

TOWN OF KENT INLAND WETLANDS COMMISSION

41 Kent Green Boulevard
P.O. Box 678
Kent, CT 06757
Phone (860) 927-4625 Fax (860) 927-1313

REGULAR MEETING MINUTES

The Kent Inland Wetlands Commission held a regular meeting on November 23, 2020 at 7:03 p.m. via Zoom.

1. CALL TO ORDER

Ms. Werner called the meeting to order at 7:07 p.m. via Zoom.

2. ROLL CALL AND APPOINTMENT OF ALTERNATES, IF REQUIRED

Commissioners Present: Lynn Werner, Chairman; Marge Smith, Ken Deitz, Paul Yagid, and Ken Johnson

Staff Present: Donna Hayes, Land Use Administrator and Tai Kern, Land Use Clerk

3. READING OF MINUTES OF PREVIOUS MEETINGS

3.A. Regular Meeting Minutes, October 26, 2020.

Ms. Smith moved to approve the Regular Minutes of the October 26, 2020. Mr. Yagid seconded and the motion carried unanimously.

4. NEW BUSINESS

4.A. Application #1237-20, Putnam Tennis Courts for Ashley Shackelton, 398A Segar Mountain Road, Map 16 Block 25 Lot 10 construction of 120 'x 60 'tennis court with 10 'partial fence system.

David Meharg of Putnam Tennis came forward and reviewed the plan. Lynn Werner noted that there are no property lines or topography on the map. She questioned the location of the limit of disturbance. He explained that this proposal is over 200 feet from the lake. Donna Hayes reported that she is concerned with the stream crossing and the trees to be removed. David Meharg advised that this is merely scrub trees that have grown over the last 15 years since this area was cleared. Mr. Meharg explained that no stream crossing is required to access this site off of Segar Mountain Rd. The construction access is about 250-300 feet from the stream. Donna Hayes reported that wetlands are showing in the area of activity on the wetlands map.

A site plan showing topography, wetland, distance of disturbance, total acreage of property, total acreage disturbed should be provided. The group agreed that the site should be flagged and the property should be walked by the members.

Mr. Yagid moved to table application #1237-20, Putnam Tennis Courts for Ashley Shackelton, 398A Segar Mountain Road, Map 16 Block 25 Lot 10 construction of 120' x 60' tennis court with 10' partial fence system. Mr. Deitz seconded and the motion carried unanimously.

- 4.B.** Application #1238-20, Town of Kent, 38 Maple Street, Map 4 Block 12 Lot 4, deposition and processing of material as a routine activity.

Rick Osborne came forward and explained that the permit expired and an extension is required. He confirmed that erosion control is in place. The group agreed that a new permit would be issued for 5 years and an additional 5 years can be granted prior to expiration.

Ms. Smith moved to approve application #1238-20, Town of Kent, 38 Maple Street, Map 4 Block 12 Lot 4, deposition and processing of material as a routine activity effective immediately with the waiver of the appeals period. Mr. Yagid seconded and the motion carried unanimously.

- 4.C.** Application #1239-20, Campland, Inc., 70 Kenmont Road, Map 15 Block 22 Lot 106, after-the-fact installation of two sheds and additional sand surfacing of existing road.

There was no one present to represent this application.

Donna Hayes reported that the two sheds are alongside one of the coves on the lake with an access way in the middle of a wetland area. The sheds are set on 2 x 6's with gravel around them. The group viewed a Google Earth view of the site.

Chair Werner noted that the owner of the property needs to deal with this matter. The members advised that the owners should be cited with a violation. This is an obvious violation and a course of action should be determined. Donna Hayes agreed that she would issue a NoV dated to coincide with the next meeting date. She will look into the after-the-fact penalty fees.

Ms. Smith moved to deny application #1239-20, Campland, Inc., 70 Kenmont Road, Map 15 Block 22 Lot 106, after-the-fact installation of two sheds and additional sand surfacing of existing road and issue a NoV dated to appear December 14, 2020. Mr. Deitz seconded and the motion carried unanimously.

- 4.D.** Modification to Permit #1173-18, 200 Kenmont LLC, 200 Kenmont Road, Map 15 Block 22 Lot 96, lakefront recreation improvements; stone wall and sand terrace, stone terrace, cabana, landscaping and tree work. Modification to include: installation of 16' x 20' storage shed.

Donna Hayes reported that this application for a shed would be in lieu of the cabana that was on the original permit application. The original permit was granted in June 2018 and was modified in October 2018. Adam Manes advised that work began December 19, 2018. It was determined that an extension should be issued.

Mr. Yagid moved to extend by two years Permit #1173-18, 200 Kenmont LLC, 200 Kenmont Road, Map 15 Block 22 Lot 96, lakefront recreation improvements; stone wall and sand terrace, stone terrace, cabana, landscaping and tree work. Ms. Smith seconded and the motion carried unanimously.

Adam Manes explained that they would like to either purchase a pre constructed shed or build one onsite to use for storage of recreational lake equipment. There will not be any electricity to the shed. The shed would be on a gravel bed. He reviewed the two options for location. Location 1 is a flat area and no trees would need to be cleared and could accommodate the pre-constructed shed. The Location 2 shed would be built in the mowed path due to the

fact that the truck would not be able to deliver a pre-constructed shed. This location would block the view of the neighboring property and would be a more practical area. Location 2 is slightly further from the lake. He reviewed the site plan and photos of the site with the group.

The applicant was advised that a modification request with the location of choice should be submitted by the next meeting.

Ms. Smith moved to table modification for permit #1173-18, 200 Kenmont LLC, 200 Kenmont Road, Map 15 Block 22 Lot 96, lakefront recreation improvements; stone wall and sand terrace, stone terrace, cabana, landscaping and tree work. Modification to include: installation of 16' x 20' storage shed. Mr. Deitz seconded and the motion carried unanimously.

5. OLD BUSINESS

- 5. A.** Application #1234-20, Brian Wood for Balis, Bibb, Spring and Holland, 0 Lake Waramaug Road, Map 17 Block 27 Lot 10, improve shoreline access, recreational area, removal of dead, diseased and dying trees, removal and management of invasive species and preservation of existing natural areas.

Brian Wood came forward and reported that on the first parcel section 74 percent of shoreline will be maintained in its natural state. A plan is being developed for the second parcel section and it is not thought this will be available for the next meeting. It is expected that about 85 percent of shoreline will be preserved.

Lynn Werner confirmed that these three parcels are being treated as one and questioned whether an extension is being requested. Donna Hayes reported that an extension can be issued to the December 14th meeting but the Commission has until December 29th to make a decision. The application can be withdrawn and the applicant can reapply.

Brian Wood noted that the third property will preserve about 60 percent of shoreline. Suvi of Seagreen came forward and reviewed the plan for this parcel noting that the activity is mostly cleaning up, moving of boulders and an addition of steps to access the waterline. Native plants will be added where they have the opportunity to do so. It was recommended that boulders should be placed to encourage spawning areas. Boulders should be taken from the site or close by and their proposed locations noted on the plan. Trees to remain should be noted.

Mr. Yogid moved to grant extension to December 14, 2020 of Application #1234-20, Brian Wood for Balis, Bibb, Spring and Holland, 0 Lake Waramaug Road, Map 17 Block 27 Lot 10, improve shoreline access, recreational area, removal of dead, diseased and dying trees, removal and management of invasive species and preservation of existing natural areas. Mr. Deitz seconded and the motion carried unanimously.

Ms. Smith moved to table Application #1234-20, Brian Wood for Balis, Bibb, Spring and Holland, 0 Lake Waramaug Road, Map 17 Block 27 Lot 10, improve shoreline access, recreational area, removal of dead, diseased and dying trees, removal and management of invasive species and preservation of existing natural areas to the December 14, 2020 meeting. Mr. Deitz seconded and the motion carried unanimously.

6. COMMUNICATIONS TO THE COMMISSION

A. WRITTEN:

- 6.A.1.** Connecticut Department of Energy and Environmental Protection Notice to Municipality, Intent to Conduct Regulated Activities authorized by a Dam Safety General Permit. Richard Novick, 355 Skiff Mountain Road, Map 8 Block 8 Lot 7, Blatz Pond Dam, CT Dam ID #6811.

Donna Hayes reported that this is to notify the Commission that work will be done on the dam to look for seepage. As requested by the form, Donna Hayes will return the stamped original to the property owner for submission with the repair application.

- 6.A.2.** Town of Kent Monthly Financials – July through September 2020 - reviewed

B. VERBAL:

- 6.B.1.** Donna Hayes reported that she will be meeting with HVA regarding 2 Pond Mountain Brook culverts on December 2nd. This site visit will consist of representatives of HVA, DEEP, Inland Fisheries, Conservation Commission and Town of Kent DPW. The reason for the site visit is for the compliance of a grant that was awarded to HVA to create a replacement plan of culverts at risk. The culverts will be inspected and the next step in the process will be discussed. The anticipated start date could be out as far as two years.

7. ADJOURNMENT

Mr. Yagid moved to adjourn at 9:16 p.m. Mr. Deitz seconded and the motion carried unanimously.

Respectfully submitted.

Tai Kern

Tai Kern,
Land Use Clerk



Town of Kent Inland Wetlands Commission

41 Kent Green Blvd.

P.O. Box 678

Kent, CT 06757

Phone: (860)927-4625

Fax: (860)927-4541

FOR OFFICE USE ONLY
Application # _____
Filing fee \$ _____
Date of receipt _____
Approved _____
Denied _____

Application for a permit to conduct a regulated activity within the regulated area of an inland wetland or watercourse in the Town of Kent.

ALL APPLICATIONS REQUIRE THE FOLLOWING (APPLICATIONS NOT INCLUDING ALL REQUESTED INFORMATION WILL NOT BE ACCEPTED):

- A. The original and 8 copies of the completed application form.
- B. If the applicant is not the owner of the property, a letter of consent from the owner authorizing the applicant to act as the owner's agent.
- C. One copy of the completed "Statewide Inland Wetland Activity Reporting Form."
- D. Filing Fee of \$100.00 made out to the Town of Kent.
- E. 8 copies of a site plan and other information noted on the checklist.
- F. List of names and mailing addresses of adjacent land owners.
- G. Field flagging and staking as noted on the checklist.

1. PROPERTY ADDRESS:

2. MAP: BLOCK: LOT:

2 5 13

3. APPLICANT'S INFORMATION:

Name	Stefan Peters / Ashley Rosebrook
Mailing Address	P.O. Box 415
City ST ZIP Code	Kent, CT 06757
Home Phone	917-246-9535
Work Phone	917-246-9535
E-Mail Address	stefanpeters32@gmail.com

4. OWNER'S INFORMATION:

Name	Stefan Peters / Ashley Rosebrook
Mailing Address	P.O. Box 415
City ST ZIP Code	Kent, CT 06757
Home Phone	917-246-9535
Work Phone	917-246-9535
E-Mail Address	stefanpeters32@gmail.com

5. APPLICANT'S INTEREST IN THE PROPERTY:

<input checked="" type="checkbox"/>	Owner
<input type="checkbox"/>	Agent
<input type="checkbox"/>	Other (please list)

6. PLEASE PROVIDE THE FOLLOWING INFORMATION: (Please be exact)

1.06 ±	TOTAL ACREAGE OF PROPERTY
0.0016	TOTAL ACREAGE OF WETLANDS AND/OR WATERCOURSES DISTURBED (sq. ft. divided by 43,560)
0.30	TOTAL ACREAGE OF DISTURBED REGULATED AREA (sq. ft. divided by 43,560)

7. PLEASE DESCRIBE, IN DETAIL, THE PROPOSED ACTIVITY:

(If needed, please attach additional pages.)

Please see separate sheets attached.

8. PLEASE DESCRIBE ALTERNATIVES CONSIDERED AND STATE WHY THIS PROPOSAL WAS CHOSEN:

Please see separate sheets attached.

9. ARE THERE ANY EASEMENTS OR OTHER ENCUMBRANCES NOTED ON THE PROPERTY DEED FILED AT THE TOWN HALL? IF SO, PLEASE DESCRIBE OR ATTACH.

No

10. PLEASE CERTIFY WHETHER:

- A. Any portion of the property on which the regulated activity is proposed is located within five hundred (500 feet of the boundary of an adjoining municipality. ☐ Yes ☒ No (If yes, the applicant shall give written notice of the application by certified mail, return receipt requested, on the same day to the inland wetlands agency of such other municipality).
- B. Traffic attributable to the completed project on the site will use streets within the adjoining municipality to enter or exit the site. ☐ Yes ☒ No
- C. Sewer or water drainage from the project site will flow through and impact the sewage or drainage system within the adjoining municipality. ☐ Yes ☒ No
- D. Water run-off from the improved site will impact streets or other municipal or private property within the adjoining municipality. ☐ Yes ☒ No

11. AGREEMENT AND SIGNATURE

The undersigned applicant hereby swears that the information supplied in the completed application is accurate, to the best of his/her knowledge and belief and is aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.

Name (printed) **Stefan Peters**

Signature

Date

11.19.2020

SITE PLAN CHECKLIST

	Title of project; name, signature and professional seal, if any, of the individual who prepared the map; date map was prepared and date of latest revision.
	Entire existing property outline and clear north arrow.
	Inset map or portion of street map showing the property and the public road intersecting the drive. Outline of all wetlands and watercourses on and possibly off the property. Please provide distances from all wetlands and watercourses to the proposed project. Soil types and wetlands vegetation should also be identified.
	Erosion and sediment controls planned to stabilize the site during and after construction
	Limit of disturbance for the project.
	Site plan must be drawn to scale.
	Location and sediment control measures for stockpiled material.

The Commission may also require the following information on the site plan:

	Outline of all wetlands and watercourses as delineated and signed by a soil scientist, location of soil flags numbered on the plans and the wetland regulated area.
	Topographic contour lines at 2' or smaller intervals.
	Location of all significant physical features such as rock ledges, stone walls, utility lines, riding trails, wood roads, tree lines and all existing structures.
	The site plan be designed, signed and sealed by a professional engineer licensed to do business in the State of Connecticut.

FIELD WORK CHECKLIST

	Field flag wetlands and watercourses with numbered flags. The Commission may request that a certified soil scientist field flag the wetlands and watercourses.
	Stake in the field for identification the proposed activities including: <ul style="list-style-type: none"> a. Proposed structures/driveways/septic systems/well location b. Regulated area limit c. Limits of clearing e. Limit of disturbance f. Property boundaries g. Any easements or restrictions

ADDITIONAL SITE PLAN INFORMATION IS NEEDED FOR THE FOLLOWING ACTIVITIES:

DECKS, SHEDS AND OTHER MINIMAL ACTIVITIES:	
	Location and dimensions of proposed activities including grading and clearing.
SINGLE FAMILY RESIDENCES AND ADDITIONS:	
	Proposed building and location of all other activities including but not limited to: driveways, septic tanks and leaching fields, sewer line, utility lines, proposed fill and excavation areas, well, additional site amenities, landscaping and stockpile areas.
	Location and discharge point for all roof leader, curtain, floor and footing drains. Include elevations of inlet and discharge points.
	Elevations of the proposed activities noting any retaining walls.
	The proposed landscape envelope.

DRIVEWAYS	
	List of materials to be used.
	Detailed cross section of driveway.
	Location and discharge points of any proposed drainage.
	Amount and location of fill material and or excavated material.
	Location of existing septic system and well.
	Location of proposed utility lines and proposed width of disturbance.
	Existing and proposed surface drainage such as swales and ditches.
	Existing and proposed contours at two-foot intervals.
	Proposed driveway grade.
TENNIS COURT OR SWIMMING POOL	
	Amount and location of fill material and or excavated material.
	Location of backwash filter dry well, pool equipment and all fencing.
	Location of existing septic system and well.
	Location and discharge of any proposed drainage.
POND EXCAVATION/DREDGING	
	Proposed pond site and location of all other related structures including existing or proposed leaching fields, septic tanks, wells and drainage.
	Method of dredging to be used and amount of material to be removed.
	Location of spoils disposal site. Indicate the distance from disposal site to any wetland or watercourse.
	Cross-sections of water body showing existing depth and bottom profile, proposed depth and bottom profile and existing and proposed water elevation.
	Cross-section of existing and proposed spillway and dams.
	Specify any trees, stumps and brush to be removed.
SUBDIVISIONS	
	Existing streets and easements immediately adjoining and within the tract.
	Existing drains and sewers with location, size, type and approximate elevations.
	Proposed lot lines with lot areas. Lots shall be numbered.
	Proposed house, driveway, well, septic systems and stockpile locations within the proposed lots.
	Septic data for each lot showing the locations of all deep holes and perc tests.
	Location of proposed utility lines and proposed width of disturbance.
	Location and size of proposed open space.
	Work corridor including excavation, filling and material stockpile sites, location of fire tanks and ponds, areas where vegetation will be disturbed, area of proposed regrading and any elevation changes.
	Proposed roadways showing materials to be used and cross-sections of any roadways which may affect wetlands and watercourses.
	Stormwater detention/retention provisions, catch basins and any other proposed drainage. Please include the size and type of piping to be used. Include elevations of inlet and discharge points.
	Planting and revegetation plan.
	Existing and proposed surface drainage such as swales and ditches.
COMMERCIAL/INDUSTRIAL	
	Existing streets and easements immediately adjoining and within the tract.
	Existing drains and sewers with location, size, type and approximate elevations.
	Proposed building and location of all other activities including but not limited to: driveways, parking areas, septic tank and leaching fields, sewer line, utility lines, proposed fill and excavation areas, stockpile areas, well, additional site amenities, landscaping, elevations of proposed activities noting retaining walls. List material to be used in construction of parking areas.

	<p>Location and discharge points for all roof leader, curtain and footing drains. Include elevations of inlet and discharge points.</p> <p>Work corridor including excavation, filling and material stockpile sites, location of fire tanks and ponds, areas where vegetation will be disturbed and area of proposed grading and any elevation changes.</p> <p>Final grading scheme indicating the landscape envelope and planting requirements.</p>
	<p>Septic data for each lot showing the locations of all deep holes and perc tests.</p> <p>Location of proposed utility lines and proposed width of disturbance.</p>
	<p>Cross-sections of any activities that may affect wetlands and watercourses.</p> <p>Stormwater detention/retention provisions, catch basins and any other proposed drainage.</p> <p>Existing and proposed surface drainage such as swales and ditches.</p>
BRIDGE/BOX CULVERT CONSTRUCTION	
	Type of material to be used in construction.
	If concrete is proposed, will it be poured or pre-cast.
	Cross sections showing exact elevations with width, and length of span.
	<p>Show all abutment walls, wing walls, retaining walls, etc.</p> <p>Show any provisions for proposed utility lines.</p> <p>Is any water diversion needed? If so, please explain process to be used and show the discharge points on the plan.</p>
	<p>The plan should show detailed elevations including cuts, fill and yardage of material to be removed or filled.</p> <p>Construction sequence plan.</p>
DRAINAGE REPAIR/INSTALLATION	
	<p>Type and size of materials to be used.</p> <p>Construction sequence plan.</p>
	<p>Trenching width, depth and length.</p> <p>Location of discharge points.</p> <p>The plan should show detailed elevations including cuts, fill and yardage of material to be removed or filled.</p>

***The Commission may also require more detailed information than is listed above.

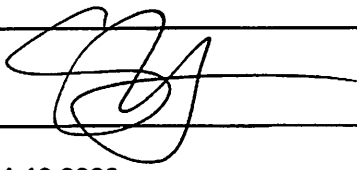


**TOWN OF KENT
INLAND WETLANDS COMMISSION**

PERMISSION FOR INSPECTION

Property Address:	99 Macedonia Brook Road, Kent, CT 06757
Map/Block/Lot:	2 / 5 / 13
Application/Permit #:	

The undersigned applicant hereby consents to necessary and proper inspections of the above-mentioned property by the Inland Wetlands Commission and/or its authorized agents, at reasonable times, both before and after the permit in question has been granted by the Commission.

Name (printed)	Stefan Peters
Signature	
Date	11.19.2020



Inland Water Resources Division
Department of Environmental Protection
79 Elm Street, 3rd Floor
Hartford, CT 06106-5127
www.ct.gov/dep

GIS CODE #: _____
For DEP Use Only

Statewide Inland Wetlands & Watercourses Activity Reporting Form

Complete, print, sign, and mail this form in accordance with the instructions on pages 2 and 3.

PART I: To Be Completed By The Municipal Inland Wetlands Agency *Only*

1. DATE ACTION WAS TAKEN (use drop-down box): Year Month
2. ACTION TAKEN (use drop-down box):
3. WAS A PUBLIC HEARING HELD? (select one only) ☐ Yes ☐ No
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(print): (signature) _____

PART II: To Be Completed By The Municipal Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING: **Kent, CT 06757**
Does this project cross municipal boundaries? (select one only) ☐ Yes ☒ No
If Yes, list the other town(s) in which the action is occurring:
6. LOCATION: [USGS Quad Map Name](#) (see hyperlink): **Kent, CT 06757**
[Quad Number](#) (see hyperlink): **46**
Subregional Drainage [Basin Number](#) (see hyperlink): **6015-00**
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER: **Stefan Peters**
8. NAME & ADDRESS/LOCATION OF PROJECT SITE:
 99 Macedonia Brook Road, Kent, CT 06757

Briefly describe the action/project/activity: ☐ Temporary ☒ Permanent
 Residentia addition, garage and driveway improvements
9. ACTIVITY PURPOSE CODE (Use drop-down box): **A**
10. ACTIVITY TYPE CODE(S) (Use drop-down box) **1 , 2 , 9 , 12**
11. WETLAND / WATERCOURSE AREA ALTERED [must be provided in acres or linear feet as indicated]:
 Wetlands: **0.0016** acres Open Water Body: **0.00** acres Stream: **0.00** linear feet
12. UPLAND REVIEW AREA ALTERED [must be provided in acres]: **0.30** acres
13. AREA OF WETLANDS AND / OR WATERCOURSES RESTORED, ENHANCED OR CREATED: **0.00** acres
 [must be provided in acres]

PART III: To Be Completed By The DEP

DATE RECEIVED: DATE RETURNED TO DEP:
FORM COMPLETED: ☐ YES ☐ NO FORM CORRECTED / COMPLETED: ☐ YES ☐ NO

9. **CAREFULLY REVIEW** the list below and enter **ONE** code letter which best characterizes the action/project/activity. All state agency projects must code "N".

A = Residential Improvement by Homeowner	I = Storm Water / Flood Control
B = New Residential Development for Single Family Units	J = Erosion / Sedimentation Control
C = New Residential Development for Multi-Family / Condos	K = Recreation / Boating / Navigation
D = Commercial / Industrial Uses	L = Routine Maintenance
E = Municipal Project	M = Map Amendment
F = Utility Company Project	N = State Agency Project
G = Agriculture, Forestry or Conservation	P = Other (this code includes the approval of
H = Wetland Restoration, Enhancement, Creation	concept plans with no-on-the-ground work)

10. Enter between one and four codes to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You must provide code 12 if the activity is located in an established upland review area (buffer, setback). You must provide code 14 if the activity is located **BEYOND** the established upland review area (buffer, setback) or **NO** established upland review area (buffer, setback) exists.

1 = Filling	8 = Underground Utilities (no other activities)
2 = Excavation	9 = Roadway / Driveway Construction
3 = Land Clearing / Grubbing (no other activity)	10 = Drainage Improvements
4 = Stream Channelization	11 = Pond, Lake Dredging / Dam Construction
5 = Stream Stabilization (includes lakeshore stabilization)	12 = Activity in an Established Upland Review Area
6 = Stream Clearance (removal of debris only)	14 = Activity in Upland
7 = Culverting (not for roadways)	

Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality *does not* have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2. Permitted dredging of a pond must use code 11, other possible codes are 12 and 5.

11. Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). For **PERMANENT** alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You **MUST** provide all information in **ACRES** (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an **ACTIVITY REGULATED BY** the Agency, or as a result of an **AGENT APPROVAL** pursuant to 22a-42a(c)(2). Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. Inland wetlands agencies may have established an upland review area (also known as a buffer or setback) in which activities are regulated. Agencies may also regulate activities beyond these established areas. You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration. Remember that these figures represent only the upland acreage altered as a result of an activity regulated by the Agency, or as a result of an agent approval.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, and enforcement actions. **NOTE:** "restored" or "enhanced" applies to previously existing wetlands or watercourses. "Created" applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses (question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEP - Please leave this area blank.

Instructions For Completing

THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

PART I: To Be Completed By Agency Only

Please note: a) Incomplete or incomprehensible forms will be mailed back to the Agency; b) Use a separate form to report each action taken by the Agency; c) Utilize the instructions below and fill in the fields on page 4; d) Print, **sign**, and send to CT-DEP, Wetlands Management Section.

1. Enter the year and month the Agency took the action being reported.
2. Enter **ONE** code letter to describe the final action or decision taken by the Agency. *Do not submit a reporting form for withdrawn applications.* Do not enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A = A Permit Granted by the Agency (*not including map amendments, see code D below*)
 - B = Any Permit Denied by the Agency
 - C = A Permit Renewed or Amended by the Agency
 - D = A Map Amendment to the Official Town Wetlands Map - or -
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
 - E = An Enforcement Notice of Violation, Order, Court Injunction, or Court Fines
 - F = A Jurisdictional Ruling by the Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G = An Agent Approval pursuant to CGS section 22a-42a(c)(2)
 - H = An Appeal of Agent Approval pursuant to CGS section 22a-42a(c)(2)
3. Check "Yes" if a public hearing was held in regards to the action taken; otherwise check "No".
4. Enter the name of the Agency official verifying that the information provided on this form is accurate and that it reflects the **FINAL** action of the Agency.

PART II: To Be Completed By The Agency Or The Applicant - If Part II is completed by the applicant, the **applicant must return the form** to the Agency. The Agency must ensure that the information provided is accurate and that it reflects the **FINAL** action of the Agency.

5. Enter the name of the municipality for which the Agency has jurisdiction and in which the action/project/activity is occurring.

Check "Yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "No" if it does not cross municipal boundaries.

6. Enter the USGS Quad Map name and number (1 through 115) as found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. See reverse side of the reporting form for the Connecticut Town and Quadrangle Index Map or at: (www.ct.gov/dep/lib/dep/gis/resources/Index_NamedQuadTown.pdf)

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. A town subregional drainage basin map has been mailed to each Agency. Further, sub-regional drainage basin maps can be found at UCONN-CLEAR (www.clear.uconn.edu/data/map_set/index.htm) for each town in an easy to understand format.

7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity site. Also provide a brief description of the action/project/activity. Select if the action/project/activity impacts are **TEMPORARY** or **PERMANENT** in nature.



Statewide Inland Wetlands & Watercourses Activity Reporting Form

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, Municipal Inland Wetlands Agencies (here after called the Agency) **must** complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for **each** action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package as well.

Please remember, the Agency is responsible for ensuring that the information provided is accurate and that it reflects the **final** action of the Agency. Incomplete or incomprehensible forms will be mailed back to the Agency. Instructions for completing the form are located on the following page.

The Agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Environmental Protection (DEP). **Do not** mail this cover page or the instruction page. **Please print and mail only the completed yellow reporting form to:**

WETLANDS MANAGEMENT SECTION
INLAND WATER RESOURCES DIVISION
DEPARTMENT OF ENVIRONMENTAL PROTECTION
79 ELM STREET 3RD FLOOR
HARTFORD, CT 06106

Questions may be directed to the DEP's Wetlands Management Section at (860) 424-3019.

Driveway Improvements

99 Macedonia Road

Kent, Connecticut

#7 Project Description

The Town of Kent driveway regulations allow for a maximum grade of 15%. This is to provide for safe ingress and egress for the property and to provide adequate access to the property for emergency vehicles. The existing driveway serving the subject property should be considered a pre-existing, non-conforming driveway. At its steepest point, the driveway is over 22%. The steep grade continues up the driveway to a loading/unloading area and provides little relief in the parking area. This existing steep grade is hazardous and has led to dangerous conditions. The applicant has reported sliding out into Macedonia Road on more than one occasion and also states that a car door will not stay open when parking in the parking area because the grade is too steep.

The proposed plan proposes a few things in conjunction with improving the existing driveway.

1. The applicant proposes to raze the existing garage and construct a new garage set back a little further from the wetland boundary than the existing one. The new plan would allow for a paved travel way along the south side of the garage and a parking area along the west end of the garage. The garage would have vehicle access on the west end. A new landscaping wall at the west end of the garage allows for the formation of the parking area.

Along with other modifications to existing house, a breezeway will connect the house to the new garage.

2. The applicant wants to construct an inground swimming pool out in the backyard of the property beyond the proposed garage. The proposed pool deck would be slightly above existing grade on the south side and cut into the hillside on the northerly side. A landscape/retaining wall is shown on the northerly side to facilitate construction of the pool/pool deck. However, there is exposed ledge rock in the area and field conditions will dictate to what extent a wall will be necessary. The wall shown represents a worst-case scenario.
3. Along with these other construction items, the applicant plans to improve the driveway by flattening the grade where possible. The driveway profile depicts the approximate centerline grade of both the existing and proposed driveways. Although the proposed

driveway does not achieve 15% as a maximum grade, the grade is reduced from over 22% to just shy of 18%. This is a significant improvement over the existing driveway and thereby reduces the degree of non-conformity of its pre-existing, non-conforming condition.

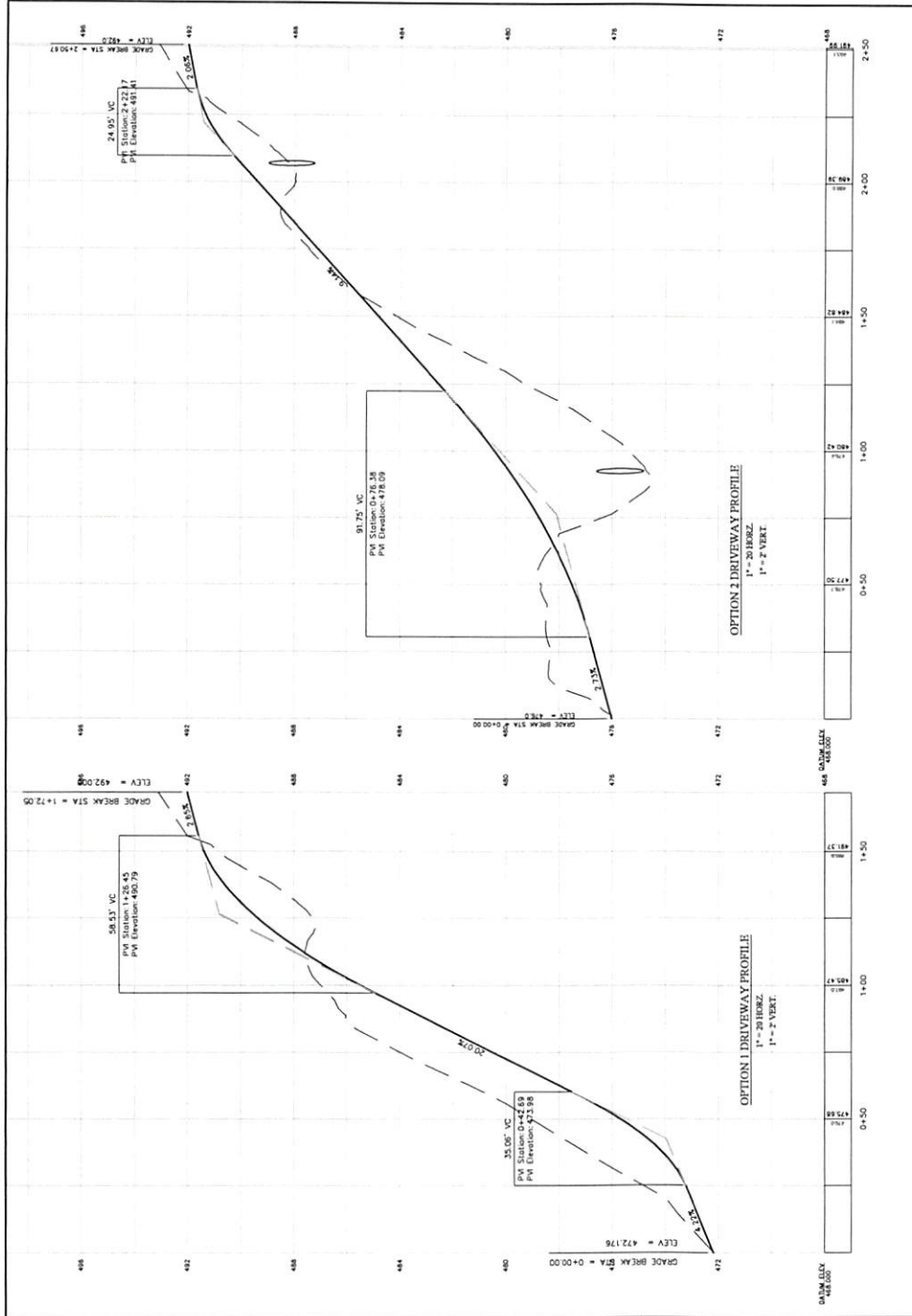
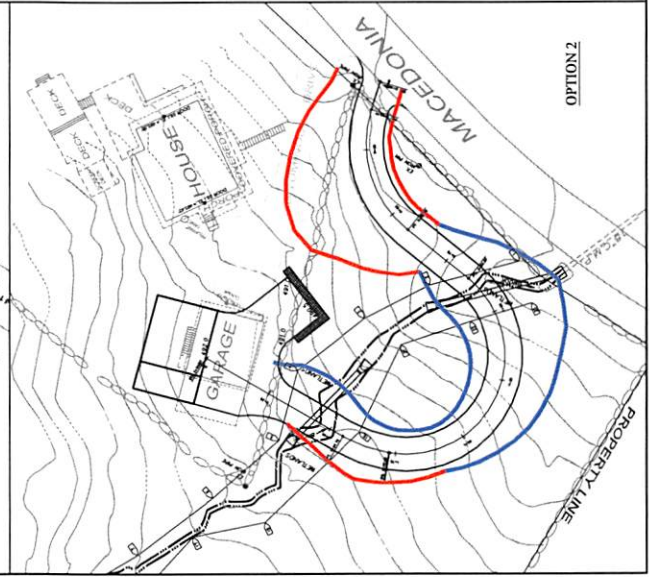
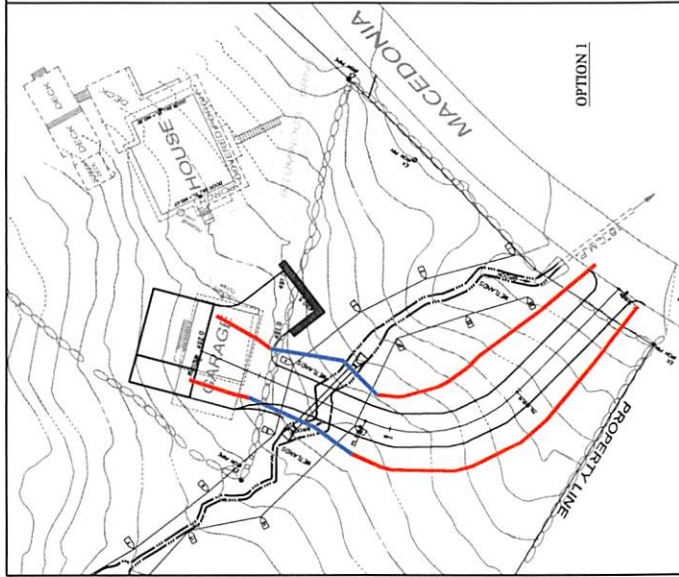
#8 Prudent and Feasible Alternatives

Three options were considered for this driveway improvement project. Please refer to the drawing sheet titled "DRIVEWAY IMPROVEMENT OPTIONS & IMPACTS", and the site development plan titled "DRIVEWAY & MISC. IMPROVEMENTS".


Option 1 was to move the driveway entrance to the south close to the property corner. The driveway would proceed up the hill and curve into the garage parking area. This option would require a brook crossing and result in approximately 1100 SF of wetlands disturbance and 50 feet of brook alteration. This option also would result in approximately 40 cubic yards (CY) of fill in the regulated area and 240 CY of cut, leaving a net 200 CY of material to be excavated. With the existing driveway over a 22% grade at its steepest point, this option only slightly improves the driveway grade bringing it down to a 20% grade.

The proposed driveway in **Option 2** would start just south of the existing driveway. It then proceeds up the hill in a switchback fashion and eventually level off as it approaches the parking area in front of the garage. This option does reduce the driveway grade below the 15% maximum. However, this option would require 2 brook crossings resulting in approximately 1850 square feet of wetlands disturbance and 110 feet of brook alterations. Option 2 would also result in approximately 225 CY of cut and 300 CY of fill for a net of roughly 75 CY of fill in the regulated area. With the significant impacts to wetlands and the watercourse, though feasible, this option is not the most prudent option.

Option 3 proposes to improve the driveway in place. This option requires no alterations to the brook and requires 72 square feet of wetlands disturbance. This option results in approximately 290 CY of cut, 80 CY of fill with a net cut of roughly 210 CY. **Option 3** results in a significantly lower impacts to wetlands and the watercourse. After comparing the differences in impacts and the potential degree of improvements to the driveway, **Option 3** was the design chosen to further develop. The site plan submitted with the application represents the final design of a new driveway essentially in the same place as the existing, a new garage with slight modifications over that shown in the previous options. With all things being equal, including the pool, breezeway and porch modification, **Option 3** represents the most prudent and feasible alternative for improving the driveway access to this property.



TOP OF CUT LIMITS
BTM OF FILL LIMITS



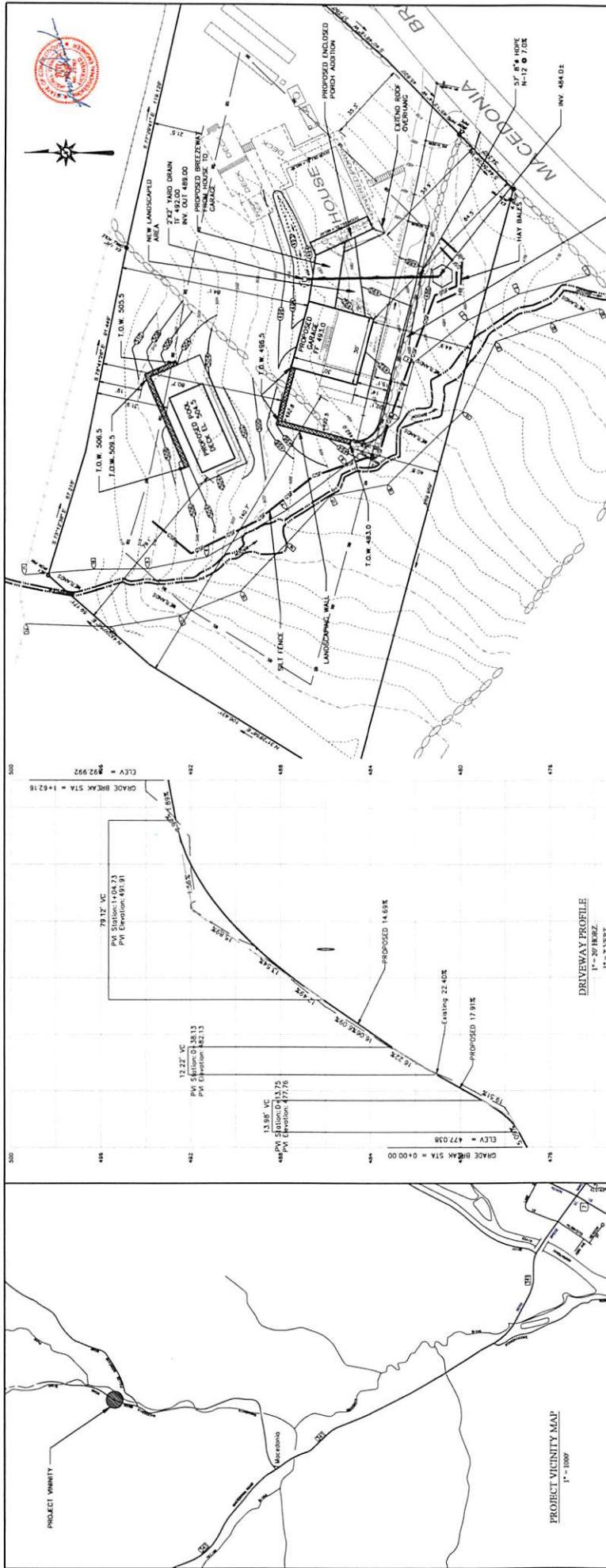
241 Torrington Road
P.O. Box 194
Macedonia, MA 02148
T: 860-491-3456
F: 860-201-4104
www.dimakiseengineering.com

Prepared For:
STEFAN N. PETERS & ASHLEY D. ROSEBROOK
#99 MACEDONIA BROOK ROAD
KENT, CONNECTICUT

DRIVEWAY IMPROVEMENT OPTIONS & IMPACTS

Date: 9-16-20
Scale: 1" = 20'
(Unless otherwise noted)

Job #: 20-128
Sheet: 1 OF 1



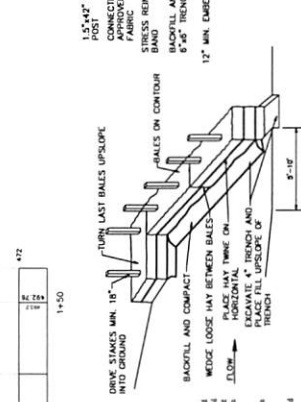
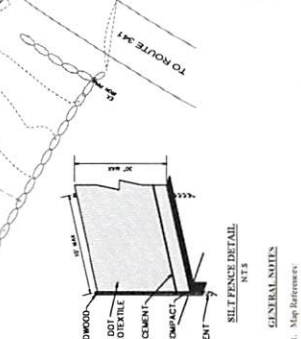
DISTURBANCES (SF/AC)	
WETLANDS	72,000.00
WATER COURSES	0.000.00
UPLAND	13,092.470.30

JASIN DISABERS
241 Torrington Road
Gosham, CT 06756
T: 860-491-3456
F: 860-201-4104
www.dramengineering.com

DRIVEWAY & MISC. IMPROVEMENTS

Prepared For:
STEFAN N. PETERS & ASHLEY D. ROSEBROOK
#990 MACEDONIA BROOK ROAD
KENT, CONNECTICUT

Date	9-16-20	Job #	20-128
Scale	1" = 20'		
Sheet			1 OF 1

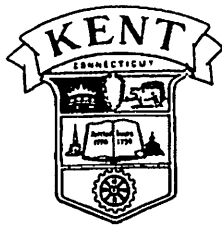


- GENERAL NOTES**
- Map References:
Topographic information from plan titled "Topographic Survey Prepared for Stefan N. Peters & Ashley D. Rosebrook" prepared by Robert L. Hook Licensed Land Surveyor, LLC, dated September 9, 2020.
Boundary information from plan titled "Property Survey Prepared for Stefan N. Peters & Ashley D. Rosebrook" prepared by Robert L. Hook Licensed Land Surveyor, LLC, dated November 2, 2020.
 - Utility-gate utilities, if shown, are shown at the convenience of the Contractor only and are not to be used for any other purpose. The Engineer is not responsible for the location of underground utilities.
 - The Contractor shall contact CALL 800-485-1181 at 1-800-485-1181 prior to any excavation.

#	Date	Revisions
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

CONSTRUCTION REFERENCES

1. Road and drainage plans.
2. Clear zone to clearing limits as required.
3. Standard 811-11 minimum and sub-drainage pad.
4. Strip and sub-drainage to be installed at 10' minimum interval of 8' maximum.
5. Clear zone to clearing limits as required.
6. Clear zone to clearing limits as required.
7. Clear zone to clearing limits as required.
8. Clear zone to clearing limits as required.
9. Clear zone to clearing limits as required.
10. Clear zone to clearing limits as required.
11. Clear zone to clearing limits as required.
12. Clear zone to clearing limits as required.



TOWN OF KENT INLAND WETLANDS COMMISSION

VIA EMAIL and USPS

December 3, 2020

Mr. Michael Kulchin
Campland, Inc.
P.O. Box 625
Saddle River, NJ 07558

RE: Notice of Violation 02-20
70 Kenmont Road
Map 15 Block 22 Lot 106

Dear Mr. Kulchin,

It has come to the attention of this office that two (2) additional buildings were installed and additional sand surfacing was applied to an existing roadway without the submission of an Inland Wetlands application and permission from the Commission. This is in violation of the Inland Wetlands and Watercourse Act, section 22A-28 through 22A-45 of the Connecticut General Statutes and Kent Inland Wetlands and Watercourses Regulations. Section 4.3 reads, "all activities in wetlands or watercourses involving filling, excavating, dredging, clear cutting, clearing or grading or other alteration...shall require a permit from the Agency."

By this letter, you and/or your agent are instructed to:

1. **Attend a hearing to provide you an opportunity to be heard and show cause why the order should not remain in effect. This hearing will be held on December 14, 2020 at 7:00 via a ZOOM meeting.**

Issuance of this order shall not delay or bar an action pursuant to Section 22a-44(b) of the Connecticut General Statutes, as amended.

22a-44(b) Any person who commits, takes part in, or assists in any violation of any provision of sections 22a-36 to 22a-45, inclusive, including regulations adopted by the commissioner and ordinances and regulations promulgated by municipalities or districts pursuant to the grant of authority herein contained, shall be assessed a civil penalty of not more than one thousand dollars for each offense. Each violation of said sections shall be a separate and distinct offense, and, in the case of a continuing violation, each day's continuance thereof shall be deemed to be a separate and distinct offense. The Superior Court, in an action brought by the commissioner, municipality, district or any person,

shall have jurisdiction to restrain a continuing violation of said sections, to issue orders directing that the violation be corrected or removed and to assess civil penalties pursuant to this section. All costs, fees and expenses in connection with such action shall be assessed as damages against the violator together with reasonable attorney's fees which may be allowed, all of which shall be awarded to the commissioner, municipality, district or person which brought such action. All penalties collected pursuant to this section shall be used solely by the Commissioner of Environmental Protection (1) to restore the affected wetlands or watercourses to their condition prior to the violation, wherever possible, (2) to restore other degraded wetlands or watercourses, (3) to inventory or index wetlands and watercourses of the state, or (4) to implement a comprehensive training program for inland wetlands agency members.

If you have any questions please contact me in the Land Use office at 860-927-4625.

Sincerely,



Donna M. Hayes, CZEO
Land Use Administrator

Cc: Mr. Hylton Wener
Campland, Inc.
P.O. Box 625
Saddle River, NJ 07558

William Manasse, Esq.
Manasse, Slaiby & Leard, LLP
P.O. Box 460
Kent, CT 06757



Connecticut Department of
ENERGY &
ENVIRONMENTAL
PROTECTION

79 Elm Street • Hartford, CT 06106-5127

www.ct.gov/deep

Affirmative Action/Equal Opportunity Employer

Kent School
P.O. Box 2006
Kent, CT 06757

Attention: Joseph Wolinski

Application No.: 202005113
Town: Kent
Project: Kent School Wells 1 & 2

Dear Mr. Wolinski:

The Commissioner of Energy and Environmental Protection has approved your water diversion application. Your attention is directed to the conditions of the enclosed permit. You should read your permit carefully. Construction and other work must conform to that which is authorized. Note the annual reporting requirements located at Condition 7 of your permit. Reporting guidelines can be found on our website at www.ct.gov/deep/waterdiversionreporting.

Section 22a-379 of the General Statutes requires the holder of a water diversion permit authorizing a consumptive use of waters of the state to pay an annual fee to the Commissioner of Energy and Environmental Protection. Currently, the annual fee for such permits is \$940 (\$470 for municipalities). Each year, the department mails an invoice for payment to each permit holder. Payment of the invoice is due by July 1st (August 1st for municipalities).

If you have not already done so, you should contact your local Planning and Zoning Office and the U. S. Army Corps of Engineers to determine local and federal permit requirements regarding your project, if any. The Corps may be contacted at their New England District, Regulatory Branch, 696 Virginia Road, MA 01742-2751 or <http://www.nae.usace.army.mil> or 1-800-343-4789.

If you have any questions concerning your permit, please contact the Water Planning and Management Division at (860) 424-3704.

12/01/2020
Date

Alexandria Hibbard
Alexandria Hibbard
Environmental Analyst

COPIES FURNISHED TO:

All Parties
Mayor/First Selectman
Conservation Commission
Planning & Zoning Commission
Inland Wetland Agency

DEEP Fisheries Peter.Aarrestad@ct.gov
DPH Drinking Water Section Lori.Mathieu@ct.gov

Disclaimer: This map is not the product of a Professional Land Survey. It was created by Fuss & O'Neill, Inc. for general reference, informational, planning and guidance use, and is not a legally authoritative source as to location of natural or manmade features. Proper interpretation of this map may require the assistance of appropriate professional services. Fuss & O'Neill, Inc. makes no warranty, express or implied, related to the spatial accuracy, reliability, completeness, or currentness of this map.

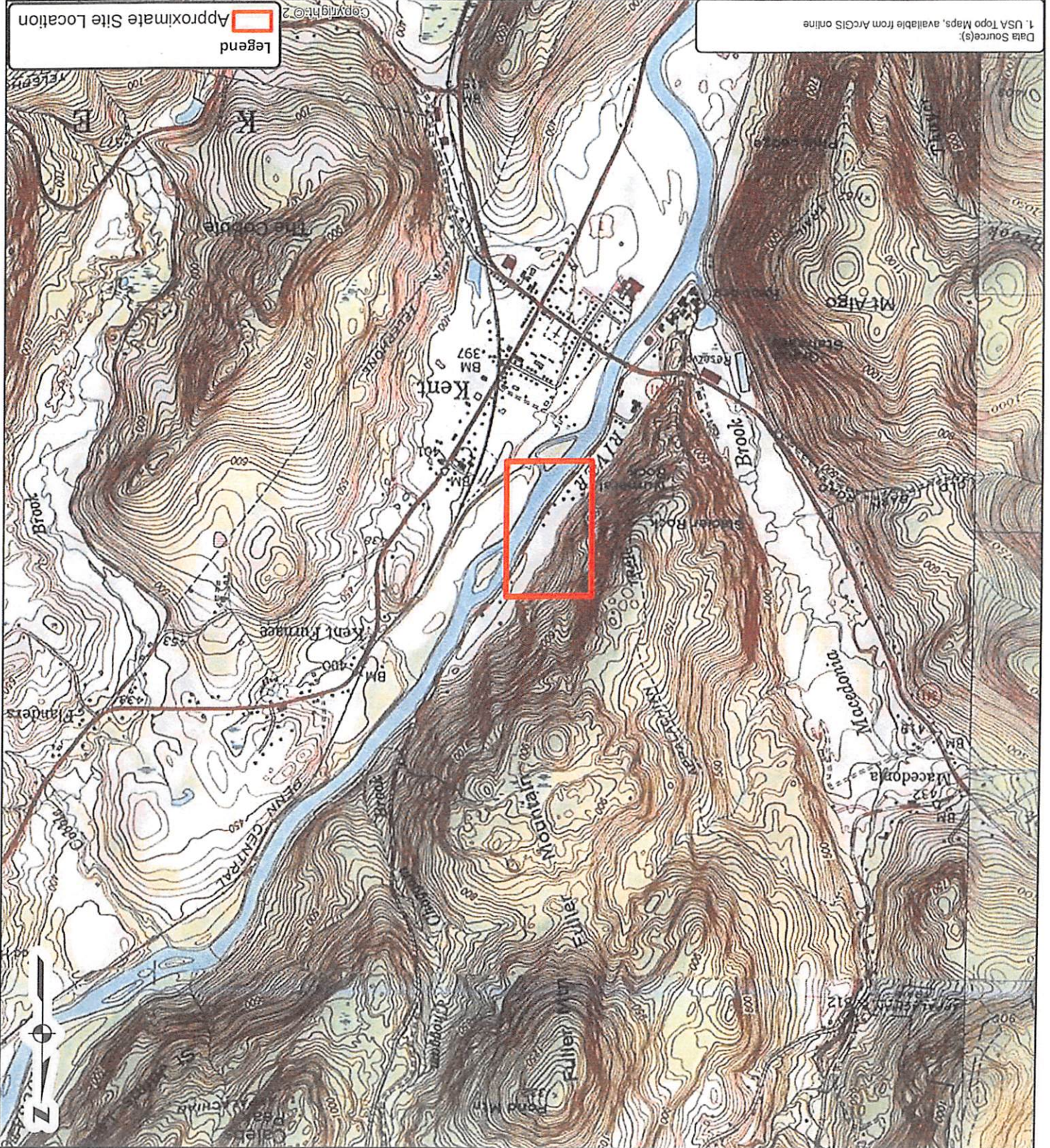
Att.
A

SITE LOCATION
Kent School

Connecticut

Legend

Approximate Site Location



**Notice of Tentative Determination to Approve an Application for
Diversion of Water Permit and
Notice of Intent to Waive Public Hearing
Applicant(s): Kent School
Application No.: 202005113
City/Town: Kent, Connecticut**

The Commissioner of the Department of Energy and Environmental Protection ("DEEP") hereby gives notice that a tentative determination has been reached to approve the following application to renew a permit to divert the waters of the state. The Commissioner also intends to waive the requirement for public hearing pursuant to Section 22a-371 of the Connecticut General Statutes (CGS), provided that a hearing may be held if the Commissioner determines that the public interest will best be served thereby, or shall hold a hearing upon receipt of a petition as more thoroughly described below.

Application Number: #202005113 (Renewal of Permit #DIV-199903324)

Applicant's Name and Address: Kent School
P.O. Box 2006, Kent, CT 06757

Contact Name/Phone/Email: Joseph Wolinski
wolinksij@kent-school.edu
(860) 927-6000

Type of Permit: Water Diversion

Relevant statute(s)/regulation: Section 22a-365 through 22a-378 CGS

Project Description: Diversion of Groundwater from Wells 1 & 2 for public water supply

Project Location: Skiff Mountain Road, Kent CT

Waters: Groundwater

COMMISSIONER'S FINDINGS/REGULATORY CONDITIONS

The proposed activity includes the withdrawal of a maximum of 0.116 million gallons of water per day from Well No. 1 and Well No. 2 for public water supply. The proposed activity will affect groundwater resources.

Pursuant to Section 22a-371 of the CGS, the Department has found that the application is complete and has determined that the proposed diversion 1) is necessary, 2) will not significantly affect long-range water resources management, and 3) will not impair proper management and use of the water resources of the State. Accordingly, the Commissioner hereby publishes this notice of intent to waive the requirement for a public hearing, provided if the Commissioner receives a petition requesting a hearing signed by twenty five (25) persons on or before the deadline for receipt of written comments specified at the end of this notice, a hearing will be held. Notice of any hearing will be published in a newspaper having general circulation in the area where the proposed diversion will take place or have effect.

INFORMATION REQUESTS/PUBLIC COMMENT

This application has been assigned no. 202005113. Please use this number when corresponding with DEEP regarding this application. Interested persons may obtain copies of the application from the applicant at the above address. Due to the ongoing COVID-19 virus pandemic, the Department of Energy and Environmental Protection located at 79 Elm Street, Hartford, CT is closed to the public until further notice. However, electronic copies of the application and supporting documentation can be provided to interested persons via email. Any such requests for electronic documents may be directed to Alexandria Hibbard of the Water Planning and Management Division at Alexandria.Hibbard@ct.gov.


Before making a final decision on this application, the Commissioner shall consider written comments on the application from interested persons. Written comments on the application should be directed to Alexandria Hibbard via electronic mail at Alexandria.Hibbard@ct.gov no later than thirty (30) days from the publication date of this notice. Written comments may also be submitted in paper form to the Department of Energy and Environmental Protection located at 79 Elm Street, Bureau of Water Protection and Land Reuse Hartford, CT. In this submittal please identify the name of the staff assigned to the application, the permit application number and your phone number and/or email address to facilitate responses to your comments. Due to the COVID-19 virus pandemic and social distancing measures implemented by DEEP staff, there could be delays in the response to your comments. You may contact the staff person identified in this notice with any questions you may have.

PETITIONS FOR HEARING

The Commissioner may conduct a public hearing if the Commissioner determines that the public interest will best be served thereby, or shall hold a hearing upon receipt of a petition signed by at least twenty-five persons. Petitions should include the application number noted above and also identify a contact person to receive notifications. Petitions may also identify a person who is authorized to engage in discussions regarding the application and, if resolution is reached, withdraw the petition. In order to facilitate the filing of requests for hearing during the COVID-19 emergency and consistent with the Department's Temporary Directive, the Office of Adjudications will accept electronically-filed petitions in addition to petitions submitted by mail. Petitions with required signatures may be filed by email to the Office of Adjudications at deep.adjudications@ct.gov or mailed to the DEEP Office of Adjudications, 79 Elm Street, Hartford, CT 06106. Within thirty (30) days, original petitions that were filed electronically must be also be mailed to the Office of Adjudications at the above-noted address. If the original

petition exists only in electronic format or signatures were produced using a computer or typewriter, the petition must be submitted with a statement bearing the wet-ink signature of the petitioner that the petition is only available in that format and has been submitted to satisfy the requirement that an original petition be filed. If a hearing is held, timely notice of such hearing will be published in a newspaper of general circulation and posted on the DEEP website at www.ct.gov/deep. Additional information can be found at www.ct.gov/deep/adjudications.

8/07/2020
Publication Date



Jennifer L. Perry, Director
Water Planning and Management Division
Bureau of Water Protection and Land Reuse

DEEP is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov.



WATER DIVERSION PERMIT

Permittee: Kent School
P.O. Box 2006
Kent, CT 06757
Attn: Joseph Wolinski
Permit No: DIVC-202005113 (renews DIV-199903324)
Town: Kent, CT
Project: Kent School Wells 1 & 2
Waters: Groundwater

Pursuant to Connecticut General Statutes Section 22a-368, the Commissioner of the Department of Energy and Environmental Protection ("Commissioner") hereby grants a permit to the Kent School ("Permittee") to divert the waters of the state at an existing wellfield located on Skiff Mountain Road, Kent CT 06757 ("Site") in accordance with the permittee's application dated March 2020 and filed with this Department on April 20, 2020 and described herein. The purpose of the diversion is to provide potable water to the Kent School.

AUTHORIZED ACTIVITY

The permittee is authorized to withdraw a maximum of 0.116 million gallons of water per day at a maximum rate of 90 gallons per minute from Well No. 1 and Well No. 2, located in Kent, Connecticut approximately 2,900 feet north of Route 341 and 150 feet west of the Housatonic River off of Skiff Mountain Road.

All activities shall be conducted in accordance with said application and plans entitled: "*Permit Application for Water Diversion*" prepared by Fuss & O'Neill, Inc., dated March 2020, and documentation submitted as part of the permit application.

This authorization constitutes the licenses and approvals required by Section 22a-368 of the Connecticut General Statutes.

The permittee's failure to comply with the terms and conditions of this permit shall subject the permittee, including the permittee's agents or contractor(s) to enforcement actions and penalties as provided by law.

This authorization is subject to the following conditions:

CONDITIONS

1. **Metering of Withdrawals:** The permittee shall maintain a totalizing flow meter(s) to measure the total amount of water withdrawn from Well No. 1 and Well No.2 as authorized herein, and shall for the duration of this authorization continuously operate and maintain such meter(s) in good working order. In the event of meter malfunction or breakage, the permittee shall repair or replace such meter within 72 hours.
2. **Daily Withdrawal Record:** The permittee shall maintain a daily record of the meter readings as prescribed on the Department's Water Diversion Reporting webpage at www.ct.gov/deep/waterdiversionreporting indicating the total volume of water in gallons withdrawn from Well No. 1 and Well No. 2 that day. The daily record shall also record the time of meter readings and denote and explain any instances in which the diversion of water exceeded the authorized withdrawal limitation(s) specified in this permit. A copy of the daily record of withdrawals shall be included in the Annual Report to the Commissioner required by Condition 7 of this permit.
3. **Leak Detection:** Every five years, based upon the schedule below, the permittee shall conduct a system-wide comprehensive leak detection survey of the water distribution system and repair any leaks found. The leak detection survey shall follow standards and criteria contained within American Water Works Association (AWWA) Manual M36 as may be amended or revised, or using other criteria as approved by the Department. No later than January 31, of the following year, the permittee shall report to the Commissioner of all actions taken pursuant to the leak detection survey, including the number of miles of main surveyed, survey techniques and methodology, leaks found and repairs made. A copy of this record shall be included in the Annual Report to the Commissioner required by Condition 7 of this permit. The permittee shall undertake such leak detection surveys on or before the years 2025, 2030, 2035, and 2040.
4. **Meter Calibration and Reporting:** The permittee shall biennially, beginning in 2021, test and calibrate each source meter to within two percent accuracy as shown through a post-calibration test. The permittee shall maintain a record of the accuracy and calibration test(s) along with supporting documentation and certifications. The permittee shall make a copy of said records available to the Commissioner or the Commissioner's designee immediately upon request.
5. **Long-range Water Conservation Plan:** The permittee shall implement its Long-range Water Conservation Plan, as described in the permittee's application. The permittee shall maintain a summary of all actions taken each year pursuant to the Long-range Water Conservation Plan and a description of the estimated or actual water savings achieved. A copy of this summary shall be included in the Annual Report to the Commissioner required by Condition 7 of this permit.

6. **Record Keeping Requirements:** Except as provided below, or as otherwise specified in writing by the commissioner, all information required under this permit shall be retained at the subject site, or be readily available on request. The permittee shall maintain a copy of this permit on site at all times. The permittee shall retain copies of all records and reports required by this permit; and records of all data used to compile these reports for a period of at least ten years from the date such data was generated or report created, whichever is later.
7. **Annual Reporting:** The permittee shall electronically submit, by January 31 of each year for the duration of this authorization, an Annual Report for the preceding calendar year that is consistent with reporting protocols located on the Department website at www.ct.gov/deep/waterusereporting. The Annual Report shall be certified in accordance with Condition 12 of this permit, emailed to DEEP.WaterUseReport@ct.gov, and shall contain the following:
 - a. A copy of the record of daily withdrawals and hours operated as required by Condition 2 of this permit;
 - b. Denotation and explanation of any instances of violation of the authorized withdrawal limitation(s) or any other condition of this authorization;
 - c. A summary report of all the actions taken pursuant to the Long-Range Water Conservation Plan and description of actual or estimated water savings achieved, as required by Condition 5 of this permit; and
 - d. A copy of the leak detection report as required by Condition 3 of this permit.
8. **Low Flow Monitoring and Well Management:** The subject diversion shall be maintained in accordance with the low flow monitoring and well management plan submitted as part of Attachment F Environmental Report and Attachment G Mitigation Report of the permittee's application.
9. **Other Restrictions:** The Commissioner shall have the right to restrict the diversion authorized in this permit at any time the Commissioner in her judgment determines: a) a declared local, regional or state-wide drought advisory, watch, warning or emergency necessitates restriction or reduction of water uses, or b) the continuation of the diversion would have an adverse effect on water quality, fisheries resources, aquatic habitat or public health.
10. **Reporting of Violations:** The permittee shall, no later than 48 hours after the permittee learns of a violation of this permit, report same in writing to the Commissioner. Such report shall contain the following information:
 - a. The provision(s) of this permit that has been violated;
 - b. The date and time the violation(s) was first observed and by whom;
 - c. The cause of the violation(s), if known;

- d. If the violation(s) has ceased, the duration of the violation(s) and the exact date(s) and times(s) it was corrected;
 - e. If the violation(s) has not ceased, the anticipated date when it will be corrected;
 - f. Steps taken and steps planned to prevent a reoccurrence of the violation(s) and the date(s) such steps were implemented or will be implemented; and
 - g. The signatures of the permittee and of the individual(s) responsible for actually preparing such report, each of whom shall certify said report in accordance with Condition 12 of this permit.
11. **Contractor Notification:** The permittee shall give a copy of this permit to the contractor(s) who will be carrying out the activities authorized herein prior to the start of any construction and shall receive a written receipt for such copy, signed and dated by such contractor(s). The permittee's contractor(s) shall conduct all operations at the site in full compliance with this permit and, to the extent provided by law, may be held liable for any violation of the terms and conditions of this permit.
12. **Certification of Documents:** Any document, including but not limited to any notice, which is required to be submitted to the Commissioner under this permit shall be signed by the permittee or a responsible corporate officer of the permittee, a general partner of the permittee, and by the individual or individuals responsible for actually preparing such document, each of whom shall certify in writing as follows:
- “I have personally examined and am familiar with the information submitted in this document and all attachments thereto and I certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that a false statement in the submitted information may be punishable as a criminal offense in accordance with Section 22a-6 of the General Statutes, pursuant to Section 53a-157b and in accordance with any other applicable statute.”
13. **Submission of Documents:** Any document or notice required to be submitted to the Commissioner under this permit shall, unless otherwise specified in writing by the Commissioner, be directed to:

Director
Water Planning and Management Division
Department of Energy and Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

The date of submission to the Commissioner of any document required by this permit shall be the date such document is received by the Commissioner. The date of any notice

by the Commissioner under this permit, including but not limited to notice of approval or disapproval on any document or other action, shall be the date such notice is personally delivered or the date three days after it is mailed by the Commissioner, whichever is earlier. Except as otherwise specified in this permit, the word "day" means any calendar day. Any document or action which is required by this permit to be submitted or performed by a date which falls on a Saturday, Sunday or legal holiday shall be submitted or performed by the next business day thereafter.

14. **De minimis Alteration:** The permittee may not make any alterations, except de minimis alterations, to any structure, facility, or activity authorized by this permit unless the permittee applies for and receives a modification of this permit in accordance with the provisions of section 22a-377(c)-2 of the Regulations of Connecticut State Agencies. Except as authorized by subdivision (5) of section 22a-377(b)-1(a) of the Regulations of Connecticut State Agencies, the permittee may not make any de minimis alterations to any structure, facility, or activity authorized by this permit without written permission from the Commissioner. A de minimis alteration means an alteration which does not significantly increase the quantity of water diverted or significantly change the capacity to divert water.
15. **Maintenance of Structures:** All structures, facilities, or activities constructed, maintained, or conducted pursuant hereto shall be consistent with the terms and conditions of this permit, and any structure, facility or activity not specifically authorized by this permit, or exempted pursuant to section 22a-377 of the General Statutes or section 22a-377(b)-1 of the Regulations of Connecticut State Agencies, or otherwise exempt pursuant to other General Statutes, shall constitute a violation hereof which may result in modification, revocation or suspension of this permit or in the institution of other legal proceedings to enforce its terms and conditions.
16. **Removal of Structures:** Unless the permittee maintains in optimal condition any structures or facilities authorized by this permit, the permittee shall remove such structures and facilities and restore the affected waters to their condition prior to construction of such structures or facilities.
17. **Accuracy of Documentation:** In issuing this permit, the Commissioner has relied on information provided by the permittee. If such information was false, incomplete, or misleading, this permit may be modified, suspended or revoked and the permittee may be subject to any other remedies or penalties provided by law.
18. **Initiation of Construction:** If construction of any structures or facilities authorized herein is not completed within three years of issuance of this permit or within such other time as may be provided by this permit, or if any activity authorized herein is not commenced within three years of issuance of this permit or within such other time as may

be provided by this permit, this permit shall expire three years after issuance or at the end of such other time.

19. **Rights:** This permit is subject to and does not derogate any rights or powers of the State of Connecticut, conveys no property rights or exclusive privileges, and is subject to all public and private rights and to all applicable federal, state, and local law. In constructing or maintaining any structure or facility or conducting any activity authorized herein, the permittee may not cause pollution, impairment, or destruction of the air, water, or other natural resources of this State. The issuance of this permit shall not create any presumption that this permit should be renewed.
20. **Best Management Practices & Notification of Adverse Impact:** In constructing or maintaining any structure or facility or conducting any activity authorized herein, or in removing any such structure or facility under Condition 16 hereof, the permittee shall employ best management practices to control storm water discharges, to prevent erosion and sedimentation, and to otherwise prevent pollution of wetlands and other waters of the State. The permittee shall immediately inform the Commissioner of any adverse impact or hazard to the environment which occurs or is likely to occur as the direct result of the construction, maintenance, or conduct of structures, facilities, or activities authorized herein.
21. **Permit Transfer:** This permit is not transferable without the prior written consent of the Commissioner.
22. **Expiration:** This permit shall expire on December 1, 2040.

Issued by the Commissioner of Energy and Environmental Protection on:

November 24, 2020
Date

Betsey Wingfield
Betsey Wingfield
Deputy Commissioner

TOWN OF KENT
Inland Wetlands Actual vs. Budget
July through October 2020

	<u>Jul - Oct 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
132-410 • Commission In/Wet	546.00	800.00	-254.00	68.3%
Total Income	<u>546.00</u>	<u>800.00</u>	<u>-254.00</u>	<u>68.3%</u>
Gross Profit	<u>546.00</u>	<u>800.00</u>	<u>-254.00</u>	<u>68.3%</u>
Expense				
A • General Government				
026-000 • INLAND / WETLANDS				
Compensation				
026-101 • Enforce. Officer	8,111.34	23,433.00	-15,321.66	34.6%
026-102 • I/W Clerk	563.71	2,220.00	-1,656.29	25.4%
026-996 • Health	4,715.64	10,384.00	-5,668.36	45.4%
026-997 • Pension	829.54	1,640.00	-810.46	50.6%
026-998 • Social Security	641.28	1,962.00	-1,320.72	32.7%
Total Compensation	<u>14,861.51</u>	<u>39,639.00</u>	<u>-24,777.49</u>	<u>37.5%</u>
Department Operations				
026-201 • Supplies	136.94	600.00	-463.06	22.8%
026-202 • Postage	61.60	300.00	-238.40	20.5%
026-203 • Notices	278.40	750.00	-471.60	37.1%
026-204 • Mileage	0.00	200.00	-200.00	0.0%
026-409 • Printing & Mapping	0.00	150.00	-150.00	0.0%
Total Department Operations	<u>476.94</u>	<u>2,000.00</u>	<u>-1,523.06</u>	<u>23.8%</u>
Professional Development				
026-451 • Conferences	0.00	150.00	-150.00	0.0%
026-452 • Training	65.00	150.00	-85.00	43.3%
Total Professional Development	<u>65.00</u>	<u>300.00</u>	<u>-235.00</u>	<u>21.7%</u>
Total 026-000 • INLAND / WETLANDS	<u>15,403.45</u>	<u>41,939.00</u>	<u>-26,535.55</u>	<u>36.7%</u>
Total A • General Government	<u>15,403.45</u>	<u>41,939.00</u>	<u>-26,535.55</u>	<u>36.7%</u>
Total Expense	<u>15,403.45</u>	<u>41,939.00</u>	<u>-26,535.55</u>	<u>36.7%</u>
Net Ordinary Income	<u>-14,857.45</u>	<u>-41,139.00</u>	<u>26,281.55</u>	<u>36.1%</u>
Net Income	<u>-14,857.45</u>	<u>-41,139.00</u>	<u>26,281.55</u>	<u>36.1%</u>

6.B.

TOWN OF KENT
Inland Wetlands by month
 July through October 2020

	<u>Jul 20</u>	<u>Aug 20</u>	<u>Sep 20</u>	<u>Oct 20</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
132-410 • Commission In/Wet	84.00	0.00	378.00	84.00	546.00
Total Income	<u>84.00</u>	<u>0.00</u>	<u>378.00</u>	<u>84.00</u>	<u>546.00</u>
Gross Profit	84.00	0.00	378.00	84.00	546.00
Expense					
A • General Government					
026-000 • INLAND / WETLANDS					
Compensation					
026-101 • Enforce. Officer	2,253.15	1,802.52	1,802.52	2,253.15	8,111.34
026-102 • I/W Clerk	84.92	130.63	130.63	217.53	563.71
026-996 • Health	2,223.56	834.26	834.26	823.56	4,715.64
026-997 • Pension	0.00	0.00	414.77	414.77	829.54
026-998 • Social Security	174.62	145.02	142.45	179.19	641.28
Total Compensation	<u>4,736.25</u>	<u>2,912.43</u>	<u>3,324.63</u>	<u>3,888.20</u>	<u>14,861.51</u>
Department Operations					
026-201 • Supplies	0.00	0.00	0.00	136.94	136.94
026-202 • Postage	0.00	0.00	44.09	17.51	61.60
026-203 • Notices	0.00	0.00	78.88	199.52	278.40
Total Department Operations	<u>0.00</u>	<u>0.00</u>	<u>122.97</u>	<u>353.97</u>	<u>476.94</u>
Professional Development					
026-452 • Training	0.00	0.00	65.00	0.00	65.00
Total Professional Development	<u>0.00</u>	<u>0.00</u>	<u>65.00</u>	<u>0.00</u>	<u>65.00</u>
Total 026-000 • INLAND / WETLANDS	<u>4,736.25</u>	<u>2,912.43</u>	<u>3,512.60</u>	<u>4,242.17</u>	<u>15,403.45</u>
Total A • General Government	<u>4,736.25</u>	<u>2,912.43</u>	<u>3,512.60</u>	<u>4,242.17</u>	<u>15,403.45</u>
Total Expense	<u>4,736.25</u>	<u>2,912.43</u>	<u>3,512.60</u>	<u>4,242.17</u>	<u>15,403.45</u>
Net Ordinary Income	<u>-4,652.25</u>	<u>-2,912.43</u>	<u>-3,134.60</u>	<u>-4,158.17</u>	<u>-14,857.45</u>
Net Income	<u><u>-4,652.25</u></u>	<u><u>-2,912.43</u></u>	<u><u>-3,134.60</u></u>	<u><u>-4,158.17</u></u>	<u><u>-14,857.45</u></u>