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By Darlene Brady at 8:45 am, May 17, 2021

Region One Board of Education

Personnel Subcommittee Meeting

Monday, May 24, 2021

1:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/83920284412>

Meeting ID: 839 2028 4412

Join by Phone: 1-646-558-8656

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Agenda

1. Call to Order
2. Discussion and Possible Action on Position Descriptions
 - a. Executive Secretary to the Business Manager Position Description
 - b. Administrative Assistant to the Assistant Superintendent Position Description
 - c. Payroll and Benefits Specialist Position Description
 - d. Business Office Operations Specialist Position Description
3. Adjourn

Town Votes

Canaan: 7

Cornwall: 9

Kent: 18

North Canaan: 21

Salisbury: 26

Sharon: 19

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