



Kent Volunteer Fire Department, Incorporated
28 Maple Street, PO Box 355, Kent, Connecticut 06757

KVFD Bookkeeper Search Committee

Mission: *To bring forward to the membership of the department a proposal to hire a bookkeeper to fulfill the position that best serves the fire department, at a fair rate, and with a job description and outline of duties.*

Meeting Agenda:
January 28, 2019 6:00PM

- Call to order
- Approval of minutes: January 21, 2020
- Review of current bookkeeper duties
- Interview of prospective candidates (possible executive session)
- Applicant review
- Committee recommendation
- Set next meeting
- Adjournment

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