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*By Darlene Brady at 10:15 am, Mar 20, 2023*

**Region One Board of Education**

**Policy Subcommittee Meeting**

**Monday, March 27, 2023**

**9:00 - 10:30a.m. on Zoom**

**Zoom Meeting Link:**

<https://us02web.zoom.us/j/84598196198>

**Meeting ID: 845 9819 6198**

**Join by Phone: 1-646-558-8656**

**Meeting ID: 845 9819 6198**

**Agenda**

1. Call to Order
2. Policy Review/Update
  - a. 3000 Series Policies (All “Appropriate as Written” and Based on a CABE Model, so only need updated adoption date) [Action Anticipated]
    - i. [3000 - Concept and Roles in Business & Non-Instructional Operations](#)
    - ii. [3110 - Budget Planning](#)
    - iii. [3111 - Fiscal Year](#)
    - iv. [3152 - Spending Public Funds for Advocacy](#)
    - v. [3160 - Transfer of Funds Between Categories; Amendments](#)
    - vi. [3210 - Local Funds](#)
    - vii. [3230.1 - Federal Funds](#)
    - viii. [3231 - Medical Reimbursement for Special Education Students](#)
    - ix. [3240 - Tuition Fees](#)
    - x. [3250 - Materials/Services; Fees, Fines, Charges](#)
    - xi. [3260 - Sales & Disposal of Books, Equipment, and Supplies](#)
    - xii. [3280.1 - Grants](#)
    - xiii. [3281 - School Fund Raisers](#)
    - xiv. [3292 - Investing](#)
    - xv. [3313 - Relations with Vendors](#)
    - xvi. [3313.1 - Local Purchasing](#)
    - xvii. [3320 - Purchasing Procedures](#)
    - xviii. [3323 - Soliciting Prices/Bidding Requirements](#)
    - xix. [3324 - Ordering Goods & Services - Purchase Orders and Contracts](#)
    - xx. [3326 - Paying for Goods & Services](#)
    - xxi. [3326.1 - Payroll Procedures and Authorized Signatures](#)
    - xxii. [3326.3 - Board of Education Credit Card](#)
    - xxiii. [3434 - Periodic Audit](#)
    - xxiv. [3435 - Accounts - Fraud Prevention and Investigation](#)
    - xxv. [3440 - Inventories](#)
    - xxvi. [3453 - School Activity Fund](#)
    - xxvii. [3510 - Operation and Maintenance of Plant/Grounds](#)
    - xxviii. [3511 - Compliance with 504 Regulations](#)
    - xxix. [3513.1 - Energy Conservation](#)
    - xxx. [3514 - Equipment](#)
    - xxxi. [3515 - Community Use of School Facilities](#)

- xxxii. [3516.12 - Asbestos Control](#)
  - xxxiii. [3516.3 - Accident Prevention and Reporting](#)
  - xxxiv. [3516.4 - Sex Offender Notification](#)
  - xxxv. [3516.5 - Sex Offenders on School Property](#)
  - xxxvi. [3520.1 - Information Security Breach and Notification](#)
  - xxxvii. [3520.11 - Electronic Information Security](#)
  - xxxviii. [3520.13 - Student Data Protection and Privacy](#)
  - xxxix. [3534 - Employee Bonds](#)
    - xl. [3541 - Transportation](#)
      - xli. [3541.22 - Bus Drivers](#)
      - xlii. [3541.23 - Bus Contractor](#)
      - xliii. [3541.3 - Routes and Services](#)
      - xliv. [3541.44 - Privately Owned Vehicles](#)
      - xlv. [3541.5 - Transportation Safety Complaints](#)
      - xlvi. [3542 - Food Service](#)
        - xlvii. [3542.1 - Food Service: Purpose and Facilities](#)
        - xlviii. [3542.22 - Food Service Personnel: Code of Conduct](#)
        - xlix. [3542.31 - Free or Reduced Price Lunches](#)
          - l. [354.33 - Food Sales Other Than National School Lunch Program](#)
          - li. [3542.34 - Nutrition Program](#)
          - lii. [3542.42 - Finance](#)
          - liii. [3542.45 - Vending Machines](#)
          - liv. [3543.31 - Electronic Communication Use and Retention](#)
          - lv. [3543.311 - Holds on the Destruction of Electronic and Paper Records](#)
- b. 3000 Series Updated to CABE Model Policy (**Per CABE Recommendation - Current Policy Insufficient**) [Action Anticipated]
  - i. [3120 - Preparation of Budget Document](#) (Previously #3121)
  - ii. [3280 - Gifts, Grants, and Bequests](#)
  - iii. [3432 - Budget and Expense Reports](#)
  - iv. [3516 - Safety](#)
  - v. [3517 - Security of Buildings and Grounds](#)

### 3. Adjourn

#### Town Votes

Canaan: 7

Cornwall: 9

Kent: 18

North Canaan: 21

Salisbury: 26

Sharon: 19

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