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*By Darlene Brady at 8:11 am, Nov 16, 2021*

# TOWN OF KENT

## ARPA Assessment Committee

**Special Meeting Agenda  
Wednesday, November 17, 2021  
4:30 – 5:30 pm**

**Zoom link:**

<https://us02web.zoom.us/j/84971629098?pwd=dDdRdHAxTVhabGY3R2x2MzAwdVJFdz09>

**Meeting ID:** 849 7162 9098 | **Passcode:** 202043

**One tap mobile:**

+13017158592,,84971629098#,,,,\*202043# US (Washington DC)

+13126266799,,84971629098#,,,,\*202043# US (Chicago)

**AGENDA:**

1. Call to order
2. Accept Agenda
3. Approve Minutes – November 3, 2021 Meeting
4. Public comment
5. Old Business (written reports with any discussion items noted)
  - a. Environmental Scan (JA)
  - b. Focus Group planning (PO)
  - c. Check in (not discussion): Survey and Letter to Town Boards/Commissions
6. New Business
  - a. Communications Plan
7. Next steps for next meeting(s)
8. Adjourn

*NEXT MEETING: Wednesday December 1<sup>st</sup> - 4:30-5:30pm*

**ARPA Assessment Committee charge:**

*“to conduct a needs assessment to make recommendations to the BoS on potential uses for the ARPA funds.”*

“This institution is an equal opportunity provider and employer”

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