

Board of Selectmen
Special Meeting

February 9, 2016
1:00 P.M. Town Hall

Present: Bruce Adams, Jeff Parkin and Mike VanValkenburg.

Also present: Patty Braislin, Debbie Devaux, Jennifer Dubray, Barbara Herbst and Leah Pullaro.

Mr. Adams called the meeting to order at 1:00 p.m.

Assessor Patty Braislin provided an overview for the following department:

Assessor:

- 016-102 Assessor recommended Assistant Assessor #1 receive more than the normal increase due to the level of work done and experience level. Mrs. Braislin recommendation 3% plus \$1.00 per hour.
- 016-202 Postage was increased from \$800 to \$1,000.
- 016-204 Mileage was increased from \$600 to \$700.
- 016-302 Data Processing was decreased from \$11,850 to \$11,685.
- 016-423 Tax mapping was decreased from \$4,500 to \$2,500.

Tax Collector Debbie Devaux provided an overview for the following department:

Tax Collector:

- 017-302 Data processing was increased from \$10,044 to \$10,244. The increase is due to an increase reflected on Quality's estimate.

Treasurer Barbara Herbst provided an overview for the following department:

Treasurer:

- 015-101 Salary was increased from \$26,127 to \$29,411. Last year Mrs. Herbst requested a \$5,000 salary increase and was given a \$2,500 salary increase. The request is for the additional \$2,500. Mrs. Herbst stated that she would e-mail the selectmen of the written request from last year to substantiate the request.

Social Services Director Leah Pullaro provided an overview for the following department:

Social Services:

- 029-101 Salary was increased from \$38,355 to \$43,898. The increase reflects a request for an additional three (3) hours of week per week. The request has been withdrawn.
- 029-201 Supplies were increased from \$500 to \$700. The increase is due to the addition of a senior newsletter.
- 029-202 Postage was increased from \$1,100 to \$1,600. The increase is due to the addition of a senior newsletter.
- 029-204 Mileage was increase from \$300 to \$700. The increase reflects a need to attend more conferences and workshops.


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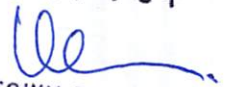
Mrs. Kearns asked if the public restroom will be completed during the 2016/2017 fiscal year and, if so, does a new department need to be added to the budget to cover the anticipated utility costs? Mr. Adams stated he believes that the public restroom would be completed in fiscal year 2016/2017. He added that he would gather some figures.

Mr. VanValkenburg made a motion to adjourn the meeting at 2:18 p.m. Mr. Parkin seconded the motion and the motion carried.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

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