



## TOWN OF KENT LAND USE OFFICE

### REVISED LAND USE OFFICE HOURS EFFECTIVE MARCH 30, 2020 TO APRIL 17, 2020

Due to the COVID-19 situation and the closure of Town Hall to the public, the Land Use Office will be operating in the following way:

**The Land Use Administrator** will be available via phone (860-927-4625) Monday through Thursday from 9:00 a.m. to 4:00 p.m. Emails can be sent to: [landuseadmin@townofkentct.org](mailto:landuseadmin@townofkentct.org) and I will answer as soon as possible.

**The Land Use Clerk** will be available Tuesday and Wednesday from 9:00 a.m. to 12 noon. During this time, approved building permit applications will be processed and mailed.

**The Building Official** will be available Tuesday, Wednesday and Thursday from 3:00 p.m. to 4:00 p.m. for phone consultations (860-927-4556).

**Inspections:** You should still call the inspection line (860-619-8055) to request an inspection. The decision to perform inspections will be made by the Building Official and will be based on the conditions of the property to be inspected.

**The Fire Marshal** will be available Tuesday and Thursday from 3:00 p.m. to 4:00 p.m. for phone consultations (860-927-4556).

**Burn permits** are being issued via phone. Please call the Building Department/Fire Marshal line (860-927-4556) and provide the requested information. You will still be required to call to ensure that it is permissible to burn.

**Applications** are being accepted and processed once approved. You can download the appropriate applications from the Town's website ([townofkentct.org](http://townofkentct.org)) which, after being filled out, can be mailed or dropped off in the large blue box at the front door of Town Hall.