

Present: Elissa Potts, Stan Jennings, Matt Palumbo and Susi Williams.

Also present: Bruce Adams, Debbie Devaux, Barbara Herbst and Butch Walsh.

Ms. Potts called the regular meeting of the Kent Sewer Commission to order at 4:32 p.m.

The Pledge of Allegiance was recited.

Amend agenda/Approve agenda:

Mrs. Williams made a motion to amend item 4a to read as follows:

4a July 12, 2016 Regular Meeting

Mr. Jennings seconded the motion and the motion carried.

Mr. Jennings made a motion to approve the agenda, as amended. Mr. Palumbo seconded the motion and the motion carried.

Approval of Minutes:

Mr. Palumbo made a motion to approve the Regular Sewer Commission meeting minutes of July 12, 2016 minutes, as submitted. Mrs. Williams seconded the motion and the motion carried.

Public Communication:

Oral: None.

Written: None.

Report of Chairman:

Ms. Potts reported the following:

- Attorney Jeff Sienkiewicz reviewed Cathy Mazza's request for an easement modification. Ms. Mazza has withdrawn her request and moved the proposed deck and it will no encroach on the easement.
- Attorney Jeff Sienkiewicz had sent a letter to Justin Money regarding an easement violation. Mr. Money has not removed the material from the easement to date. Attorney Sienkiewicz will move forward with legal action.

Report of Superintendent:

Mr. Walsh reported the following:

- 1.59 million gallons passed through the plant.
- Bill Gawel has ordered parts to repair the manholes on Rt. 7 and Rt. 341

Report of Treasurer:

Ms. Herbst provided the following reports:

- Actual vs. Budget Fiscal Year 2016
- Balance Sheet as of June 30, 2016
- Income and Expense July through August 2016

RECEIVED FOR RECORD
KENT TOWN CLERK

2016 SEP 16 A 9:11

BY

TOWN CLERK

- Balance Sheet as of August 31, 2016
- Operating Account Ledger July and August 2016

Mr. Palumbo made a motion to approve the Operating Account Ledger July and August 2016, as submitted. Mrs. Williams seconded the motion and the motion carried.

Mr. Jennings made a motion to close the USB Grant Loan Account with \$732 and move the money to the general fund. Mrs. Williams seconded the motion and the motion carried.

Report of Collector:

Ms. Devaux provided the attached Grand Ratebook Balance Sheet.

Report of Consulting Engineer:

Mr. Clark was not present at the meeting.

2016/2017 Budget:

Ms. Herbst provided a draft 2016/2017 budget. Ms. Potts tabled any discussion regarding the proposed budget until the next meeting. Ms. Herbst added that because there is no approved budget, the employees H.S.A. accounts have not been funded.

Public Restrooms:

First Selectman Adams stated that the original plan was to have the proposed public restrooms sewer connect into the sewer system via the Kent Green. The bid package was issued with the sewer connecting via Rt. 7. Mr. Adams added that during the mandatory pre-bid meeting the engineer for the town suggested a possible alternative for the sewer connection. Mr. Clark and the engineer for the town have been working together. Mr. Adams stated that he would keep the Sewer Commission apprised.

Mr. Adams stated that he is looking into making the road between the library and the pharmacy a one-way road and continuing out behind the pharmacy, which would also be made a one-way road. He added if the road can be made into a one-way, it would eliminate the need for the driveway easement via the bank. A semi-circle shaped driveway could be in front of the restroom building and the building could be moved forward on the lot, allowing a large open shaded space behind the building that could be used for outdoor concerts and other events.

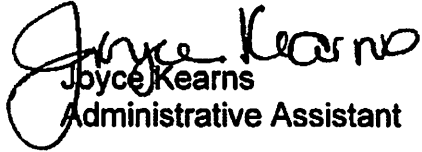
Blower Project:

Nothing new to report.

Website Update:

Nothing new to report.

Mr. Jennings made a motion to adjourn the meeting at 5:15 p.m. Mr. Palumbo seconded the motion and the motion carried.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Kent Sewer Commission at the subsequent regular meeting may make corrections. Please refer to subsequent regular meeting minutes for possible corrections and approval of these minutes.

AGENDA

**KENT SEWER COMMISSION
REGULAR MEETING**

**SEPTEMBER 13, 2016
4:30 P.M. TOWN HALL**

Regular Meeting

1. Call to order and Pledge of Allegiance
2. Elevate alternate
3. Amend agenda/approve agenda
4. Approval of Minutes
a June 13, 2016 Special meeting
5. Public Communication
a Oral
b Written
6. Report of Chairman
7. Report of Superintendent
8. Report of Treasurer
9. Report of Collector
10. Report of Consulting Engineer
11. New Business
a 2016/2017 Budget
b Public Restrooms
12. Old Business
a Blower project
b Website Update
13. Adjourn

"An equal opportunity employer and service provider."

Actual vs. Budget

Fiscal Year 2016

	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>% of Budget</u>
Income			
Benefit Assessments	22,878.73		
Septage Fees	79,093.75	70,000.00	112.99%
Sewer User Charges			
Connection Fees	4,355.00		
User Charges	313,563.34	298,000.00	105.22%
Total Sewer User Charges	317,918.34	298,000.00	106.68%
Total Income	419,890.82	368,000.00	114.1%
Expense			
General & Admin Expenses			
Accounting/Bookkeeping Services	6,600.00	7,000.00	94.29%
Audit	3,750.00	3,500.00	107.14%
Miscellaneous Admin Expense	99.00	500.00	19.8%
Office Supplies	524.98	500.00	105.0%
Outside services-Admin	587.38	750.00	78.32%
Printing & Advertising	805.18	500.00	161.04%
Software/Licensing Fees	1,148.90	1,600.00	71.81%
Total General & Admin Expenses	13,515.44	14,350.00	94.18%
Operating Expenses			
Depreciation	109,015.18		
Electricity	29,627.95	35,000.00	84.65%
Fuel	2,333.68	7,000.00	33.34%
Insurance			
Dental Insurance	1,123.72	1,300.00	86.44%
Liab Auto Prop Insura	1,248.00	7,500.00	16.64%
Life Insurance	130.80	150.00	87.2%
Medical	20,472.26	21,000.00	97.49%
Workman's Comp	5,054.00		
Total Insurance	28,028.78	29,950.00	93.59%
Internet	481.20		
Lab exams	12,971.50	13,500.00	96.09%
Materials and supplies			
New Equipment	65.98	1,500.00	4.4%
Purchases & supplies	4,491.09	6,000.00	74.85%
Total Materials and supplies	4,557.07	7,500.00	60.76%
Miscellaneous	55.95	500.00	11.19%
Operating expenses	36.27		
Outside Services-Operating	7,541.83	5,000.00	150.84%
Parts & Repairs	15,018.39	10,000.00	150.18%
Payroll Expenses	117,447.38	120,000.00	97.87%
Payroll taxes	8,817.58	9,120.00	96.68%

Actual vs. Budget

Fiscal Year 2016

	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>% of Budget</u>
Pension	2,668.66	2,500.00	106.75%
Permit fees	2,011.25	2,011.00	100.01%
Postage	1,782.98	1,700.00	104.88%
Professional fees			
Engineering fees	19,405.12	35,000.00	55.44%
Legal fees	2,227.00	10,000.00	22.27%
Total Professional fees	21,632.12	45,000.00	48.07%
Telephone	3,191.93	3,000.00	106.4%
Uniforms	1,275.00	1,300.00	98.08%
Total Operating Expenses	368,494.70	293,081.00	125.73%
Investment income	393.63	300.00	131.21%
Transfer Out			
Maple Street Extension			
100% of all Connection Fees	4,355.00		
100% of Benefit Assessment Fees	22,878.73		
80% of User Fees Collected	2,953.31		
Total Maple Street Extension	30,187.04		
Total Transfer Out	30,187.04		
USDA Loan Interest 92-04	12,993.17	25,000.00	51.97%
USDA Loan Interest 92-08	2,157.20		
Total Other Expense	45,337.41	25,000.00	181.35%
Net Income and Expense	-7,063.10	35,869.00	-19.69%

Balance Sheet

As of June 30, 2016

	<u>Jun 30, 16</u>	<u>Jun 30, 15</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1 USB	136,233.49	46,289.39	89,944.10
2 USB Septage MMA #8052	156,612.17	80,810.25	75,801.92
3 USB Capital #3880	625,659.57	475,383.20	150,276.37
4 USB Grant/Loan #8175	732.00	2,473.00	-1,741.00
5 Brookwoods	31,627.79	0.00	31,627.79
6 Kent Affordable Housing	23,880.54	0.00	23,880.54
7 Saddle Ridge Estates	163,025.23	0.00	163,025.23
Total Checking/Savings	<u>1,137,770.79</u>	<u>604,955.84</u>	<u>532,814.95</u>
Accounts Receivable			
Grant/Loan Receivable	0.00	213,259.00	-213,259.00
Septage Accounts Receivable	7,605.00	3,451.25	4,153.75
Total Accounts Receivable	<u>7,605.00</u>	<u>216,710.25</u>	<u>-209,105.25</u>
Other Current Assets			
Accounts Receivable	0.00	4,398.65	-4,398.65
Prepaid Expenses	0.00	80.34	-80.34
Undeposited Funds	0.00	680.00	-680.00
Total Other Current Assets	<u>0.00</u>	<u>5,158.99</u>	<u>-5,158.99</u>
Total Current Assets	<u>1,145,375.79</u>	<u>826,825.08</u>	<u>318,550.71</u>
Fixed Assets			
Accumulated Depreciation	-1,244,154.05	-1,135,138.87	-109,015.18
Property and equipment	4,763,683.56	4,763,683.56	0.00
Total Fixed Assets	<u>3,519,529.51</u>	<u>3,628,544.69</u>	<u>-109,015.18</u>
TOTAL ASSETS	<u><u>4,664,905.30</u></u>	<u><u>4,455,369.77</u></u>	<u><u>209,535.53</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	14,765.74	6,523.51	8,242.23
Total Accounts Payable	<u>14,765.74</u>	<u>6,523.51</u>	<u>8,242.23</u>
Other Current Liabilities			
Accrued liabilities	0.00	3,067.45	-3,067.45
Due To Brookwoods	343.59	0.00	343.59
Due to General Fund	0.00	505.84	-505.84
Due To Kent Affordable Housing	71.66	0.00	71.66
Due to Saddle Ridge Estates	147.67	0.00	147.67
Federal Taxes Payable	2,765.89	-0.07	2,765.96
State Taxes Payable	404.80	0.00	404.80
Total Other Current Liabilities	<u>3,733.61</u>	<u>3,573.22</u>	<u>160.39</u>
Total Current Liabilities	<u>18,499.35</u>	<u>10,096.73</u>	<u>8,402.62</u>

Balance Sheet

As of June 30, 2016

	<u>Jun 30, 16</u>	<u>Jun 30, 15</u>	<u>\$ Change</u>
Long Term Liabilities			
USDA Loan 92-04	484,858.05	493,258.88	-8,400.83
USDA Loan 92-08	<u>80,012.07</u>	<u>81,385.87</u>	<u>-1,373.80</u>
Total Long Term Liabilities	<u>564,870.12</u>	<u>574,644.75</u>	<u>-9,774.63</u>
Total Liabilities	<u>583,369.47</u>	<u>584,741.48</u>	<u>-1,372.01</u>
Equity			
*Retained Earnings	1,931,939.21	883,531.57	1,048,407.64
Opening Bal Equity	638,258.00	420,287.36	217,970.64
Retained Earnings	1,518,401.72	1,518,401.72	0.00
Net Income	<u>-7,063.10</u>	<u>1,048,407.64</u>	<u>-1,055,470.74</u>
Total Equity	<u>4,081,535.83</u>	<u>3,870,628.29</u>	<u>210,907.54</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,664,905.30</u></u>	<u><u>4,455,369.77</u></u>	<u><u>209,535.53</u></u>

Income and Expense

July through August 2016

	<u>Jul 16</u>	<u>Aug 16</u>	<u>TOTAL</u>
Income			
Septage Fees	5,397.50	5,551.25	10,948.75
User Charges	4,120.73	32,233.33	36,354.06
Total Income	<u>9,518.23</u>	<u>37,784.58</u>	<u>47,302.81</u>
 Expense			
General & Admin Expenses			
Accounting/Bookkeeping Services	550.00	550.00	1,100.00
Office Supplies	0.00	183.00	183.00
Outside services-Admin	146.63	85.00	231.63
Software/Licensing Fees	1,765.00	255.00	2,020.00
Total General & Admin Expenses	<u>2,461.63</u>	<u>1,073.00</u>	<u>3,534.63</u>
Operating Expenses			
Electricity	354.02	4,081.56	4,435.58
Insurance			
Dental Insurance	97.52	97.52	195.04
Liab Auto Prop Insura	272.25	0.00	272.25
Life Insurance	10.90	10.90	21.80
Medical	1,563.72	1,563.72	3,127.44
Workman's Comp	1,236.50	0.00	1,236.50
Total Insurance	<u>3,180.89</u>	<u>1,672.14</u>	<u>4,853.03</u>
Internet	20.00	20.00	40.00
Lab exams	1,215.50	972.40	2,187.90
Materials and supplies	81.75	0.00	81.75
Outside Services-Operating	3,061.93	375.00	3,436.93
Payroll Expenses	9,219.21	9,219.21	18,438.42
Payroll taxes	692.15	692.15	1,384.30
Permit fees	2,278.44	0.00	2,278.44
Postage	260.61	120.63	381.24
Engineering fees	0.00	218.00	218.00
Telephone	208.81	48.81	257.62
Uniforms	75.00	75.00	150.00
Total Operating Expenses	<u>20,648.31</u>	<u>17,494.90</u>	<u>38,143.21</u>
Total Expense	<u>23,109.94</u>	<u>18,567.90</u>	<u>41,677.84</u>
Net Income and Expense	<u>-13,591.71</u>	<u>19,216.68</u>	<u>5,624.97</u>

Balance Sheet

As of August 31, 2016

	<u>Aug 31, 16</u>	<u>Aug 31, 15</u>	<u>\$ Change</u>
Checking/Savings			
1 USB	116,239.49	103,942.69	12,296.80
2 USB Septage MMA #8052	173,029.67	95,763.61	77,266.06
3 USB Capital #3880	625,659.57	605,427.48	20,232.09
4 USB Grant/Loan #8175	732.00	732.00	0.00
5 Brookwoods	31,627.79	31,284.20	343.59
6 Kent Affordable Housing	23,880.54	23,808.88	71.66
7 Saddle Ridge Estates	163,025.23	162,877.56	147.67
Total Checking/Savings	<u>1,134,194.29</u>	<u>1,023,836.42</u>	<u>110,357.87</u>
Accounts Receivable			
Septage Accounts Receivable	2,136.25	3,172.50	-1,036.25
Due from General Fund	0.00	38,906.00	-38,906.00
Total Current Assets	<u>1,136,330.54</u>	<u>1,065,914.92</u>	<u>70,415.62</u>
Fixed Assets			
Accumulated Depreciation	-1,244,154.05	-1,135,138.87	-109,015.18
Property and equipment	4,763,683.56	4,763,683.56	0.00
Total Fixed Assets	<u>3,519,529.51</u>	<u>3,628,544.69</u>	<u>-109,015.18</u>
TOTAL ASSETS	<u>4,655,860.05</u>	<u>4,694,459.61</u>	<u>-38,599.56</u>
LIABILITIES & EQUITY			
Liabilities			
Accounts Payable	0.00	4,057.42	-4,057.42
Due To Brookwoods	343.59	0.00	343.59
Due To Kent Affordable Housing	71.66	0.00	71.66
Due to Saddle Ridge Estates	147.67	0.00	147.67
Federal Taxes Payable	2,765.89	2,819.51	-53.62
Payroll Liabilities	95.52	0.00	95.52
State Taxes Payable	404.80	401.60	3.20
USDA Loan 92-04	484,858.05	492,703.41	-7,845.36
USDA Loan 92-08	80,012.07	81,320.13	-1,308.06
Total Liabilities	<u>568,699.25</u>	<u>581,302.07</u>	<u>-12,602.82</u>
Equity			
*Retained Earnings	1,924,876.11	1,931,939.21	-7,063.10
Opening Bal Equity	638,258.00	638,258.00	0.00
Retained Earnings	1,518,401.72	1,518,401.72	0.00
Net Income	5,624.97	24,558.61	-18,933.64
Total Equity	<u>4,087,160.80</u>	<u>4,113,157.54</u>	<u>-25,996.74</u>
TOTAL LIABILITIES & EQUITY	<u>4,655,860.05</u>	<u>4,694,459.61</u>	<u>-38,599.56</u>

**Kent Sewer Commission
Operating Account ledger**

09/09/16

July and August 2016

Type	Date	Num	Name	Memo	Amount	Balance
1 USB						136,233.49
Operating - 8044						136,233.49
Bill Pmt -Check	07/01/16	10087	Frontier	860 927 4075	-68.81	136,164.68
Bill Pmt -Check	07/02/16	10074	CT DEEP	Annual Licence Fees: WPCA sewer permit and UIC septic system p...	-2,011.25	134,153.43
Bill Pmt -Check	07/02/16	10075	Quality Data Service Inc.	INV# 032865-6267, annual software support fee	-1,000.00	133,153.43
Bill Pmt -Check	07/02/16	10076	Yucatech Inc	INV# 2906: google mail 1 year, 9 users, mail archiving 1 yr, 9 users	-765.00	132,388.43
Liability Check	07/07/16		QuickBooks Payroll Service	Created by Payroll Service on 07/02/2016	-3,009.71	129,378.72
Paycheck	07/08/16	DirDep	Kearns, Joyce	Direct Deposit	0.00	129,378.72
Paycheck	07/08/16	DirDep	Sommers, Lyle R	Holiday - July 4th	0.00	129,378.72
Paycheck	07/08/16	DirDep	Walsh, John H.	Holiday - July 4th	0.00	129,378.72
Sales Receipt	07/12/16	169....	Sewer Customers		584.20	129,962.92
Liability Check	07/15/16	E-pay	CT Commissioner of Reven...	June payroll withholding 7268998-000 QB Tracking # 275137402	-404.80	129,558.12
Liability Check	07/15/16	E-pay	United States Treasury	June Payroll withholding and taxes 06-1354645 QB Tracking # 27...	-2,765.96	126,792.16
Bill Pmt -Check	07/15/16	10079	Town of Kent	80% of all User fees collected, 100% of all benefit assessments f...	-14,662.70	112,129.46
Sales Receipt	07/18/16	169....	Sewer Customers		303.53	112,432.99
Liability Check	07/19/16	E-pay	Administrator Unemploye...	00-022-82 QB Tracking # 363293017	0.00	112,432.99
Liability Check	07/21/16		QuickBooks Payroll Service	Created by Payroll Service on 07/19/2016	-3,009.72	109,423.27
Paycheck	07/22/16	DirDep	Kearns, Joyce	Direct Deposit	0.00	109,423.27
Paycheck	07/22/16	DirDep	Sommers, Lyle R	Direct Deposit	0.00	109,423.27
Paycheck	07/22/16	DirDep	Walsh, John H.	Direct Deposit	0.00	109,423.27
Liability Check	07/28/16		QuickBooks Payroll Service	Created by Payroll Service on 07/19/2016	-466.45	108,956.82
Paycheck	07/29/16	DirDep	Devaux, Deborah J.	Direct Deposit	0.00	108,956.82
Sales Receipt	07/29/16	169....	Sewer Customers		3,233.00	112,189.82
Bill Pmt -Check	07/29/16	10089	ABT	July Bookkeeping support	-550.00	111,639.82
Bill Pmt -Check	07/29/16	10092	Aquarion	wpcsa / SEWER BILLINGS (341 @ .43)	-146.63	111,493.19
Bill Pmt -Check	07/29/16	10095	CT DEEP	client outstanding balance - okay to pay per minutes 7/12/16	-267.19	111,226.00
Bill Pmt -Check	07/29/16	10098	Eversource	6/16 - 7/18 Pump Sta, #50 Maple St -6/15 - 7/15	-354.02	110,871.98
Bill Pmt -Check	07/29/16	10101	FedEx	to Averil lab 6/15, 6/22, 6/29, 7/6,	-119.61	110,752.37
Bill Pmt -Check	07/29/16	10104	Heltkamp	pipeline cleaning and CCTV inspection per signed agreement 6/23/16	-2,860.00	107,892.37
Bill Pmt -Check	07/29/16	10107	Loureiro - LEA	6/1 - 6/30 (.5 hrs labor) (-0- supplies)	-60.50	107,831.87
Bill Pmt -Check	07/29/16	10110	Napa Auto Parts	napagold fuel filter	-34.43	107,797.44
Bill Pmt -Check	07/29/16	10111	Quality Data Service Inc.	July 2016: printing and processing sewer/water billing 297 bills	-159.39	107,638.05
Bill Pmt -Check	07/29/16	10112	Santoro's Commercial Laun...	7/13, 7/20 & 7/27	-75.00	107,563.05
Bill Pmt -Check	07/29/16	10113	Sommers, Lyle - Reimburse...	Telephone reimbursement - July	-80.00	107,483.05
Bill Pmt -Check	07/29/16	10114	Town of Kent	FY '17 1st Qtr WC and LAP premiums	-1,508.75	105,974.30
Bill Pmt -Check	07/29/16	10115	True Value, Kent	77016	-47.32	105,926.98
Bill Pmt -Check	07/29/16	1108	Tunxis	7/6, 7/6, 7/12, 7/18, 7/27	-1,215.50	104,711.48
Bill Pmt -Check	07/29/16	10116	USPS	Tax Collector: Three Rolls of stamps	-141.00	104,570.48
Bill Pmt -Check	07/29/16	10117	Walsh, John-Reimbursement	Telephone reimbursement - June	-80.00	104,490.48
Bill Pmt -Check	07/29/16	10118	Welsh Sanitation	Commercial service: June 2016	-42.54	104,447.94
Bill Pmt -Check	07/29/16	1109	Yucatech Inc	google mail, one year, three users, mail archiving, 3 additional use...	-340.00	104,107.94
Check	07/29/16	10090	void		0.00	104,107.94
Check	07/29/16	10091	void		0.00	104,107.94
Check	07/29/16	10093	void		0.00	104,107.94
Check	07/29/16	10094	void		0.00	104,107.94
Check	07/29/16	10096	void		0.00	104,107.94
Check	07/29/16	10097	void		0.00	104,107.94
Check	07/29/16	10099	void		0.00	104,107.94
Check	07/29/16	10100	void		0.00	104,107.94
Check	07/29/16	10102	void		0.00	104,107.94
Check	07/29/16	10103	void		0.00	104,107.94
Check	07/29/16	10105	void		0.00	104,107.94
Check	07/29/16	10106	void		0.00	104,107.94
Liability Check	07/31/16	10088	Town of Kent	Lyle Sommers ROTH IRA withholding for July	-95.52	104,012.42
Sales Receipt	08/03/16	169....	Sewer Customers		4,077.81	108,090.23
Liability Check	08/04/16		QuickBooks Payroll Service	Created by Payroll Service on 07/19/2016	-3,009.72	105,080.51
Paycheck	08/05/16	DirDep	Kearns, Joyce	Payroll	0.00	105,080.51
Paycheck	08/05/16	DirDep	Sommers, Lyle R	Payroll	0.00	105,080.51
Paycheck	08/05/16	DirDep	Walsh, John H.	Payroll	0.00	105,080.51
Sales Receipt	08/08/16		Sewer Customers		3,897.40	108,977.91
Sales Receipt	08/10/16	169....	Sewer Customers		2,163.60	111,141.51
Liability Check	08/15/16	E-pay	CT Commissioner of Reven...	7268998-000 - July payroll withholding for CT QB Tracking # 3633...	-404.80	110,736.71
Liability Check	08/15/16	E-pay	United States Treasury	06-1354645 - July payroll withholding and taxes QB Tracking # 36...	-2,765.96	107,970.75
Liability Check	08/18/16		QuickBooks Payroll Service	Created by Payroll Service on 08/05/2016	-3,009.71	104,961.04
Paycheck	08/19/16	DirDep	Kearns, Joyce	Payroll	0.00	104,961.04
Paycheck	08/19/16	DirDep	Sommers, Lyle R	Payroll	0.00	104,961.04
Paycheck	08/19/16	DirDep	Walsh, John H.	Payroll	0.00	104,961.04
Sales Receipt	08/22/16	169....	Sewer Customers		4,738.26	109,699.30
Sales Receipt	08/23/16	169....	Sewer Customers		8,998.29	118,697.59
Bill Pmt -Check	08/24/16	10119	Eversource	#50 Maple St -7/15 - 8/16 and Pump Station: 7/18 - 8/17	-168.47	118,529.12
Bill Pmt -Check	08/24/16	10120	FedEx	to Averil lab 7/14, 7/21, 7/28, 8/4	-120.63	118,408.49
Bill Pmt -Check	08/24/16	10121	Frontier	927-4075	-68.81	118,339.68
Bill Pmt -Check	08/24/16	10122	Loureiro - LEA	7/28 - 7/29 (2 hrs labor) (-0- supplies)	-218.00	118,121.68
Bill Pmt -Check	08/24/16	10123	Pupper Septic Inc.	8/17/16: 2.5 hrs, cleaning solids and sludge from pump station ac...	-375.00	117,746.68
Bill Pmt -Check	08/24/16	10124	Safeguard	1,000 laser checks	-183.00	117,563.68
Bill Pmt -Check	08/24/16	10125	Santoro's Commercial Laun...	8/3, 8/10, 8/17	-75.00	117,488.68
Bill Pmt -Check	08/24/16	10126	Town of Kent	July and August Health and Dental Insurance premiums	-3,662.68	113,826.00
Bill Pmt -Check	08/24/16	10127	Tunxis	8/3 and 8/8: # 1601370 and 1601405	-486.20	113,339.80
Bill Pmt -Check	08/24/16	10128	Welsh Sanitation	Commercial service: July 2016	-42.54	113,297.26
Sales Receipt	08/24/16	169....	Sewer Customers		1,665.12	114,962.38
Sales Receipt	08/29/16	169....	Sewer Customers		6,692.85	121,655.23
Liability Check	08/30/16		QuickBooks Payroll Service	Created by Payroll Service on 08/05/2016	-466.45	121,188.78
Paycheck	08/31/16	DirDep	Devaux, Deborah J.	Payroll	0.00	121,188.78
Bill Pmt -Check	08/31/16	10129	ABT	August bookkeeping support	-550.00	120,638.78
Bill Pmt -Check	08/31/16	10130	Eversource	Plant: 6/16 - 7/18	-3,913.09	116,725.69
Bill Pmt -Check	08/31/16	10131	Tunxis	8/23/16: #1601487 and 1601488	-486.20	116,239.49
Total Operating - 8044					-19,994.00	116,239.49
Total 1 USB					-19,994.00	116,239.49
TOTAL					-19,994.00	116,239.49

KENT GRAND LIST YEAR 2015

Page: 1

Year: 2000 To 2016, Pay Date: 09/13/2016, Time: 09/13/2016 02:35:36 pm		All		Cycle: 00 To 00, Type: TOWN, Bill Type: 06 SU		TAXES/BINT		INTEREST		PAID		LIFES		PAID		TOTAL		OVER		UNCOLLECTED	
YEAR/TYPE	ACTS	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES	RECAP BY YEAR: YES
		BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING	BEGINNING
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
SU	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YR: 2011	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SU	5	318.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YR: 2012	5	318.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SU	307	1,403.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YR: 2013	307	1,403.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SU	312	2,677.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YR: 2014	312	2,677.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SU	314	320,083.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YR: 2015	314	320,083.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SU	314	76,920.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YR: 2016	314	76,920.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total	1,253	401,402.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

First quarter 2015-2016
\$77,935.60

First quarter 2016-2017
\$76,920.35

Billed 1,172,750 Cubic Feet of water
\$45,737
\$31,183 - Basic
\$76,920 - Charge

Proposed Budget

July 2016 through June 2017

	TOTAL Proposed for FY '17	Actual FY '16
Septage Fees	79,359	79,094
Sewer User Charges	314,000	310,610
Total Income	393,359	389,704

Expense

General & Admin Expenses

Accounting/Bookkeeping Services	6,600	6,600
Audit	3,750	3,750
Office Supplies	400	721
Outside services-(Aquarion)	600	587
Printing & Advertising	500	805
Software/Licensing Fees	1,150	1,149
Total General & Admin Expenses	13,000	13,612

Operating Expenses

Electricity	32,400	29,628
Fuel	2,500	2,334

Insurance

Dental Insurance	1,170	1,124
Liab Auto Prop Insura	1,089	1,248
Life Insurance	131	131
Medical	21,765	20,472
Workman's Comp	4,946	5,054

Total Insurance	29,101	28,029
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Internet	455	481
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Lab exams	12,640	12,972
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Materials and supplies

New Equipment		66
Purchases & supplies	5,040	4,491

Total Materials and supplies	5,040	4,557
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Miscellaneous	120	56
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Outside Services-(Quality,Welsh)	7,500	7,542
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Parts & Repairs	4,800	15,018
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Payroll Expenses (3% raise across the board)	120,972	117,447	0.03001
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Payroll taxes	9,254	8,818
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Pension	2,749	2,669
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Permit fees	2,279	2,011
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Postage	1,800	1,783
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Proposed Budget

July 2016 through June 2017

	TOTAL Proposed for FY '17	Actual FY '16
Professional fees		
Engineering fees	18,000	19,405
Legal fees	2,200	2,227
Total Professional fees	20,200	21,632
Telephone	3,000	3,192
Uniforms	1,300	1,275
Total Operating Expenses	256,110	259,443
Investment income	360	394
USDA Loan Interest 92-04	13,323	12,933
USDA Loan Interest 92-08	1,786	2,157
Net Income and Expense	109,500	101,952

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