

EMS Stipend SOP change (aka Shift/Call Incentive, SOP 1-11, 1-12)

At this time our published Incentive SOPs 1-11 & 1-12 direct the use of gas cards for KVFD EMS responders. After searching paper files, email and g-drive, no approved version was found of the Incentive SOP that we have been following for the past several years.

I called in Bonnie, Caralee and Tim for help, as they were involved in the last stipend SOP changes. We identified a draft SOP that was attached to the **October 5, 2015 Membership Meeting minutes** (doc attached). However, motions to approve these SOP changes were *voted down* in December, largely due to confusion about the proposed changes.

In the attached **January 4, 2016 Membership Meeting minutes**, the Secretary recorded a motion to "accept the Shift Incentive Policy (SOP) as distributed with "noted changes addressed during discussion." (Highlight added). The motion was approved by the membership but the Secretary's handwritten notes from that meeting do not say what the "changes" were. However, Caralee, Bonnie, Tim and I confidently recall that those "changes" were to return the stipend amounts back to their original levels of \$50/12 hr. shift, \$25/6 hr. shift, \$10/scramble transport and \$5/first responder if transporting with mutual aid. Not \$40, \$20, \$25, \$20 respectively. The group recalled that during that meeting some members objected to the lowering of the *Shift* Incentive amounts. In other words, we feel confident that "noted changes addressed during discussion" were that the membership wanted to *keep* the stipend amounts printed in **red strikethroughs** in the October draft but accept all other changes in blue. The Call Incentive Policy (SOP) was also approved "as distributed" in January.

It is confirmed that after the January approval of the SOP, both Ambulance Chief Mike Petrone and later, Ambulance Chief Mary Ann, instructed then Asst. Ambulance Chief Bonnie Donzella to follow the SOP (as has been described above) when reporting stipend amounts to the Bookkeeper and Treasurer. When Bonnie became Ambulance Chief she continued to follow this SOP with, again, the strikethrough amounts **shown in red** in the October 2015 minutes. I have advised her to continue following this SOP, as hereby interpreted, until the membership decides a course of action.

Last Monday, the EC unanimously voted to *recommend to the membership that the membership affirm SOP 1-11 & 1-12 (which were approved at the 1/4/16 Annual meeting) with \$50/twelve-hour shift, \$25/six-hour shift, \$10/call transport (when not on a shift) and \$5/transport with mutual aid.*

After the SOP is affirmed by the membership the SOP will be posted on our website and the Secretary's master doc will be updated.



Kent Volunteer Fire Department, Inc.

Regular Monthly Meeting Minutes

October 05, 2015 Kent Firehouse Meeting Room 1930 hours

Chair: President Jim Canning
Secretary: Caralee Rochovansky

Members In Attendance : Anne Bisenius, Joe Bisenius, Jim Canning, John Christen, Bonnie Donzella, Eric Epstein, Alan Gawel, Dan Kabasakalian, Rob Kennedy, Tim Limbos, Veronica Limbos, Jeremy Matson, Audra Petrone, Mike Petrone, Caralee Rochovansky, Jean Speck, Rebecca Trautmann, Ed Tuz, Mary Ann Vanvalkenburg, Adam Woodruff
Auxiliary in Attendance: None
Juniors in Attendance: None
Guests in Attendance: None

Quorum Achieved: 1935 hours

Call to Order: 1936 hours

Pledge of Allegiance and minute of silence in memory of recently passed member Eugene (Rusty) O'Meara.

Minutes: Anne B. made a motion to accept the September 8, 2015 minutes as distributed.
Seconded by Veronica L. Voting yes: Anne B., Joe B., Jim C., Bonnie D., Eric E., Alan G., Dan K., Rob K., Tim L., Veronica L., Jeremy M., Audra P., Mike P., Caralee R., Jean S., Rebecca T., Mary Ann V. and Adam W.
Motion Approved Unanimously.

Public Comment: Add election of Lieutenant to the agenda.

Correspondence:
Secretary read a note of thanks from Vanessa Peschel.

Membership: None

Treasurer's Report: Jim C., as acting Treasurer, gave the Treasurer's Report.
Veronica L. made a motion to accept the Treasurer's report and pay the bills as read.
Seconded by Rebecca T. Voting yes: Anne B., Joe B., Jim C., Bonnie D., Eric E., Alan G., Dan K., Rob K., Veronica L., Jeremy M., Audra P., Mike P., Caralee R., Jean S., Rebecca T., Mary Ann V. and Adam W.
Motion Approved Unanimously.

Officer's Reports:

Chief: Eric E. reviewed the month's fire calls. He also reported on the upcoming local events for which the fire department provides support; trucks to the nursery schools, Quiz night on Oct. 24th, the Pumpkin Run on Oct. 25th, would need our help and support as well as the Thriller flash dance on Oct. 31st will be off street this year. Eric also reported on the Fiber-link direct link to LCD plus 20+ other fire departments which is now set up and operating in our radio room. On October 27th the joint meeting of the NM area fire chiefs will be held at our firehouse.

Ambulance Chief: Mike P. reported on the Rescue Bridge software asking that all members log in and familiarize themselves with it.

President: Jim C. reported that he attended the public meeting at The Kent about the closure and that there are still 19 residents living at The Kent.

Captains: Tim L. reported on the door markers for the fire service are now located on the fire apparatus and that he has demo Knox boxes for members of the community to see how they might be of use and secured to their property.

Appointed Positions Reports:

Juniors: Bonnie D. reported that the pancake breakfast was a success and the Juniors cleared over \$500.00 from sales and donations from some 90 residents being served breakfast.

Communications: None

Committee Reports: Mary Ann V. reported on the Santa Express Christmas fund raiser concept that she and Gwen P. introduced at the last meeting. Mary Ann V. made a motion to approve the Santa Express budget as submitted. Seconded by Alan G. Voting yes: Anne B., Joe B., Jim C., Bonnie D., Eric E., Alan G., Dan K., Rob K., Tim L., Veronica L., Jeremy M., Audra P., Mike P., Caralee R., Jean S., Rebecca T., Mary Ann V. and Adam W.

Motion Approved Unanimously.

Driver Training Committee will meet every other Tuesday evening at 7 pm.

Jim C. reported the Golf Tournament final numbers have not been completed.

Old Business:

Back Building - Jim C. reported some new tenants want to rent some space in the back building. The committee is following up on it.

Anyone wishing to be on the recently formed Solar Panel Committee should contact Jim C.

Jim C. reported on the efficacy of a department credit card as opposed to the use of bank transfers. A policy would need to be drafted if we wish to pursue the department credit card form of payment.

Election of Lieutenant - Tim L. nominated Dan K. for Lieutenant. Seconded by Anne B. Dan K. declined. No other nominations were presented. The position remains unfilled.

New Business:

Nominating Committee - No members present volunteered to be on the Nominating Committee.

Alan G. made a motion to table.....Motion Withdrawn.

Alan G. made a motion to approve Bonnie D., Veronica L. and Tim L. to be the nominating committee for the January election. Seconded by Rebecca T. Voting yes: Anne B., Joe B., Jim C., Bonnie D., Eric E., Alan G., Dan K., Rob K., Tim L., Veronica L., Jeremy M., Audra P., Mike P., Caralee R., Jean S., Rebecca T., Mary Ann V. and Adam W.

Motion Approved Unanimously.

Jim C. asked for volunteers to assist with the fund raising letter and received several members names wishing to help.

Eric E. circulated proposed Constitution and By-Law changes to be voted on in December.

Changes/Additions in blue as proposed - In the Constitution:

ARTICLE III: MEMBERSHIP

Section 4: Other Members

An auxiliary member is not required to maintain any special training. Duties may include serving on the Department fundraising committees and support functions at incidents, such as procurement and preparation of food and drinks, liaison to coordinate and bring in supplies and any other efforts in support and for the benefit of the Department (see SOP 1-6). **An Auxiliary member shall be ineligible for any office, with the exception of Secretary and Treasurer, has not vote, pay no dues and cannot respond to emergency calls. Any Auxiliary member serving on the Executive Committee shall have the right to vote at all meetings. For an Auxiliary member to hold office, they must have been a department member for at least one year.**

ARTICLE V: EXECUTIVE COMMITTEE

Section 1: There shall be an Executive Committee consisting of the President, Secretary, Treasurer, Fire Chief, Ambulance Chief, Assistant Fire Chiefs, Assistant Ambulance Chief, Captains and Lieutenants.

Changes/Additions in blue as proposed - In the By-laws

ARTICLE XI: NEW ACTIVE EMERGENCY MEMBER

A new active emergency member of the Department shall serve a one-year probationary period, during which time the probationary member shall be entitled to all the privileges and perform all the duties of regular member, except the right to hold elective office. Such time shall be credited to the member's term of service. Once a probationary member has attended certification classes in Airborne Pathogens, Bloodborne Pathogens, Hazardous Materials Awareness, as well as FEMA IS-100 and FEMA IS-700, he/she is eligible to be issued a pager by the Communications Officer, gear by the Quartermaster, and respond to emergency calls.

A probationary member must attend Department activities as follows: 40 calls, six training sessions, six Department meetings, and is encouraged to participate in Department parades, funerals, memorial services and any other scheduled or ordered Department functions. A probationary member is required to review the Department policies and SOPs with his/her sponsor and complete and turn in the signature sheet to the Secretary.

At the expiration of the probationary period, the applicant shall be notified by the Secretary and asked to appear before the Executive Committee in order to qualify as a regular member. If the applicant has not met the requirements, the Executive Committee shall extend the probationary period

by six months. During that time the applicant has another opportunity to meet the requirements. At

the conclusion of the probationary period and once the requirements are met, the Executive

Committee shall admit the probationary member as a regular member. If the applicant has not met the

initial requirements, the Executive Committee shall request a decision from the Department at the

next monthly meeting to accept the probationary member as a regular member or dismiss the

probationary member. **If a probationary member fails to attend the requested meeting after three**

months, and no extenuating circumstances exist, the executive committee can:

- 1. qualify the probationary member as a full member if he/she has met the necessary**
- 2. extend the probationary period by six months retroactive to the date of the original date**

requirements, or request.

Changes/Additions in blue, current wording to be removed in red-strikethrough.

Alan made a motion to change the By-Laws for Assistant Ambulance Chief, **ARTICLE IV Section III::** To be eligible for Ambulance Chief, a member must be Connecticut certified as an EMT-B or higher and must have served as an active emergency member with said certification for three years and must have completed FEMA ICS-200 "Basic Incident Command System." To be eligible for Assistant Ambulance Chief, a member must be Connecticut certified as an ~~EMT-B~~ **EMR** or higher and must have served as an active emergency member with said certification for ~~three~~ **two** years and must have completed FEMA ICS-200 "Basic Incident Command System."

Discussion followed with motion receiving no second.

Tim L. proposed Stipend Policy changes . Additional spelling corrections are also being submitted.

Changes/Additions in blue, current wording to be removed in red-strikethrough.

KENT VOLUNTEER FIRE DEPARTMENT

Policy December 2, 2013, Updated July 7th 2014

EMS SHIFT INCENTIVE/ STIPEND

I. PURPOSE: To establish a procedure for a shift incentive for EMS responders.

II. PROCEDURES:

A. Shift requirements

1. All shifts must be entered in Rescue Booker or other type of scheduling software the department uses.

a. In the case of shift swaps or other changes in coverage, the change must be logged in the scheduling software or e-mailed to the Ambulance Chief.

b. Stand bys will be paid out as shift time on duty to those that take a stand by at an event. The person or persons will be required to stay at the event for the total time needed for coverage. The Ambulance Chief or designee will inform the membership on how many people will be needed **ed** for a stand by and what equipment will be needed **ed** for the event.

2. Failure to respond to a call while on shift

a. Members are expected to respond to EMS calls during their shift. If extenuating circumstance exists, the Ambulance Chief must be notified ~~by e-mail~~ within 24 hours.

b. Absent extenuating circumstance, in the event a member does not respond to a call during a shift, the incentive for that shift will be forfeited.

c. A second offense ~~within~~ the same month forfeits the incentive for the month

d. Members found to remove themselves from the schedule within 12 hours of the beginning of the shift without notifying the Ambulance Chief will be treated the same as if the member failed to respond to a call.

B. Incentives

1. The Department will offer members an incentive based upon the member's certification level. Incentives will be paid monthly.

a. A certified EMT (or higher), certified EMR, or department-certified driver will accrue ~~\$50.00~~ \$40.00 per 12-hour shift.

b. A certified EMT (or higher), certified EMR, or department-certified driver will accrue ~~\$25.00~~ \$20.00 per 6-hour shift or more up to 12 hours.

2. Monthly totals accrued will be awarded in the form of a check made out to the individual.

3. Shifts incentives will be paid to know more than a three person crew.

4. Stand bys will be paid out based on how many ~~personal~~ personnel are needed for coverage at a special event.

5. Shifts for the second Ambulance will ~~only~~ be covered by transport incentive only and paid out as a transport incentive.

C. Records

1. In cooperation with the Department Records Clerk, the Ambulance Chief will maintain records of members who have signed up for shifts.

2. A report will be made available by the end of the first week of each month for the previous month. Any dispute/corrections must be submitted within seven days.

D. Procurement

1. ~~In cooperation with the Department Treasurer,~~ The Ambulance Chief will submit a ~~monthly~~ list ~~to the Treasurer.~~ ~~to the treasure for of~~ each ~~qualifying member~~ member **qualifying for the Incentive** Members will receive one check in the amount accrued

during the previous month.

2. Checks will be delivered to members by the end of the next month.

E. Special Note

1. All EMS responders will automatically be enrolled in the incentive program.

a. Members may opt-in or opt-out of the program at any time.

2. If a member receives total incentives equal to or greater than the applicable IRS threshold, a form 1099 will be issued.

3. This Policy is effective upon its passage.

Changes/Additions in blue, current wording to be removed in red-strikethrough.

KENT VOLUNTEER FIRE DEPARTMENT
Policy December 2, 2013
EMS CALL INCENTIVE/ STIPEND

I. PURPOSE: To establish a procedure for a per-call incentive for EMS response.

II. PROCEDURES:

A. Definition of response levels:

1. Transporting crew

a. This designation refers to the driver and certified crew, who transport a patient to a receiving hospital or Lifestar landing zone on board Kent Ambulance. This also includes the driver of the paramedic intercept vehicle.

2. First responders, in the case of mutual aid transport

a. This designation refers to the medically certified responders, who respond to the scene on a call in town, and who provide care while awaiting a mutual aid transport ambulance.

3. On-scene assistance

a. This designation refers to any member on scene, who provides care as a certified responder and those members who respond for lift assist, but do not transport to the hospital or landing zone.

B. Incentives

1. The Department will offer members **who do not take the per shift incentive** a per-call incentive based upon the level of response defined above. Incentives will be paid monthly.

a. Transporting crew will accrue **\$25.00** ~~10.00~~ per call.

b. First responders in the case of mutual aid transport will accrue **\$20.00** ~~5.00~~ per call.

2. Monthly totals accrued will be awarded in the form of cash check.

C. Records

1. In cooperation with the Department Records Clerk, the Ambulance Chief will maintain records of call response and response level for any member who responds to EMS calls.

2. A report will be made available by the end of the first week of each quarter for the previous quarter. Any dispute/corrections must be submitted within seven days.

D. Procurement

1. ~~In cooperation with the Department Treasurer,~~ The Ambulance Chief will supply the Department Treasurer with the names and totals shifts and calls each member went on. Members will receive a check at the end of each month in the amount that equals the totals shifts and calls they went on.

2. Checks will be delivered to members within the first two weeks of the following month.

E. Special Note

1. All EMS responders will automatically be enrolled in the incentive program.
 - a. Members may opt-in or opt-out of the program at any time.

2. If a member receives total incentives equal to or greater than the applicable IRS threshold, a form 1099 will be issued.

3. This Policy is effective upon its passage.

All changes to the Constitution or By-Laws will be voted on at the December monthly meeting.

Bonnie D. made a motion to adjourn the meeting. Seconded by Caralee R. Voting yes: Anne B., Joe B., Jim C., John C. Bonnie D., Eric E., Alan G., Dan K., Rob K., Tim L., Veronica L., Jeremy M., Audra P., Mike P., Caralee R., Jean S., Rebecca T., Ed T., Mary Ann V. and Adam W.

Motion Approved Unanimously.

Meeting adjourned at 2049 hours.

Respectfully Submitted,

Caralee Rochovansky,
Secretary,
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



Kent Volunteer Fire Department, Inc.

Regular Monthly Meeting Minutes

January 04, 2016 Kent Firehouse Meeting Room 1930 hours

Chair: President Jim Canning
Secretary: Caralee Rochovansky

Members In Attendance : Anne Bisenius, Joe Bisenius, Jim Canning, John Christen, Sean Dingee, Bonnie Donzella,
Jordan Donzella, Eric Epstein, Alan Gawel, Sherman Green, Gary Hock, Brian Hunt, Dan Kabasakalian, Rob Kennedy,
Tim Limbos, Veronica Limbos, Ed Matson, Audra Petrone, Mike Petrone, Gwen Price, Caralee Rochovansky, John Russell,
Jim Shaw, Tim Sneller, Wendell Soule, Jean Speck, Rebecca Trautman, and Mary Ann VanValkenburg.
Auxiliary Members in Attendance: None
Guests in Attendance: Joey Palaggi

Quorum Present.

Call to Order: 1937 hours

Pledge of Allegiance

Minutes: Rebecca T. made a motion to accept the December 07, 2015 minutes as distributed. Seconded by Alan G. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V.
Motion Approved Unanimously

Public Comment: John R. made a motion requesting that Rope Rescue Gear purchases be added to the agenda under New Business. Seconded by Alan G. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V.
Motion Approved Unanimously

Correspondence: None

Membership: None

Treasurer's Report: Jim C. gave the Treasurer's Report as acting Treasurer. Sherm G. made a motion to accept the Treasurer's report and pay the bills as read. Seconded by Mike P. Voting

yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V.,
Motion Approved Unanimously

Officer's Reports:

Chief: Eric E. reported on the calls for the month. Eric also reported he attended the Selectmen's meeting and presented our request for the future Capital Plan. Eric reported the joint grant process with Northville for new AirPacs is more involved than expected. Eric also reported that he was alerted that The Kent should have their final day this coming Friday, then be completely closed. Tim L. made a motion and rescinded his motion. The White Marsh Engine was discussed and a committee was formed to take over the selling of the truck for the Town. Brian Hunt volunteered to chair the committee and the President received volunteers to join the committee. Added to the committee are John C., Dan K., Sean D., and Rob K.

Ambulance Chief: Mike P. reported on calls for 2015 - Total calls 486, with passed calls cut in half from the year before. Mike also reminded attendees that there will be an EMT refresher in Sharon firehouse on January 16, 17, 23 & 24th for those who needed it.

Appointed Positions Reports: None

Committee Reports: Mary Ann reported for the Santa Express committee stating they visited 5 families with 11 children and it all went well. A Santa suit was donated. Thanks to Tim L. and Eric E. for their help.

Gary H. reports the ladder truck was scheduled to be ready but it failed a ladder test so additional work is being performed before we take possession of the completed truck.

Old Business:

The Shift and Call Incentive Policies were un-tabled and presented by Tim L. with the recommendation of the Executive Committee. Following lengthy discussion of the Shift Incentive Policy, Caralee R. made a motion to accept the Shift Incentive Policy as distributed with noted changes addressed during discussion. Seconded by Rebecca T. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Rebecca T., and Mary Ann V., Abstentions: Brian H., Jean S.
Motion Approved

Following lengthy discussion of the Call Incentive Policy, Caralee R. made a motion to accept the Call Incentive Policy as distributed. Seconded by Rebecca T. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Rebecca T., and Mary Ann V., Abstentions: Jean S.
Motion Approved

2016 Budget : Jim C. presented the budget showing corrections. Following lengthy discussion, Tim L. made a motion to accept the 2016 Budget as presented. Seconded by Caralee R. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Dan K., Rob K., Tim L.,

Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Rebecca T.,
Abstentions: Bonnie D., Brian H., Jean S. and Mary Ann V.,
Motion Approved

New Business:

New gear Purchase. John R. made a motion to purchase new rope rescue gear. Seconded by Gary H. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Sherm G., Gary H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Abstentions: Alan G., Brian H.,
Motion Approved

Elections: The Nominating Committee presented the 2016 Election Slate.

Chief: Eric Epstein / Ed Matson
President: Alan Gawel
Asst. Chief: Gary Hock
Asst. Chief:
Ambulance Chief: Mike Petrone
Asst Ambulance Chief: Bonnie Donzella
Captain: John Russell
Captain: Tim Limbos
Lieutenant: Audra Petrone
Lieutenant: Jim Shaw
Secretary: Caralee Rochovansky / Veronica Limbos
Treasurer: Jim Canning
Engineer: John Christen

For Chief: No additional nominations from the floor.
26 Ballots cast for Eric Epstein
2 Ballots cast for Ed Matson
Eric Epstein is elected Chief.

For President: No nominations from the floor.
Rebecca T. made a motion to close the nominations and have the Secretary to cast one ballot for Alan Gawel for President. Seconded by Caralee R. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V.,
Motion Approved Unanimously The Secretary cast one vote for Alan G. for President.
Alan Gawel is elected by acclamation.

For Asst. Chief: No nominations from the floor.
John C. made a motion to close the nominations and have the Secretary cast one ballot for

Gary Hock for Asst Chief. Seconded by Tim S. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for Gary H. for Asst. Chief. Gary Hock is elected by acclamation.

For Asst. Chief: Nominations from the floor, Tim S., declined, Ed M., declined, Joe B., declined, and Wendell S., declined, John R. declined.
No vote taken for Assistant Chief. This Officer's position is left unfilled.

For Ambulance Chief: No nominations from the floor.
Anne B. made a motion to close the nominations and have the Secretary cast one ballot for Mike Petrone for Ambulance Chief. Seconded by Gwen P. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for Mike P. for Ambulance Chief. Mike Petrone is elected by acclamation.

For Asst. Ambulance Chief: No nominations from the floor.
Anne B. made a motion to close the nominations and have the Secretary cast one ballot for Bonnie Donzella for Asst. Ambulance Chief. Seconded by Brian H. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for Bonnie D. for Asst. Ambulance Chief. Bonnie Donzella is elected by acclamation.

For Captain: Audra P. nominated from the floor. Audra P. declined.
Anne B. made a motion to close the nominations and have the Secretary cast one ballot for John Russell for Captain. Seconded by Gwen P. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for John R. for Captain. John Russell is elected by acclamation.

For Captain: No nominations from the floor.
Anne B. made a motion to close the nominations and have the Secretary cast one ballot for Tim Limbos for Captain. Seconded by Gwen P. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for Tim L. for Captain. Tim Limbos is elected by acclamation.

For Lieutenant: No nominations from the floor.

Anne B. made a motion to close the nominations and have the Secretary cast one ballot for Audra Petrone for Lieutenant. Seconded by Gwen P. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for Audra P. for Lieutenant.

Audra Petrone is elected by acclamation.

For Lieutenant: Nominations from the floor. Dan K., declined.

Anne B. made a motion to close the nominations and have the Secretary cast one ballot for Jim Shaw for Lieutenant. Seconded by Mike P. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for Jim S. for Lieutenant.

Jim Shaw is elected by acclamation.

For Secretary: No additional nominations from the floor.

15 Ballots cast for Caralee Rochovansky

13 Ballots cast for Veronica Limbos

Caralee Rochovansky is elected Secretary.

For Treasurer: No nominations from the floor.

Anne B. made a motion to close the nominations and have the Secretary cast one ballot for Jim Canning for Treasurer. Seconded by Gwen P. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for Jim C. for Treasurer.

Jim Canning is elected by acclamation.

For Engineer: No nominations from the floor.

Anne B. made a motion to close the nominations and have the Secretary cast one ballot for John Christen for Engineer. Seconded by Jim S. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V., Motion Approved Unanimously The Secretary cast one vote for John Christen for Engineer.

John Christen is elected by acclamation.

The Elected Slate of Officers for 2016 is as follows:

Chief: Eric Epstein

President: Alan Gawel

Asst Chief: Gary Hock

Asst Chief:

Ambulance Chief: Mike Petrone

Asst Ambulance Chief: Bonnie Donzella
Captain: John Russell
Captain: Tim Limbos
Lieutenant: Audra Petrone
Lieutenant: Jim Shaw
Secretary: Caralee Rochovansky
Treasurer: Jim Canning
Engineer: John Christen

Gary H. warned for expenses for the ladder truck next month.

Rebecca T. thanked Jim C. for his administrative leadership as President.

Gary H. made a motion to adjourn the meeting. Seconded by Tim S. Voting yes: Anne B., Joe B., Jim C., John C., Sean D., Bonnie D., Jordan D., Eric E., Alan G., Sherm G., Gary H., Brian H., Dan K., Rob K., Tim L., Veronica L., Ed M., Audra P., Mike P., Gwen P., Caralee R., John R., Jim S., Tim S., Wendell S., Jean S., Rebecca T., and Mary Ann V.

Motion Approved Unanimously

Meeting adjourned 2159 hours

Respectfully Submitted,

Caralee Rochovansky,
Secretary,
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.