vs. Actual

July through August 2015

	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>% of Budget</u>	<b>17%</b>
Ordinary Income/Expense				
Income				
Investment income	58.89	300.00	19.63%	
Septage Fees	10,882.50	70,000.00	15.55%	
Sewer User Charges				
Connection Fees	2,177.50			
User Charges	52,032.84	298,000.00	17.46%	
Total Sewer User Charges	<u>54,210.34</u>	<u>298,000.00</u>	<u>18.19%</u>	
Total Income	65,151.73	368,300.00	17.69%	
Expense				
General & Admin Expenses				
Accounting/Bookkeeping Services	1,100.00	7,000.00	15.71%	
Audit	0.00	3,500.00	0.0%	
Miscellaneous Admin Expense	0.00	500.00	0.0%	
Office Supplies	0.00	500.00	0.0%	
Outside services-Admin	147.06	750.00	19.61%	
Printing & Advertising	0.00	500.00	0.0%	
Software/Licensing Fees	1,208.61	1,600.00	75.54%	
Total General & Admin Expenses	<u>2,455.67</u>	<u>14,350.00</u>	<u>17.11%</u>	
Operating Expenses				
Electricity	3,462.19	35,000.00	9.89%	
Fuel	452.03	7,000.00	6.46%	
Insurance				
Dental Insurance	-18.72	1,300.00	-1.44%	
Liab Auto Prop Insura	0.00	7,500.00	0.0%	
Life Insurance	0.00	150.00	0.0%	
Medical	2,766.10	21,000.00	13.17%	
Total Insurance	<u>2,747.38</u>	<u>29,950.00</u>	<u>9.17%</u>	
Lab exams	1,197.50	13,500.00	8.87%	
Materials and supplies				
New Equipment	0.00	1,500.00	0.0%	
Purchases & supplies	1,764.34	6,000.00	29.41%	
Total Materials and supplies	<u>1,764.34</u>	<u>7,500.00</u>	<u>23.53%</u>	
Miscellaneous	8.95	500.00	1.79%	
Outside Services-Operating	2,871.27	5,000.00	57.43%	
Parts & Repairs	404.16	10,000.00	4.04%	
Payroll Expenses	16,584.67	120,000.00	13.82%	
Payroll taxes	1,245.41	9,120.00	13.66%	
Pension	0.00	2,500.00	0.0%	
Permit fees	2,011.25	2,011.00	100.01%	
Postage	283.73	1,700.00	16.69%	
Professional fees				



# Profit & Loss Budget vs. Actual

July through August 2015

	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>% of Budget</u>	<b>17%</b>
Engineering fees	0.00	35,000.00	0.0%	
Legal fees	1,467.00	10,000.00	14.67%	
Total Professional fees	1,467.00	45,000.00	3.26%	
Telephone	642.65	3,000.00	21.42%	
Uniforms	200.00	1,300.00	15.39%	
Total Operating Expenses	35,342.53	293,081.00	12.06%	
Total Expense	37,798.20	307,431.00	12.3%	
Net Ordinary Income	27,353.53	60,869.00	44.94%	
Other Income/Expense				
Other Expense				
Transfer Out	2,177.50			
USDA Loan Interest 92-04	0.00	25,000.00	0.0%	
Short-Term Asset Allocation		5,000.00		
Capital Allocation		30,000.00		
Total Other Expense	2,177.50	60,000.00	3.63%	
Net Other Income	-2,177.50	-60,000.00	3.63%	
Net Income	25,176.03	869.00	2,897.13%	

**KENT SEWER COMMISSION MEMBERS**  
(Meets the 2<sup>nd</sup> Tuesday of Every Month)

<i><b>NAME</b></i>	<i><b>ADDRESS</b></i>	<i><b>PHONE</b></i>	<i><b>EMAIL</b></i>	<i><b>TITLE</b></i>	<i><b>TERM EXPIRATION DATE</b></i>
John Casey (D)		860-927-3781	jcasey@kentsewer.org	Chairman	11/19/2015
Mathew Palumbo (D)			mpal999@aol.com	Member	11/19/2017
Mary (Susi) Williams (R)			swilliamswyman@kentsewer.org mcwilliams@snet.net	Member	11/19/2017
Stanley Jennings (U)			sjennings@kentsewer.org Stanjennings@sbcglobal.net	Member	11/19/2019
Elissa Potts (D)			epotts@kentsewer.org egtpotts@snet.net	Member	11/19/2019
William Gawel Jr.			wgawel@kentsewer.org wgaweljr@yahoo.com	Member	11/19/2015
Virginia Bush-Suttman			vbsuttman@kentsewer.org vbushsuttman@aol.com	Alternate	11/19/2015
Sal Lilienthal			slilienthal@kentsewer.org adventure@bicycltours.com	Alternate	11/19/2015
Jennifer Weigel			treasurer@kentsewer.org	Treasurer	
Debbie Devaux			taxcollector@townofkentct.org	Collector	

The meetings below are scheduled for 4:30 p.m. in the large meeting room of the Town Hall.

January 13, 2015  
February 10, 2015  
March 10, 2015

April 14, 2015  
May 12, 2015  
June 9, 2015

July 14, 2015  
August 11, 2015  
September 8, 2015

October 13, 2015  
November 10, 2015  
December 8, 2015

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BY *Debbie Devaux*  
TOWN CLERK  
ATC