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By Darlene Brady at 9:19 am, Sep 02, 2022

## **Kent Volunteer Fire Department, Incorporated**

28 Maple Street, PO Box 355, Kent, Connecticut 06757

## KVFD Bookkeeper Search Committee:

Meeting Agenda KVFD Bookkeeper Search Committee Sunday, September 4, 2022 KVFD Firehouse- 28 Maple Street 8:00 AM

Call to order

Public/Member comment

## New Business:

- Mission
- Review current job duties and functions of first hired department Bookkeeper with KVFD Treasurer
- Review current KVFD Bookkeeper job policy
- Review job description
- Review draft job posting

Public/Member comment

Schedule Next Meeting

Adjournment

