



TORRINGTON AREA HEALTH DISTRICT

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"Promoting Health & Preventing Disease Since 1967"

**THE BOARD OF HEALTH WILL MEET
ON THURSDAY, JUNE 15, 2023 AT 7:00 PM
350 Main Street Torrington, CT 06790**

▪ *Listed below Agenda items are motions that will be sought during the meeting*

1. Minutes of April 20, 2023 meeting

Move to accept the April 20, 2023 minutes

RECEIVED

By Darlene Brady at 10:18 am, Jun 15, 2023

2. Board of Health & Staff

a) Changes in Board Members – none

b) Changes in Staff

- Kim Murphy Full Time Secretary begins June 20, 2023
- Emily Minacci Part Time Assistant Business Manager begins July 3, 2023
- Robert Smith has announced retirement from full time as of September 30, 2023

3. Question and/or comments from board members or members of the public to be placed on the agenda
(If an action item is added to the agenda a 2/3 vote is needed to take any action)

4. Updates from Board Chairman

5. Committee Reports

a) Finance Committee – Lou Timolat

- FY 23 Year to Date Report
- FY 24 update

WHERE AS: Subsequent to the appropriation of funds for the 2022-2023 TAHD budget, the TAHD was awarded certain grants not accounted for in the original FY23 budget. (see attached memorandum of subject grant information).....

AND WHERE AS: The income of the awarded grants was received and spent and, therefor to reconcile the budget's authorized income to expense record.....

NOW RESOLVED: The FY 2022-2023 budget is hereby amended by a supplemental appropriation in accordance with the attached memorandum and does now ratify all proper expenditures made in accordance with the terms and conditions of the referenced grants.

- Review Schedule of Allocation for FY24

Move to transfer \$20,000 from 339 main street account to 350 Main street account and transfer \$20,300 from 364 Main Street account to 350 Main Street account within the schedule of allocation.

Move to grant the Director of Health the authority to enter into a contract with a paving company to have the north parking lot paved not to exceed \$50,000

b) Personnel Committee – Keith Wilson

c) Building Committee – Tom Breakell

- Bids to pave north parking lot

Borough of Bantam, Bethlehem, Canaan, Cornwall, Goshen, Harwinton, Kent, Borough of Litchfield, Litchfield, Middlebury,

Morris, Norfolk, North Canaan, Plymouth, Salisbury, Thomaston, Torrington, Warren, Watertown, Winsted

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- Contract for full building generator has been signed
6. TAHD Sanitary Code
 - Addition of groups exempt to license fees for temporary event permits

Move to adopt the proposed changes to the TAHD Sanitary Code as presented

7. Director's Report
 - Presentation of FDA Food Code by Justin Rompre & John Saffioti
8. Program Reports
 - Environmental Health Program – Tom Stansfield
 - Food Protection Program – Tom Stansfield
 - Immunization Program – Written Report
 - Rural Communities Opioid Response Program (RCORP) – Written Report
 - CDC Comprehensive Suicide Prevention – Written Report
 - Diabetes Prevention / Block Grant – Written Report
 - Overdose Data to Action (OD2A) – Written Report
 - SOR Academic Detailing – Written Report
 - Emergency Preparedness Program – Written Report
 - Lead Poisoning Prevention Program – Written Report
 - Reportable Diseases – Written Report
9. Other Business
10. Adjournment

Move to adjourn



Robert Rubbo, MPH
Director of Health