

**TOWN OF KENT  
ARCHITECTURAL REVIEW BOARD  
KENT VILLAGE DISTRICT**

41 Kent Green Boulevard  
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*Received & Filed  
Dec. 11, 2019  
@ 9:00 AM  
J. Brady, TZ*

**DECEMBER 10, 2019 SPECIAL MEETING MINUTES**

The Architectural Review Board for the Kent Village District held a meeting on **December 10, 2019 at 5:30 p.m.** at the Town Hall, 41 Kent Green Blvd., Kent, CT.

**1. CALL TO ORDER:**

Ms. Corsell called the meeting to order at 5:53 p.m.

**2. ROLL CALL AND APPOINTMENT OF ALTERNATES IF REQUIRED:**

Board Members Present: Ellen Corsell, Chairman; Peter Hanby, Bob McDowell,  
Frank Way (by Phone)

Ms. Corsell elevated Mr. McDowell to voting status.

**3. READING AND APPROVAL OF MINUTES:**

**3.A. Regular Meeting Minutes, November 12, 2019**

*Mr. McDowell moved to approve the Regular Meeting Minutes of November 12, 2019, as presented.  
Ms. Corsell seconded and the motion carried unanimously.*

**4. APPLICATIONS:**

No action taken.

**5. OTHER BUSINESS:**

**5.A. Approval of 2020 Regular Meeting Calendar.**

*Mr. Hanby moved to approve the 2020 Regular Meeting Calendar as presented. Mr. McDowell seconded and the motion carried unanimously.*

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SPECIAL MEETING MINUTES FOR DECEMBER 10, 2019

These are draft minutes. Corrections may be made by the Board at the subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

- 5.B.** Discussion on how to improve the pre-application process with possible changes to the current regulations.

It was decided to keep this item on the next agenda.

**6. ADJOURNMENT:**

*Mr. McDowell moved to adjourn at 6:00 p.m.*

Respectfully submitted,

*Donna M. Hayes*

Donna M. Hayes, CZEO  
Land Use Administrator

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