

Kent Sewer Commission
Regular Meeting

July 12, 2016
4:30 P.M. Town Hall

Present: Elissa Potts, John Casey, Nicole Chase, Matt Palumbo and Susi Williams.

Also present: Bart Clark, Debbie Devaux and Barbara Herbst.

Ms. Potts called the regular meeting of the Kent Sewer Commission to order at 4:30 p.m.

The Pledge of Allegiance was recited.

Amend agenda/Approve agenda:

Ms. Potts made a motion to add the following item to the agenda:

11b. 2016/2017 Budget

Mr. Casey seconded the motion and the motion carried.

Mr. Jennings made a motion to approve the agenda, as amended. Mr. Palumbo seconded the motion and the motion carried.

Mr. Casey made a motion to approve the Special Sewer Commission meeting minutes of June 13, 2016, as submitted. Mr. Palumbo seconded the motion and the motion carried.

Public Communication:

Oral: None.

Written: None.

Report of Chairman:

Ms. Potts reported the following:

- Requested Attorney Sienkiewicz to write a letter to Justin Money regarding the easement violations
- Requested Attorney Sienkiewicz to review Kathy Maza's request for an easement modification.
- Wrote to Mr. Rafferty and explained that there are no roots in the main.
- Wrote to Mr. Rorke of Brookwoods and requested a copy of an inspection report.
- Will write a letter to Saddle Ridge requesting an inspection report.
- The Ducachek property is being sold, and the new owners will take over the benefit assessment; will follow-up on the hook-up fee.

Report of Superintendent:

Mr. Walsh was not at the meeting but provided the attached report.

Report of Treasurer:

Ms. Herbst provided the following reports:

- Disbursement Journal as of May 31, 2016
- Disbursement Journal as of June 30, 2016
- Balance Sheet as of June 30, 2016

RECEIVED FOR RECORD
KENT TOWN CLERK

2016 JUL 14 A 10:05

BY *Debbie Devaux*
TOWN CLERK

- Profit & Loss Budget vs. Actuals July 2015 through June 2016

Mr. Palumbo made a motion to approve the Disbursement Journals as of May 31, 2016 and as of June 30, 2016, as submitted. Mr. Casey seconded the motion and the motion carried.

Report of Collector:

Ms. Devaux provided the attached Grand Ratebook Balance Sheet.

Report of Consulting Engineer:

Mr. Clark stated that he just received the report from Heitkamp for the inspection of Lane Street, Elizabeth Street and Judd Avenue. He will report on the findings at the next regular meeting.

Basic Safety for W/WW Operators:

Ms. Potts stated that there is an upcoming seminar for W/WW Operators. Mr. Casey expressed his opinion on the importance of continuing education for professional growth. Mrs. William made a motion that Butch Walsh and Lyle Sommers attend the Basic Safety for W/WW Operators on August 24, 2016 at Ramada Inn in Fishkill, NY. Ms. Chase seconded the motion and the motion carried.

2016/2017 Budget:

Ms. Potts stated that the Sewer Commission needs to approve a 2016/2017 Budget. She stated that employee salaries and continuing education need to be discussed. Ms. Herbst agreed to have a draft 2016/2017 budget at the next regular meeting.

Blower Project:

Nothing new to report.

Website Update:

Nothing new to report.

Mr. Jennings made a motion to adjourn the meeting at 5:46 p.m. Mr. Palumbo seconded the motion and the motion carried.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Kent Sewer Commission at the subsequent regular meeting may make corrections. Please refer to subsequent regular meeting minutes for possible corrections and approval of these minutes.

AGENDA

**KENT SEWER COMMISSION
REGULAR MEETING**

**July 12, 2016
4:30 P.M. TOWN HALL**

Regular Meeting

1. Call to order and Pledge of Allegiance
2. Elevate alternate
3. Amend agenda/approve agenda
4. Approval of Minutes
 - a June 13, 2016 Special meeting
5. Public Communication
 - a Oral
 - b Written
6. Report of Chairman
7. Report of Superintendent
8. Report of Treasurer
9. Report of Collector
10. Report of Consulting Engineer
11. New Business
 - a Basic Safety For W/WW Operators
12. Old Business
 - a Blower project
 - b Website Update
13. Adjourn

"An equal opportunity employer and service provider."

SUPERINTENDENT REPORT

Septage thru the plant was 1.64 million gals.

Line saw was used between on the stretch that went by Ed Raferty's rental property. Not even so much as a twig ended up in the catch basket.

Fields were harrowed and planted by Billy McCann.

Elizabeth, Lane, and Schaghticoke Rd. were photographed with no immediate problems showing up.

The spare pump was fixed and sent back to the plant.

Bill Gwiel was contacted, and apologized for not getting to the main street manholes as some emergency work took up most of his time. Will be getting to them as soon as he can.

06/10/16

Kent Sewer Commission Operating Account ledger

	Date	Num	Name	As of May 31, 2016	Memo	Amount	Balance
1 USB							125,975.71
Operating - 8044							125,975.71
	05/03/2016	Deposit	Sewer Customers			1,326.28	127,301.99
	05/04/2016	Deposit	Sewer Customers			1,437.85	128,739.84
	05/06/2016	10022	Eversource	51545723082		-1,663.14	127,076.70
	05/06/2016	10035	Introl	recalibrated the influent flow loop and rescaled the new flow recorder		-301.00	126,775.70
	05/06/2016	10036	Santoro's Commercial Laundry	Uniform Service		-25.00	126,750.70
	05/06/2016	10037	Sommers, Lyle - Reimbursement	Telephone reimbursement - March		-80.00	126,670.70
	05/06/2016	10038	True Value, Kent	77016		-56.25	126,614.45
	05/06/2016	10039	Tunxis			-729.30	125,885.15
	05/06/2016	10040	Walsh, John-Reimbursement	Telephone reimbursement - April		-80.00	125,805.15
	05/09/2016	Deposit	Sewer Customers			10,042.95	135,848.10
	05/10/2016	Deposit	Sewer Customers			42,593.68	178,441.78
	05/11/2016	Deposit	Sewer Customers			1,210.80	179,652.58
	05/12/2016		QuickBooks Payroll Service	Created by Payroll Service		-5.30	179,647.28
	05/13/2016	DirDep	Kearns, Joyce	Payroll		-110.37	179,536.91
	05/13/2016	DirDep	Sommers, Lyle R	Payroll		-1,310.90	178,226.01
	05/13/2016	DirDep	Walsh, John H.	Payroll		-1,583.15	176,642.86
	05/13/2016	E-pay	United States Treasury	Payroll taxes		-4,090.01	172,552.85
	05/16/2016	Deposit	Sewer Customers			6,705.40	179,258.25
	05/16/2016	Deposit	Benefit Assessments			891.60	180,149.85
	05/16/2016	AWD	Frontier	Telephone and Internet		-59.99	180,089.86
	05/18/2016	Deposit	Sewer Customers			1,000.30	181,090.16
	05/23/2016	Deposit	Sewer Customers			3,561.16	184,651.32
	05/25/2016	Deposit	Sewer Customers			1,453.35	186,104.67
	05/26/2016		QuickBooks Payroll Service	Created by Payroll Service		-5.30	186,099.37
	05/27/2016	DirDep	Kearns, Joyce	Payroll		-110.37	185,989.00
	05/27/2016	DirDep	Sommers, Lyle R	Payroll		-1,310.90	184,678.10

06/10/16

Kent Sewer Commission Operating Account ledger

As of May 31, 2016

Memo

Date	Num	Name		Amount	Balance
05/27/2016	DirDep	Walsh, John H.	Payroll	-1,583.15	183,094.95
05/27/2016		QuickBooks Payroll Service	Created by Payroll Service	-1.77	183,093.18
05/31/2016	DirDep	Devaux, Deborah J.	Payroll	-464.69	182,628.49
05/31/2016	10042	Town of Kent	Sommers: Roth IRA Withholding May 2016	-95.52	182,532.97
05/31/2016	10043	A1 Janitorial Supply	Fifty Powdered drain sewer opener	-545.12	181,987.85
05/31/2016	10044	ABT	Bookkeeping support - May 2016	-550.00	181,437.85
05/31/2016	10045	Eversource		-2,784.31	178,653.54
05/31/2016	10046	FedEx	2432-7273-4	-118.27	178,535.27
05/31/2016	10047	Frontier		-69.30	178,465.97
05/31/2016	10048	Loureiro - LEA	4/1 - 4/30 (1 hrs labor, quarterly sampling and analysis services)	-121.00	178,344.97
05/31/2016	10049	Quality Data Service Inc.	April 2016 - printing and processing sewer / water billing 296 bills	-64.05	178,280.92
05/31/2016	10050	Santoro's Commercial Laundry	Uniform service - May	-100.00	178,180.92
05/31/2016	10051	Sommers, Lyle - Reimbursement	Telephone reimbursement - May	-80.00	178,100.92
05/31/2016	10052	True Value, Kent	77016	-19.58	178,081.34
05/31/2016	10053	Tunxis		-729.30	177,352.04
05/31/2016	10054	Walsh, John-Reimbursement	Telephone reimbursement - April	-80.00	177,272.04
05/31/2016	10055	Welsh Sanitation	Commercial service: April 2016	-42.54	177,229.50
05/31/2016	10056	Yucatech Inc	IT Support	-361.21	176,868.29
05/31/2016	10041	void		0.00	176,868.29
05/31/2016	169.99	Sewer Customers		6,944.82	183,813.11
TOTAL				<u>57,837.40</u>	<u>183,813.11</u>

07/08/16

Kent Sewer Commission

Operating Account ledger

As of June 30, 2016

Date	Num	Name	Memo	Amount	Balance
1 USB					183,813.12
Operating - 8044					183,813.12
06/01/2016	169.100	Sewer Customers		2,821.44	186,634.56
06/08/2016	169.110	Sewer Customers		4,057.86	190,692.42
06/10/2016	DirDep	Kearns, Joyce	Direct Deposit	-110.37	190,582.05
06/10/2016	DirDep	Sommers, Lyle R	Direct Deposit	-1,310.90	189,271.15
06/10/2016	DirDep	Walsh, John H.	Direct Deposit	-1,583.15	187,688.00
06/10/2016	10059	Frontier		-69.33	187,618.67
06/10/2016	10060	Haymore Services	Plant crop on sewer field	-1,701.60	185,917.07
06/10/2016	10057	Joyce Kearns-Reimbursemen	Postage	-12.94	185,904.13
06/10/2016	10061	Tunxis		-486.20	185,417.93
06/10/2016	10058	Welsh Sanitation	Commercial service: May 2016	-42.54	185,375.39
06/13/2016	AWD	Frontier	Telephone and internet	-59.99	185,315.40
06/15/2016	E-pay	CT Commissioner of Revenue	CT Withholding	-404.80	184,910.60
06/15/2016	E-pay	United States Treasury	Federal Withholding and taxes	-2,765.94	182,144.66
06/15/2016	169.112	Sewer Customers		1,396.28	183,540.94
06/15/2016	169.113	Sewer Customers		436.92	183,977.86
06/22/2016	169.114	Sewer Customers		744.24	184,722.10
06/24/2016	DirDep	Kearns, Joyce	Direct Deposit	-110.37	184,611.73
06/24/2016	DirDep	Sommers, Lyle R	Direct Deposit	-1,310.90	183,300.83
06/24/2016	DirDep	Walsh, John H.	Direct Deposit	-1,583.15	181,717.68
06/28/2016	ACH	USDA-Rural Development	Annual Debt Service pmt	-3,531.00	178,186.68
06/28/2016	ACH	USDA-Rural Development	Annual Debt Service on # 92-04	-21,394.00	156,792.68
06/29/2016	169.115	Sewer Customers		602.81	157,395.49
06/30/2016	DirDep	Devaux, Deborah J.	Direct Deposit	-466.46	156,929.03
06/30/2016	10062	ABT	Bookkeeping Support - June 2016	-550.00	156,379.03
06/30/2016	10063	All-State Scale Company	Clean and Calibrate Shimadzu AY-120 , NIST traceable certificate	-175.00	156,204.03
06/30/2016	10064	Allingham & Readyoff, LLC	Legal Consult: MSE Benefit Assessment, Brookswoods Assoc	-133.00	156,071.03
06/30/2016	10065	Bahr Sales Inc.	washers,nuts,bolts,key, wheel roller,screws	-162.99	155,908.04
06/30/2016	10066	Eversource	Plant, Pump Station and 50 Maple St.	-2,673.41	153,234.63

07/08/16

Kent Sewer Commission

Operating Account ledger

As of June 30, 2016

Date	Num	Name	Memo	Amount	Balance
06/30/2016	10067	FedEx	shipping to Averill labs 5/12,5/19,2/26,6/2,6/9	-148.55	153,086.08
06/30/2016	10068	Santoro's Commercial Laundry	6/1,6/8 and 6/15	-75.00	153,011.08
06/30/2016	10069	Sommers, Lyle - Reimbursement	Telephone reimbursement - June	-80.00	152,931.08
06/30/2016	10070	Superior Plus Energy	244.1 gal heating fuel	-434.31	152,496.77
06/30/2016	10071	Town of Kent	April, May and June Health, Dental and Life Insurance, gasoline usage 4/19 - 6/3	-5,227.80	147,268.97
06/30/2016	10072	True Value, Kent	77016 - 2 pack tape	-13.98	147,254.99
06/30/2016	10073	Tunxis	6/9, 6/13	-486.20	146,768.79
06/30/2016	10077	Town of Kent	Sommers: Roth IRA Withholding June 2016	-95.52	146,673.27
06/30/2016	10078	Town of Kent	Q2 Pension Kent Sewer	-718.79	145,954.48
06/30/2016	10080	Leppert-Nutmeg, Inc.	KEN004	-4,785.32	141,169.16
06/30/2016	10081	Loureiro - LEA	5/1 - 5/31(11 hrs labor) (334.80 supplies) (Sample Analysis 5/10)	-1,859.43	139,309.73
06/30/2016	10082	Oakwood Environmental Assn	3/8 through 5/27 plus mileage (24 hrs and 154 miles)	-2,723.16	136,586.57
06/30/2016	10083	Santoro's Commercial Laundry Service	6/22 - 6/29	-50.00	136,536.57
06/30/2016	10084	Void			136,536.57
06/30/2016	10085	Walsh, John-Reimbursement	Telephone reimbursement - May	-80.00	136,456.57
06/30/2016	10086	Yucatech Inc	2.5 hrs - setup email and google drive for JCasey, EPotts and JKearns	-212.50	136,244.07
TOTAL				<u>-47,569.05</u>	<u>136,244.07</u>

Kent Sewer Commission

Balance Sheet

As of June 30, 2016

	Jun 30, 16	Jun 30, 15	\$ Change
Checking/Savings			
1 USB	135,681.75	46,289.39	89,392.36
2 USB Septage MMA #8052	156,612.17	80,810.25	75,801.92
3 USB Capital #3880	625,659.57	475,383.20	150,276.37
4 USB Grant/Loan #8175	732.00	2,473.00	-1,741.00
Total Checking/Savings	918,685.49	604,955.84	313,729.65
 Grant/Loan Receivable	0.00	213,259.00	-213,259.00
Septage Accounts Receivable	7,605.00	3,451.25	4,153.75
Accounts Receivable	0.00	4,398.65	-4,398.65
Prepaid Expenses	0.00	80.34	-80.34
Undeposited Funds	0.00	680.00	-680.00
 Total Current Assets	926,290.49	826,825.08	99,465.41
 Fixed Assets			
Accumulated Depreciation	-1,135,138.87	-1,135,138.87	0.00
Property and equipment	4,763,683.56	4,763,683.56	0.00
Total Fixed Assets	3,628,544.69	3,628,544.69	0.00
TOTAL ASSETS	4,554,835.18	4,455,369.77	99,465.41
 LIABILITIES & EQUITY			
 Accounts Payable	0.00	6,523.51	-6,523.51
Accrued liabilities	0.00	3,067.45	-3,067.45
Due to General Fund	0.00	505.84	-505.84
Federal Taxes Payable	2,765.89	-0.07	2,765.96
State Taxes Payable	404.80	0.00	404.80
Total Current Liabilities	3,170.69	10,096.73	-6,926.04
 Long Term Liabilities			
USDA Loan 92-04	484,858.05	493,258.88	-8,400.83
USDA Loan 92-08	80,012.07	81,385.87	-1,373.80
Total Long Term Liabilities	564,870.12	574,644.75	-9,774.63
 Total Liabilities	568,040.81	584,741.48	-16,700.67
 Equity			
*Retained Earnings	1,931,939.21	883,531.57	1,048,407.64
Opening Bal Equity	420,287.36	420,287.36	0.00
Retained Earnings	1,518,401.72	1,518,401.72	0.00
Net Income	116,166.08	1,048,407.64	-932,241.56
Total Equity	3,986,794.37	3,870,628.29	116,166.08
TOTAL LIABILITIES & EQUITY	4,554,835.18	4,455,369.77	99,465.41

Kent Sewer Commission

Profit & Loss Budget vs. Actual

July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>% of Budget</u>
Income			
Benefit Assessments	22,878.73		
Septage Fees	79,093.75	70,000.00	112.99%
Sewer User Charges			
Connection Fees	4,355.00		
User Charges	313,563.34	298,000.00	105.22%
Total Sewer User Charges	<u>317,918.34</u>	<u>298,000.00</u>	<u>106.68%</u>
Total Income	419,890.82	368,000.00	114.1%
Expense			
General & Admin Expenses			
Accounting/Bookkeeping Services	6,600.00	7,000.00	94.29%
Audit	3,750.00	3,500.00	107.14%
Miscellaneous Admin Expense	99.00	500.00	19.8%
Office Supplies	524.98	500.00	105.0%
Outside services-Admin	587.38	750.00	78.32%
Printing & Advertising	805.18	500.00	161.04%
Software/Licensing Fees	1,614.62	1,600.00	100.91%
Total General & Admin Expenses	<u>13,981.16</u>	<u>14,350.00</u>	<u>97.43%</u>
Operating Expenses			
Electricity	29,627.95	35,000.00	84.65%
Fuel	2,333.68	7,000.00	33.34%
Insurance			
Dental Insurance	1,123.72	1,300.00	86.44%
Liab Auto Prop Insura	1,248.00	7,500.00	16.64%
Life Insurance	130.80	150.00	87.2%
Medical	20,472.26	21,000.00	97.49%
Workman's Comp	5,054.00		
Total Insurance	<u>28,028.78</u>	<u>29,950.00</u>	<u>93.59%</u>
Internet	481.20		
Lab exams	12,971.50	13,500.00	96.09%
Materials and supplies			
New Equipment	65.98	1,500.00	4.4%
Purchases & supplies	4,491.09	6,000.00	74.85%
Total Materials and supplies	<u>4,557.07</u>	<u>7,500.00</u>	<u>60.76%</u>
Miscellaneous	55.95	500.00	11.19%
Crystal Rock	36.27		
Outside Services-Operating	7,033.57	5,000.00	140.67%

Kent Sewer Commission

Profit & Loss Budget vs. Actual

July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>% of Budget</u>
Parts & Repairs	15,018.39	10,000.00	150.18%
Payroll Expenses	117,447.38	120,000.00	97.87%
Payroll taxes	8,817.58	9,120.00	96.68%
Pension	2,668.66	2,500.00	106.75%
Permit fees	2,011.25	2,011.00	100.01%
Postage	1,782.98	1,700.00	104.88%
Professional fees			
Engineering fees	19,344.62	35,000.00	55.27%
Legal fees	2,227.00	10,000.00	22.27%
Total Professional fees	<u>21,571.62</u>	<u>45,000.00</u>	<u>47.94%</u>
Telephone	3,191.93	3,000.00	106.4%
Uniforms	1,275.00	1,300.00	98.08%
Total Operating Expenses	<u>258,910.76</u>	<u>293,081.00</u>	<u>88.34%</u>
Investment income	<u>393.63</u>	<u>300.00</u>	<u>131.21%</u>
Maple Street Extension			
100% of all Connection Fees	4,355.00		
100% of Benefit Assessment Fees	8,767.77		
80% of User Fees Collected	2,953.31		
Total Maple Street Extension	<u>16,076.08</u>		
USDA Loan Interest 92-04	12,993.17	25,000.00	51.97%
USDA Loan Interest 92-08	2,157.20		
Net Income and Expense	<u><u>116,166.08</u></u>	<u><u>35,869.00</u></u>	<u><u>323.86%</u></u>

Steven Lange
2015-2016

TTV

[illegible]

Actual	\$ 313 136
Budget	\$ 298,000
	<hr/>
	\$ 15 136
	over

Back Section \$ 2,244
 In Board + Co. \$ 2,581

GRAND RATEBOOK BALANCE SHEET REPORT
KENT
GRAND LIST YEAR 2015

Benefit Assessments
2015-2016
Page: 1

Year: 2000 To 2016, Pay Date: 06/30/2016, Time: 07/12/2016 02:36:05 pm All

Conditions: Recap By Year: Yes Recap By Dist: No Act/Susp: Active, Cycle: 00 To 00, Type: TOWN, Bill Type: 05 BENEFIT ASSESSMENT

YEAR/TYPE	ACTS	BEGINNING BALANCE	LAWFUL INC.	CORRECTIONS DEC.	TAXES COLLECTABLE	CURRENT SUSPENSE	TAXES/BINT PAID	INTEREST PAID	L+FEES PAID	TOTAL PAID	OVER PAID	UNCOLLECTED TAXES
BENEFIT AS	17	7,308.66	0.00	0.00	7,308.66	0.00	18,305.34 4,508.79	40.60	24.00	22,878.73	0.00	0.00
IR: 2016	17	7,308.66	0.00	0.00	***PAY OFF PRINC*** 7,308.66	0.00	15,505.47 18,305.34 4,508.79	40.60	24.00	22,878.73	0.00	0.00
					PAY OFF PRINC		15,505.47					
Grand Total	17	7,308.66	0.00	0.00	7,308.66	0.00	18,305.34 4,508.79	40.60	24.00	22,878.73	0.00	0.00
					PAY OFF PRINC		15,505.47					

For more information on training, visit
our website at:
www.nyruralwater.org

LIMITED ATTENDANCE

- 50 -

Please pre-register as soon as possible

Register by fax or mail only to:

NEW YORK RURAL WATER
ASSOCIATION
P.O. Box 487
Claverack, NY 12513
Fax: (518) 828-0582
Phone: (518) 828-3155
for more information



WASTEWATER/WATER
TRAINING SESSION

***Basic Safety for
W/WW
Operators***

Date: August 24, 2016

Location: Ramada Inn
542 Route 9
Fishkill, NY 12524
For Directions: (845) 896-6281

FOR: Dutchess, Orange, Ulster, Orange,
Rockland and Putnam counties.

MORNING SESSION

7:30 - 8:00 am Registration

8:00 - 10:00 am

Excavations

- OSHA regulations covering excavations including common definitions, competent person requirement, excavation hazards, rescue operations and requirements and protective systems.

10:15 - 12:00 noon

Confined Space

- OSHA regulations for confined spaces including confined space definitions, common hazards in confined spaces, confined space procedure requirements, safe entry into a confined space, confined space rescue and gas detector operation.

NYS DOH/DEC is expected to grant 6.0
contact hours toward recertification.
NO HOURS FOR PARTIAL ATTENDANCE

Please Note - If you wish to cancel your registration
for this session, you must do so within 3 business
days prior to the session to receive a refund.
Otherwise, you will be responsible for payment.

Basic Safety for W/WW Operators

August 24, 2016

AFTERNOON SESSION

12:00 - 12:45 pm Lunch

12:45 - 3:15 pm

Traffic Control and PPE

- MUTCD regulations for temporary traffic control, hazards of working in traffic, protective measures (engineering controls, procedural controls and PPE) for limiting the hazards of traffic, ANSI requirements pertaining to high visibility clothing.

3:15 pm Closing Remarks/Certificates

Speaker for this session:
Robert Moody, E. J. Prescott

Is your utility / organization a member of the
New York Rural Water Association? If not,
you should consider joining the over 1400
that are, and share in the benefits!
For more information, please call
(518) 828-3155.

PLEASE DETACH AND RETURN
PRIOR TO August 14, 2016

PRE-REGISTRATION FORM

August 24, 2016 - Fishkill, NY

All information MUST be filled out.

(Please use a separate form for each attendee)

Personal Information

Name: _____

Home Address: _____

DOH Cert.# _____ DEC Cert.# _____

System: _____

County: _____ Phone: _____

e-mail address: _____

Member of NYRWA YES or NO

SPDES# _____ PWSID# _____

Billing Information _____ same as above

System/Company Name: _____

Billing Address: _____

Phone: _____

SESSION FEE: \$ 33.00

(includes facility fees and cost of meals)

Send registration form to:

New York Rural Water Association
PO Box 487 - Claverack, NY 12513

or fax: (518) 828-0582

TOWN CLERK