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By Darlene Brady at 10:27 am, Apr 25, 2023



NOTICE OF SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

DATE: Wednesday, April 26th, 2023
TIME: 11:00AM – 1:00PM (if nec)
LOCATION: NHCOC Conference Room – 59 Torrington Road, Suite A-1, Goshen CT

AGENDA

(Henry Todd, Chairman; Mike Criss, Vice Chairman; Charlie Perotti, Secretary; Tom Weik, Treasurer, Don Stein and Dan Jerram, At-Large)

1. Call to Order. **Henry Todd, Chairman**
2. NHCOC Office Location/EdAdvance Space in Litchfield (materials previously distributed)
3. Nominating Committee Discussion for FY23-24 Officers and EC Members
4. *EXECUTIVE SESSION* – Personnel
5. Draft FY23-24 NHCOC Annual Budget Review and Endorsement for Board Approval (materials to be provided)
6. Administrative Items:
 - a) Approval of Minutes of the Special Meeting of the Executive Committee – **January 12, 2023** and **March 9, 2023** (*attached*)
7. Adjournment



SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

MINUTES – JANUARY 12, 2023

Members or Representatives in Attendance:

Canaan (Falls Village), Henry Todd, Chair
Harwinton, Mike Criss, Vice-Chair
North Canaan, Charlie Perotti, Secretary
Morris, Tom Weik, Treasurer
New Hartford, Dan Jerram, At-Large

Members Absent:

Barkhamsted, Don Stein, At-Large

Others Present:

Robert Phillips, Executive Director – NHCOC

Determination of Quorum and Call to Order:

Chairman Todd called the meeting to order at 9:00 AM.

1. NHCOC Office Expansion or Relocation Options and Recommendation.

The Executive Director reviewed all current proposals that have been considered including multiple locations in Torrington as well as options available to remain in the current location in Goshen.

A Motion was Made (Jerram) and Seconded (Perotti), and passed unanimously, to recommend not continuing with any of the options at this time as presented.

2. Proposed NHCOC Municipal Membership Dues for FY 23-24.

The Executive Director reviewed the proposed dues framework for the 2023-2024 Fiscal Year and minor changes due to population estimate changes for each member municipality based on the new 2021 data from the state Department of Health (DPH).

A Motion was Made (Perotti) and Seconded (Jerram), and passed unanimously, to recommend Policy Board approval for the annual dues as presented with no increase to the \$0.80 per capita rate for FY 23-24.

3. NHCOC Staff Retirement Comparison and Recommendation.

This item was tabled to a future meeting.

4. FY 2023-2024 NHCOC Staff Salary Adjustments.

This item was tabled to a future meeting.

Approval of Minutes of the Special Meeting of the Executive Committee – September 8, 2022.

A Motion was Made (Perotti) and Seconded (Jerram), and passed unanimously, to approve the minutes as presented.

Adjournment:

A Motion was Made (Jerram) and seconded (Perotti) to adjourn the meeting at 9:40 AM.

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SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

MINUTES - MARCH 9, 2023

Members or Representatives in Attendance:

Canaan (Falls Village), Henry Todd, Chair
North Canaan, Charlie Perotti, Secretary
Morris, Tom Weik, Treasurer

Members Absent:

Harwinton, Mike Criss, Vice-Chair
New Hartford, Dan Jerram, At-Large
Barkhamsted, Don Stein, At-Large

Others Present:

Robert Phillips, Executive Director – NHCOC

Determination of Quorum and Call to Order:

Chairman Todd called the meeting to order at 9:08 AM. There was no quorum present, therefore no actions could be taken.

1. Option to Relocate NHCOC Office to EdAdvance Facility (355 Goshen Rd, Litchfield) and Potential Recommendation to Policy Board.

General ideas were communicated to those present.

No motions were able to be made. The Executive Director will present to the full Policy Board following this meeting.

2. NHCOC Staff Retirement Package Option and Potential Recommendation to Policy Board.

General ideas were communicated to those present.

No motions were able to be made. The Executive Director will present to the full Policy Board following this meeting.

Approval of Minutes of the Special Meeting of the Executive Committee – January 12, 2023.

Tabled

Adjournment:

The meeting was adjourned by default at 9:30AM

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