

**SCHOOL
SECURITY
COMPETITIVE
GRANT
PROGRAM**



Round 4 (FY2018)

Public Schools Including:

Local School Districts, Regional Educational Service Centers, State Charter Schools, Technical High Schools, Incorporated or Endowed High

**Due: On or before Tuesday,
December 4, 2018**



State of Connecticut

**Department of Emergency Services and Public Protection
Division of Emergency Management and Homeland Security**

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SECTION A. APPLICATION KEY POINTS

- Only Round 4 Applications will be reviewed and scored.
- Applications submitted under prior rounds will not be reviewed. Interested schools that applied under prior rounds and were not funded, must submit new Round 4 applications for consideration.
- The Safe Schools Checklist is a portion of the National Clearinghouse for Educational Facilities (NCEF) Safe Schools Facility Checklist. The Safe Schools Checklist is due at the time of application. If awarded, the full NCEF Checklist must be completed prior to reimbursement of eligible expenses.
- The Safe Schools Checklist must be completed by school personnel and a member of local/state police. This assessment is utilized in the ranking of a school's application and demonstrates the need for additional security.
- When completing the Safe School Checklist, please note:
 - If applying for the reimbursement of projects that have already been completed (from 1/01/2013 - present) - please fill out the checklist as if the projects have not been completed. For example: if a school recently installed a buzzer system and is applying to have those costs reimbursed, they would fill out the checklist showing the buzzers as a gap in their security.
 - If a school has received funding in Round 1 or Round 2 for a project and is applying for Round 3 – they must complete a new safe schools checklist which considers the Round 1 and 2 projects as complete and in place.
- Only projects approved as part of the application will be funded. Additional projects cannot be added once an application is approved and awarded.

SECTION B. APPLICATION COMPLETION CHECKLIST

- Section E:** Application Information and Data sheet
- A Plan of Conservation and Development (POCD):** is required to be up to date with the Office of Policy and Management (OPM). (Applies to all Public School Districts in which funding is sent to the Municipality) (Included in **Section E**)
- Section F:** District Information and Applicant Authorization Form
(List the schools you are applying for under this grant)
- Section G:** Program Narrative
- Section H:** A Separate File named “[Budget Tool](#)”
- Section I:** School Security and Safety Plan Sign off Sheet (if applicable)
- Section M:** Safe Schools Checklist - *portion of NCEF Safe Schools Facility Checklist* (complete for each school applying for under this grant). Requires the name of law enforcement officer completing survey. **Separate File named “[Safe Schools Checklist](#)”**.

Submission Instructions: All documents ***MUST*** be submitted electronically and in hardcopy to DESPP/DEMHS on or before December 4, 2018.

Hardcopy Instructions: Documents with original signatures must be submitted to DESPP/DEMHS on or before December 4, 2018 at 4:00 pm. If hand carried the documents must be received at 1111 Country Club Road, Middletown, CT by 4:00 pm. Envelopes postmarked by December 4, 2018 will also be accepted, to the following address:

**Department of Emergency Services and Public Protection
Division of Emergency Management and Homeland Security
Attention: Grants Unit/School Security
1111 Country Club Road, 3rd floor North
Middletown, CT 06457**

Electronic Instructions: Please submit all documents listed above electronically to schoolsecuritygrant@ct.gov. When submitting electronic applications and attachments to the school security email address - enter the entity applying for the grant in the email subject line. **Example: “*Applicant Name*” School Security Application**

The Safe Schools Checklist & Budget Tool must be submitted electronically as Excel Workbooks. Scanned checklists and budgets will result in an incomplete application.

SECTION C. INTRODUCTION AND PROGRAM SUMMARY

Public Act 18-178 established funding for a fourth round of competitive state grants for costs incurred from **January 1, 2013 to June 30, 2021** inclusive to improve security infrastructure in schools, eligible child care centers and preschools. Any updates to these application materials will be posted on the DESPP/DEMHS website.

Program Highlights:

- Under the law, Ninety percent of funds available under this program will be awarded to eligible Public School Applicants which include: Public Schools, Regional Educational Service Centers, State Charter Schools, the State Department of Education (SDE) on behalf of Technical High Schools, Incorporated or Endowed High Schools or Academies approved by SDE pursuant to section 10-34 of the general statutes.
- Ten percent of funds available under this program shall be awarded to eligible Non-Public Schools, eligible child care centers and pre-schools as outlined in PA 180178.
- This is a competitive grant program. If awarded, eligible expenses will be reimbursed.
- Eligible expenses can be incurred on or after January 1, 2013. The period of performance for subgrants ends on June 30, 2021
- Eligible Applicants and Reimbursement Percentage::

Applicant	Reimbursement Percentages
Local School Districts	The percentage shall be determined by the town wealth as listed in Section L of this document.
Regional Educational Service Centers	The percentage shall be determined by its ranking. Ranking will be determined by multiplying the total population of each member town in the regional educational service center by such town's ranking, adding together the figures for each town and dividing the total by the total population of all member towns in the Regional Educational Service Center. See and Submit " Special Reimbursement Percentage Worksheet ".
Charter Schools	Town wealth percentage of town where school is located See Section L.
Incorporated or endowed schools	The percentage shall be determined by its ranking. Ranking will be determined by multiplying the total population of each member town (designated high school, in town, for not less than 5 years) by such town's ranking, adding together the figures for each town and dividing the total by the total population of all member towns. See and Submit " Special Reimbursement Percentage Worksheet ".
Technical High Schools	No match requirement

- Eligible expenses include but are not limited to: installation of surveillance cameras, penetration resistant vestibules, ballistic glass, solid core doors, double door access, computer controlled electronic locks, entry door buzzer systems, scan card systems, panic alarms, or systems, real time interoperable communications and multimedia sharing infrastructure, and; vendor costs related to the training of school personnel in the operation and maintenance of the security infrastructure equipment purchased/ installed under this program. In addition, the purchase of portable entrance security devices, including but not limited to metal detector wands and screening machines, is eligible
- Decisions on eligibility will be made in accordance with the school safety infrastructure standards contained in the [Report of the School Infrastructure Safety Council dated November 2015](#).
- If there are insufficient funds to cover grants to all towns, priority shall be given to schools with the greatest need for security infrastructure based on the Safe Schools Checklist. The assessment, utilizing a portion of the NCEF Safe Schools Facilities Checklist shall be conducted under the supervision of the local law enforcement agency. In addition, priority will be given to applicants that did not receive funding in previous rounds of SSCGP funding.
- Once the schools with the greatest need for security infrastructure have been identified, succeeding priority, through additional points, shall be granted to schools located in priority school districts pursuant to section 10-266p of the General Statutes **(Please see listing in Section L)**.

Prior to receiving a reimbursement under this grant, the eligible subgrantee must show it:

1. Has conducted a uniform security assessment of its school security, including any security infrastructure, using the NCEF Safe Schools Facilities Check List; The full assessment must be filled out and submitted for each school that receives funding under the grant.
2. The security assessment must be conducted under the supervision of the district's local law enforcement agency using the Safe Schools Facilities Check List published by the National Clearinghouse for Educational Facilities. The full checklist is available on the DESPP/DEMHS and SDE website.
3. Has submitted to DEMHS, a Security and Safety plan that meets the standards of the School Security and Safety Plan Template for the schools under its jurisdiction, as well a certification that the Security and Safety Plan Security and Safety Plan was exercised regularly. A plan must be in place and submitted for each school that receives funding under the grant.

PROGRAM POINT OF CONTACT:

Please direct all questions to the Strategic Planning and Community Preparedness (SPCP) Unit/Grants Unit at the Department of Emergency Services and Public Protection's Division of Emergency Management and Homeland Security. You may reach us by email at schoolsecuritygrant@ct.gov.

SECTION I. SCHOOL SAFETY AND SECURITY PLAN SIGN OFF SHEET

Please Note:

- This form can be submitted at the time of application or at the time of reimbursement.
- If one person serves multiple roles, they may sign for both roles.
- In lieu of this form, a signature sheet associated with this plan which includes the signatures of these officials may be submitted.

Applicant: _____ **Date Emergency Plan last exercised:** _____

Note: By signing the document, the signatory is attesting the school(s) for which reimbursement is being sought has an emergency plan in place, which meets the School Security and Safety Plan Standards developed in concert with the appropriate local first responders.

If awarded, schools must submit a copy of their school security and safety plan prior to final reimbursement. School Plans must be submitted to the appropriate [DEMHS Regional Coordinator](#) in accordance with Connecticut General Statutes Section 10-292r (b).

Signature

Dr. Pam Vogel
Superintendent of Schools

11/29/18
Date

[Signature]
Chief Executive Officer

11/27/18
Date

[Signature] #1151
Local Law Enforcement Agency

11-27-18
Date

[Signature]
Fire Chief

11-30-18
Date

[Signature]
Local Fire Marshal

11/27/18
Date

[Signature]
Local Emergency Medical Services

11/28/18
Date

[Signature]
Local Emergency Management Director

11/27/18
Date

[Signature]
School Board Chair

11/30/18
Date

[Signature] R.S.
Local Public Health Director

11/27/18
Date

SECTION J. ALLOWABLE PROJECT EXPENSES

VESTIBULE SECURITY IMPROVEMENTS FOR THE KENT CENTER SCHOOL

9 JUDD AVENUE

KENT, CONNECTICUT

MARCH 16, 2020

LIST OF DRAWINGS:

- TITLE SHEET**
- CODE DRAWINGS**
C-1 EXISTING & NEW - MAIN & LOWER LEVEL CODE PLAN
- DEMOLITION DRAWINGS**
D-1 EXISTING & DEMOLITION - MAIN & LOWER LEVEL FLOOR PLAN
D-2 EXISTING & DEMOLITION - MAIN & LOWER LEVEL REFLECTED CEILING PLAN
- ARCHITECTURAL DRAWINGS**
A-0 NOTES, WALL & CEILING TYPES
A-1 EXISTING & NEW - MAIN & LOWER LEVEL FLOOR PLAN
A-2 EXISTING & NEW - MAIN & LOWER LEVEL REFLECTED CEILING PLAN
A-3 CASEWORK PLANS & ELEVATIONS
A-4 CASEWORK ELEVATION & DETAILS
A-5 DOOR FRAME & WINDOW FRAME ELEVATIONS, DETAILS
- FINISH DRAWINGS**
F-1 EXISTING & NEW - MAIN & LOWER LEVEL FINISH PLAN
- MECHANICAL DRAWINGS**
M-1 MECHANICAL DEMOLITION PLAN
M-2 MECHANICAL PLAN
M-3 MECHANICAL SPECIFICATION
- ELECTRICAL DRAWINGS**
E-0 ELECTRICAL LEGEND & GENERAL NOTES
DE-1 ELECTRICAL DEMOLITION LIGHTING PLAN - MAIN & LOWER LEVEL
DE-2 ELECTRICAL DEMOLITION POWER & LOW VOLTAGE PLAN - MAIN & LOWER LEVEL
E-1 ELECTRICAL LIGHTING PLAN - MAIN & LOWER LEVEL
E-2 ELECTRICAL POWER & LOW VOLTAGE PLAN - MAIN & LOWER LEVEL
E-3 ELECTRICAL SPECIFICATION

LOCATION MAP:



ARCHITECT:



JACUNSKI HUMES ARCHITECTS, LLC
15 MASSIRIO DRIVE, SUITE 101
BERLIN, CONNECTICUT 06037
TEL 860-828-9221 FAX 860-828-9223

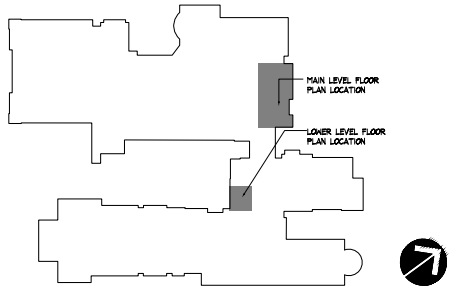
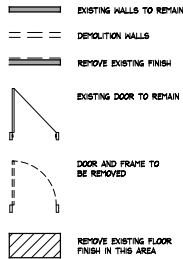
M / E / Engineers



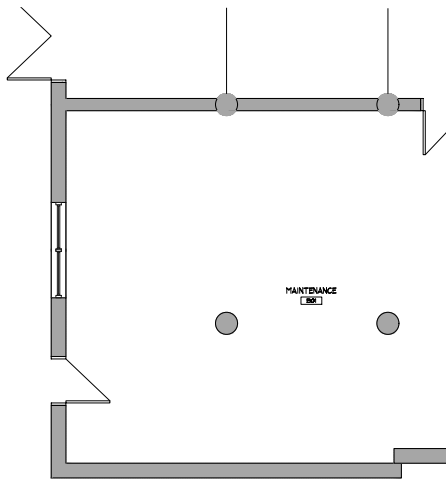
RZ Design Associates, Inc.
750 Old Main Street, Suite 202
Rocky Hill, CT 06067
tel: (860) 436-4336
fax: (860) 436-4450

DEMO NOTES

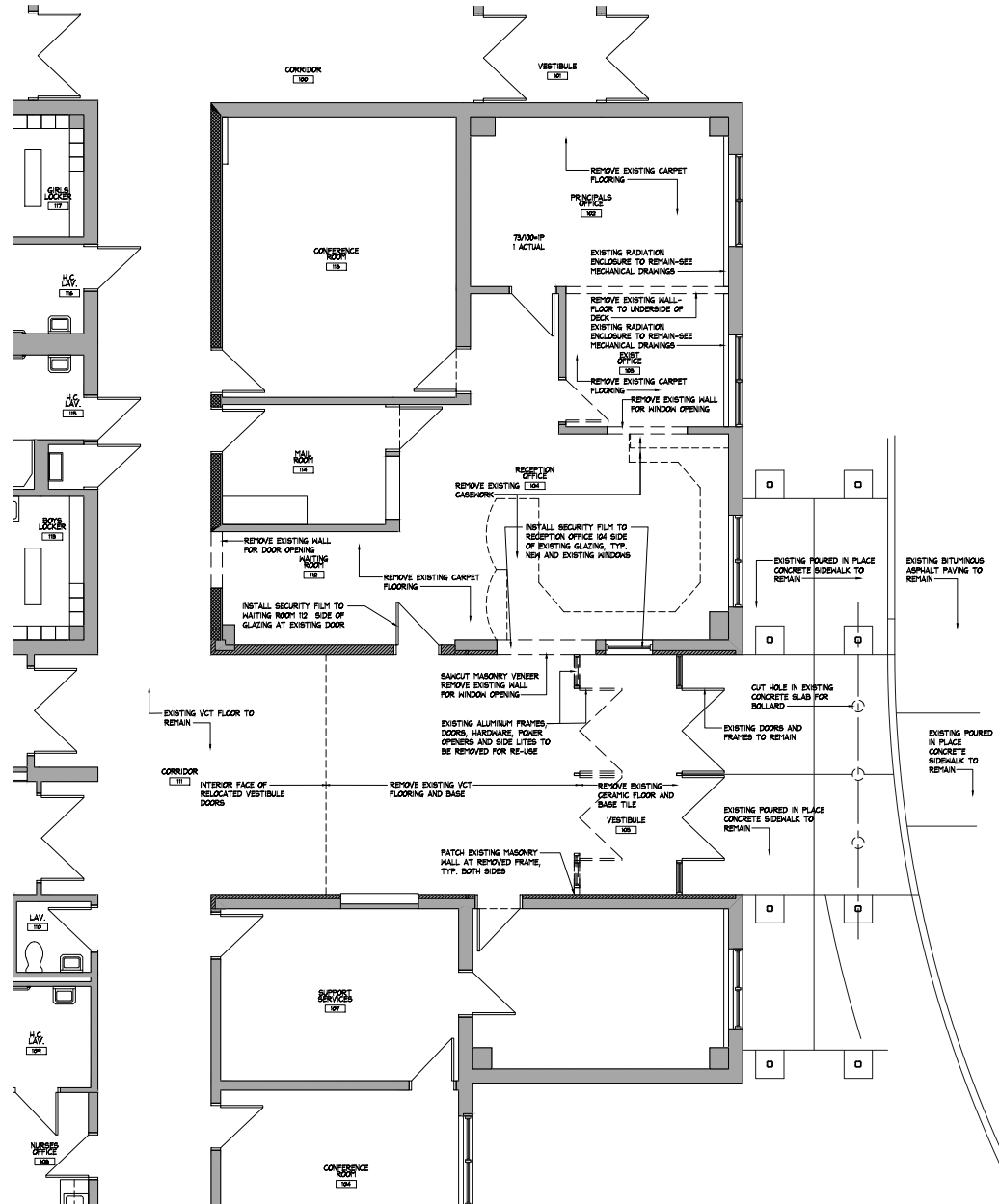
1. ALL DEMOLITION WORK TO BE COORDINATED WITH CORRESPONDING NEW CONSTRUCTION.
2. ALL AREAS AFFECTED BY DEMOLITION TO BE RETURNED TO A STATE OF COMPLETION EQUAL TO OR GREATER THAN THE FINISHED STATE PRIOR TO DEMOLITION.
3. DEMOLITION CONTRACTOR TO CLEAN ALL DEMOLISHED AREAS PRIOR TO ANY COMMENCEMENT OF NEW CONSTRUCTION.
4. ALL AREAS TO BE DEMOLISHED TO BE VERIFIED IN THE FIELD, AND ANY INCONSISTENCIES ARE TO BE REPORTED TO THE OWNER AND ARCHITECT IMMEDIATELY.
5. DEMOLITION CONTRACTOR TO COORDINATE ARCHITECTURAL DEMOLITION WITH STRUCTURAL, MECHANICAL AND ELECTRICAL DEMOLITION. ANY INCONSISTENCIES ARE TO BE REPORTED TO THE ARCHITECT IMMEDIATELY.



KEY PLAN



1 EXISTING & DEMOLITION - LOWER LEVEL FLOOR PLAN
SCALE: 1/4" = 1'-0"



2 EXISTING & DEMOLITION - MAIN LEVEL FLOOR PLAN
SCALE: 1/4" = 1'-0"

*VESTIBULE SECURITY IMPROVEMENTS
FOR THE
KENT CENTER SCHOOL*
9 JUDD AVENUE
KENT, CONNECTICUT 06757

**JJH
JACUNSKI HUMES
ARCHITECTS, LLC**

15 MASSIRIO DRIVE
SUITE 101
BERLIN, CT 06037
TEL 860-828-9221
FAX 860-828-9223

**EXISTING &
DEMOLITION -
MAIN &
LOWER LEVEL
FLOOR PLAN**

PROJ. NO. JHA 2001
SCALE: 1/4" = 1'-0"
DATE: MARCH 16, 2020

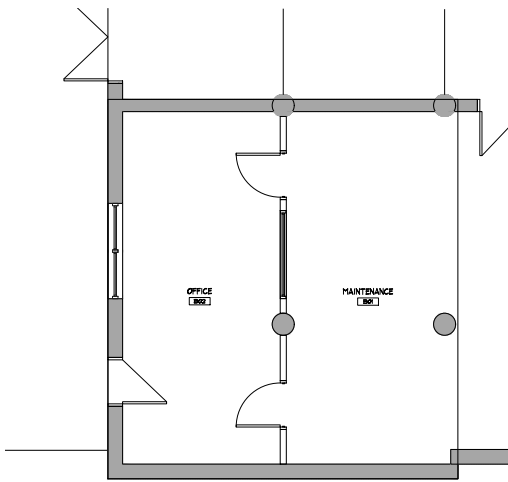
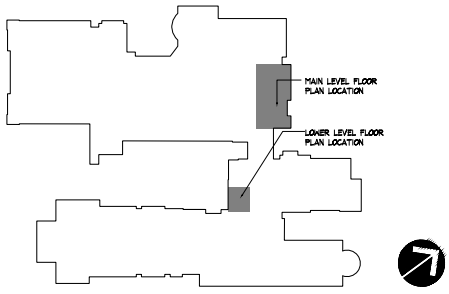
DRAWING NO. **D-1**

**CODE REFERENCE
PLAN LEGEND**

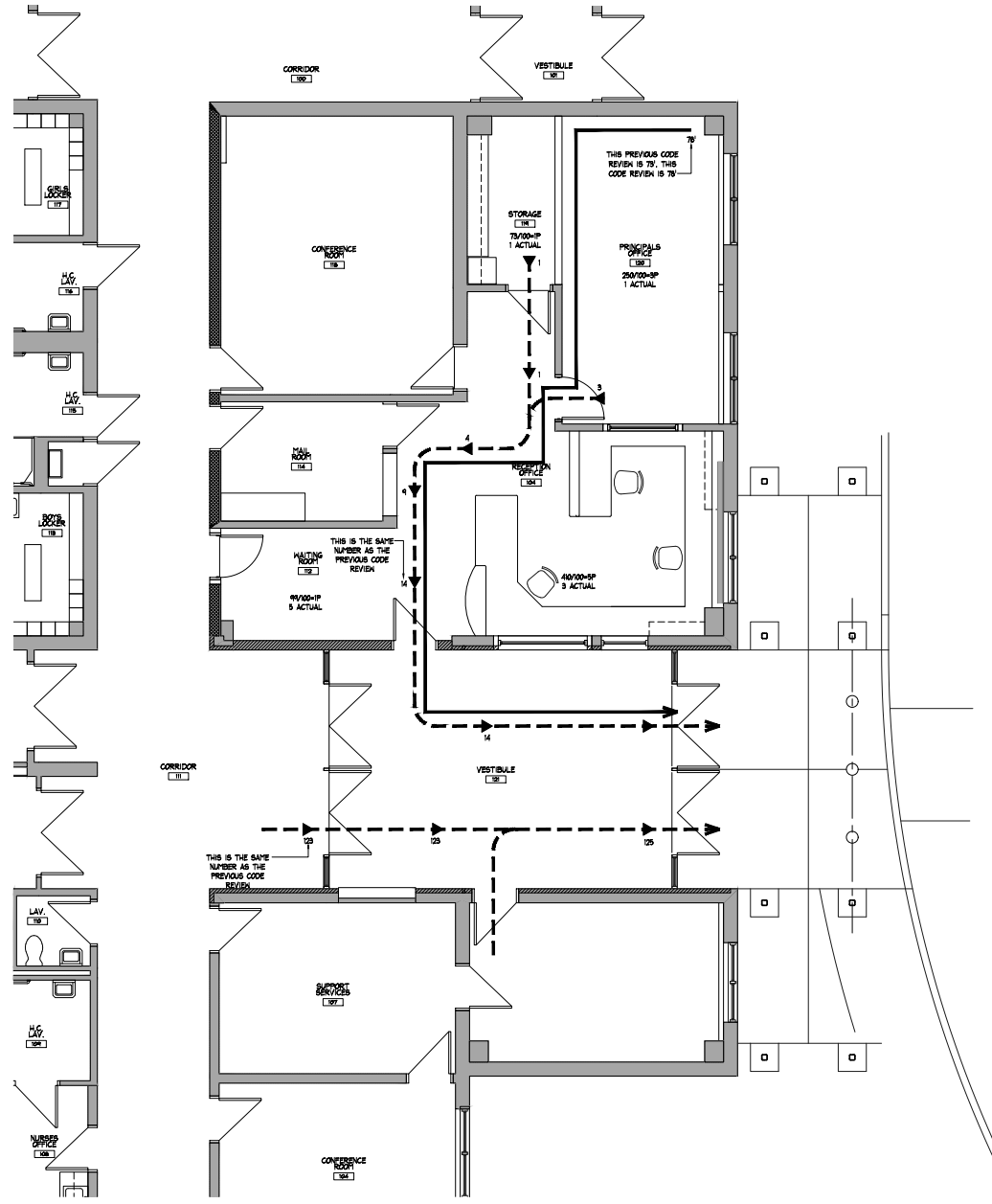
LOBBY ROOM NAME ROOM OCCUPANCY LOAD
 875/20-45P. AREA IN S.F./OCC. LOAD FACTOR (ACTUAL) (TABLE 1004.1.2) = OCCUPANCY (PERSONS)
 EXIT CAPACITY ACTUAL EGRESS OCCUPANCY LOAD MAXIMUM ALLOWABLE EGRESS CAPACITY (ACTUAL CLEAR WIDTH/TABLE 1006.1)

1 IS → DIRECTION OF TRAVEL (SIMULTANEOUS OCCUPANCIES) WITH ACCUMULATED OCCUPANCY LOAD
 140 FEET → MAXIMUM TRAVEL DISTANCE FROM FURTHEST POINT #1 = 200' ALLOWED - #1 AND SPRINKLER

LD LADY TOILET
 HC HIGHLIGHTS ACCESSIBLE AREA, EXIT OR FEATURE



1 EXISTING & NEW - LOWER LEVEL FLOOR PLAN
 SCALE: 1/4" = 1'-0"



2 EXISTING & NEW MAIN LEVEL FLOOR PLAN
 SCALE: 1/4" = 1'-0"

**VESTIBULE SECURITY IMPROVEMENTS
FOR THE
KENT CENTER SCHOOL**
 9 JUDD AVENUE
 KENT, CONNECTICUT 06757

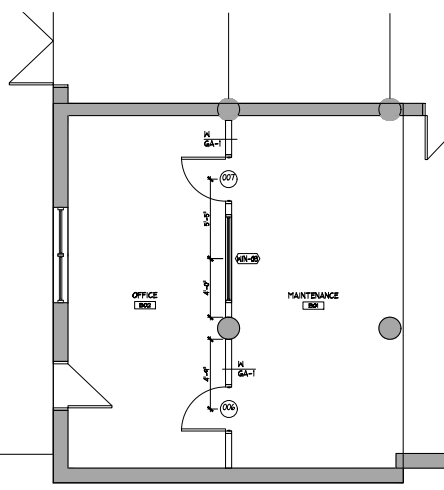
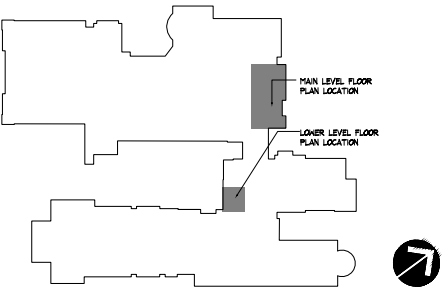
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**EXISTING &
NEW -
MAIN &
LOWER LEVEL
CODE PLAN**

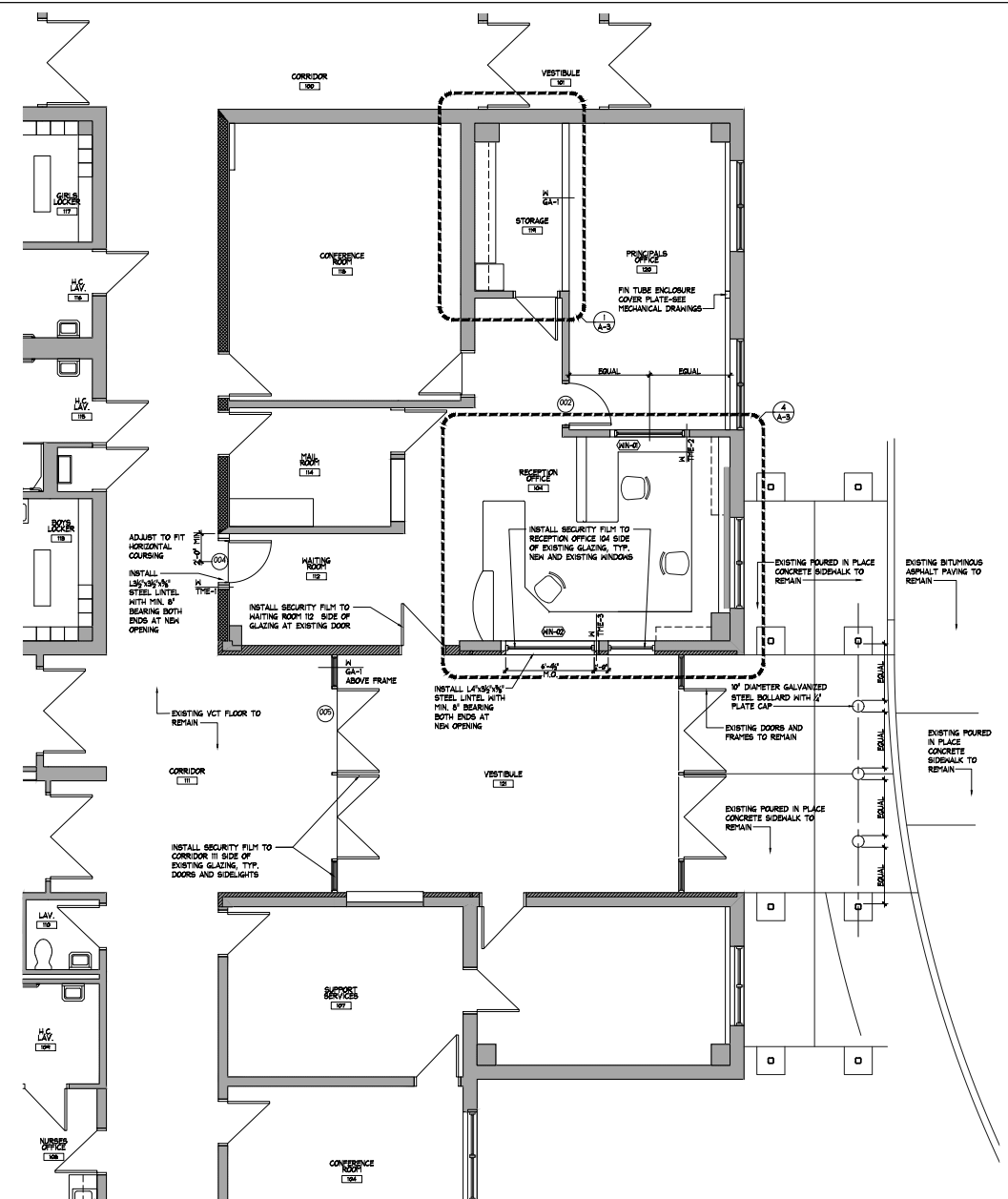
PROJ. NO. JHA 2001 DRAWING NO. **C-1**
 SCALE: 1/4" = 1'-0"
 DATE: MARCH 16, 2020

FLOOR PLAN LEGEND

	STUD WALL CONSTRUCTION - SEE HALL TYPES		PLAN DETAIL DETAIL NUMBER / SHEET NUMBER
	EXISTING HALL TO REMAIN		HALL FLOOR & CEILING TYPE TAG
	OFFICE ROOM NAME / ROOM NUMBER		DOOR AND/OR FRAME TAG
	HALL SECTION MARKER DETAIL NUMBER / SHEET NUMBER		WINDOW TAG
	EXTERIOR ELEVATION MARKER DETAIL NUMBER / SHEET NUMBER		NEW DOOR
	CASEWORK OR INTERIOR ELEVATION MARKER		EXISTING DOOR



1
EXISTING & NEW - LOWER LEVEL FLOOR PLAN
SCALE: 1/4" = 1'-0"



2
EXISTING & NEW MAIN LEVEL FLOOR PLAN
SCALE: 1/4" = 1'-0"

VESTIBULE SECURITY IMPROVEMENTS FOR THE KENT CENTER SCHOOL
9 JUDD AVENUE
KENT, CONNECTICUT 06757

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EXISTING & NEW - MAIN & LOWER LEVEL FLOOR PLAN

PROJ. NO.	JHA 2001	DRAWING NO.	A-1
SCALE:	1/4" = 1'-0"	DATE:	
DATE:	MARCH 16, 2020		

**Entry Vestibule Security Improvements and Related Work
Kent Center School
9 Judd Avenue
Kent, CT
JH20001**

February 5, 2020

CONCEPTUAL BUDGET COST ESTIMATE

Estimated Construction Costs per attached estimate prepared by FV Consulting, LLC dated January 31, 2020	\$178,259.00
Construction Cost Escalation to June 2020	<u>\$ 4,456.00</u>
Construction Subtotal	\$182,715.00

continued:

**Entry Vestibule Security Improvements and Related Work
Kent Center School
9 Judd Avenue
Kent, CT
JH20001**

February 5, 2020

CONCEPTUAL BUDGET COST ESTIMATE

Construction Subtotal	\$182,715.00
10% Project Contingency	\$ 18,272.00
Architectural / Engineering Fee	\$ 19,600.00
Cost Estimating Services	\$ 1,265.00
Additional Engineering Services, Project Scope Increase	\$ 2,300.00
Administrative, Printing, Legal, Insurance, etc.	<u>\$ 4,000.00</u>
Project Total	\$228,152.00

Note:

1. This estimate is based on January 2020 construction costs, escalated to June of 2020. The above estimate should be escalated by approximately 5% for each year of deferral.
2. Access control and security system modifications are not included in the above estimate and will be procured directly by Kent Center School.
3. The project area is assumed to be free of environmentally hazardous materials.
4. The individual budget line items are not for stand-alone projects. The entire project must be completed simultaneously to attain the line item values noted.
5. Financing and Bonding Costs are not included in the above estimate.
6. The Architectural / Engineering Fee are for services provided by Jacunski Humes Architects, LLC.

G:BUDGET02