

Board of Finance
Minutes Monthly Meeting
July 16, 2019

Present: Jim Blackketter, Ed Epstein, Fran Goodsell, Mark McWhinney, Nancy O'Dea-Wyrick, Mark Sebetic.

Public and Invited Guests: Bruce Adams, Debbie Devaux, John Grant, Barbara Herbst.

Chairman Mark Sebetic called the meeting to order at 7 p.m.

Agenda: Board clerk Lesly Ferris noted the following changes on the Agenda: under Minutes the May 4 meetings should be May 3; May 18 should be May 17, and the date the agenda was sent to the Town Clerk should be July 12. Mr. Blackketter made a motion to accept the corrections to the Agenda as presented. Ms. O'Dea-Wyrick seconded the motion, and the motion was approved unanimously. Mr. McWhinney made a motion to approve the agenda with changes. Mr. Epstein seconded the motion, and the motion was approved unanimously.

Minutes: Mr. Epstein made a motion to approve the minutes of April 16, 2019; May 3, 2019 Budget Hearing; May 3, 2019 Special Meeting and May 17, 2019 Special Meeting. Ms. O'Dea-Wyrick seconded the motion, and the motion was approved unanimously.

Correspondence: There was no written correspondence.

Reports: Tax Collector: Debbie Devaux gave a verbal report:

- ♦ The tax collection rate for Fiscal Year 2018-19 was 98.7% and not 99% as budgeted. Ms. Devaux said one major taxpayer has not paid its taxes yet.
- ♦ There was \$55,000 collected in surplus.

Board of Education: Marty Lindenmayer did not attend the meeting and did not have a report.

Board of Selectmen: Bruce Adams provided a written report (attached). Mr. Adams added that he has enlisted letters of support from surrounding towns and beyond for the Tribal Recognition matter. Mrs. Herbst noted there still are some funds available for Schaghticoke legal fees. Mr. McWhinney asked if the neighboring New York State towns would weigh in. Mr. Adams said he has started these discussions. Mr. McWhinney asked the status of the Templeton Farms tax relief request. Mr. Adams said the Town has made what it thinks is a reasonable offer but has not had a response from Templeton Farms, adding the town attorney reached out today to their attorney.

Treasurer: Barbara Herbst provided a FY '19 Actual vs. Budget, July 2018 through June 2019, Not Final Report (attached). Mrs. Herbst said not all the expenses for the fiscal year have come in yet, adding the tax collection rate will exceed 99% for reporting purposes on paper. Mrs. Herbst said she is working on the close of the fiscal year and expects to have a draft of the financials the first week in October.

RECEIVED FOR RECORD
KENT TOWN CLERK

2019 JUL 18 P 12:45

BY 
TOWN CLERK

New Business: FY2019 Budget Transfers: Mrs. Herbst provided the board with the proposed Budget Transfers, dated July 16, 2019 (attached). She gave an explanation of the overages, which she said would be covered by surplus funds in their respective budget categories. Mr. Blackketter made a motion to approve the seven Fiscal Year 2019 budget transfers, totaling \$9,260, as presented. Ms. O'Dea-Wyrick seconded the motion, and the motion was approved unanimously.

Old Business: Park and Recreation Parks' Master Plan Subcommittee follow-up: Subcommittee member Fran Goodsell reported the subcommittee met last night with the Park and Recreation Commission to review the subcommittee's proposal. She said the commission accepted the proposal, and it will be presented at the next Board of Selectmen meeting. The commission will be seeking funding for a study of the parks and development for the future of the parks. Mr. Sebetic asked if there is any idea of cost. Ms. Goodsell said there has been much discussion about potential cost, adding it could range from \$15,000 to \$30,000. She added the commission would be coming to the Board of Finance after meeting with the Selectmen. Ms. Goodsell confirmed the study would focus on the two Town parks, Emery Park and Kent Common, and encompass ages 2 to 90.

Comments from Public and Invited Guests: Mr. Sebetic questioned if the Town could install some sort of walking bridge that could go next to the Bulls Bridge. Mr. Adams said a walkway outside the bridge has been discussed. Mr. Sebetic said he feels it creates problems having cars and pedestrians together in the bridge.

Mr. Epstein made a motion to cancel the August Board of Finance meeting. Mr. McWhinney seconded the meeting, and the motion was approved unanimously.

Mr. Blackketter made a motion to adjourn the meeting at 7:44 p.m.

Lesly Ferris
Board Clerk

Minutes are not considered final until approved. Refer to the minutes of the ensuing meeting for any changes/corrections.

TOWN OF KENT
FY '19 Actual vs. Budget
 July 2018 through June 2019
 NOT FINAL

	<u>Jul '18 - Jun 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income	<u>12,722,176.38</u>	<u>12,869,312.00</u>	<u>-147,135.62</u>	<u>98.86%</u>
Expense				
A · General Government	1,186,222.44	1,239,476.00	-53,253.56	95.7%
B · Public Safety	235,379.79	250,816.00	-15,436.21	93.85%
C · Public Works	1,210,436.07	1,650,827.00	-440,390.93	73.32%
D · Health and Welfare	105,884.88	101,431.00	4,453.88	104.39%
E · Recreation	166,190.70	188,333.00	-22,142.30	88.24%
F · Sanitation	112,737.57	115,935.00	-3,197.43	97.24%
G · Board of Education	7,023,128.53	7,294,308.00	-271,179.47	96.28%
H · Debt Service	625,486.00	625,486.00	0.00	100.0%
I · Transfer to Capital	758,700.00	758,700.00	0.00	100.0%
J · Transfer to Dog Fund	7,500.00	7,500.00	0.00	100.0%
K · Current Year Capital Projects	636,500.00	636,500.00	0.00	100.0%
Total Expense	<u>12,068,165.98</u>	<u>12,869,312.00</u>	<u>-801,146.02</u>	<u>93.78%</u>

Budget
Transfer
#

From

Amount

To

Amount

One | Contingency (079-000) | 1,500.00 | RoV (013-102) Workers | 1,500.00

Two | Contingency (079-000) | 2,000.00 | Treasurer (015-301) Computer | 2,000.00

Three | Contingency (079-000) | 1,800.00 | Town Hall (030-301) Computers | 1,800.00

Four | Contingency (079-000) | 3,600.00 | Welcome Center (050-501) | 3,600.00

Five | Contingency (079-000) | 800.00 | Community Hse (032-505) Maint | 800.00

Six | BoS Health (010-996) | 1,560.00 | Water Tn Utility (042-504) | 1,560.00

Seven | P/R Employees (023-102) | 1,500.00 | Senior Cntr (033-505) Maint | 1,500.00

9,260.00

9,260.00

- 1 8/14 Primaries ~ 11/6 Election ~ 5/16 Streetscape Referendum
- 2 Software upgrades and new fixed asset software that could not be put off until FY '20
- 3 New town hall website design and development
- 4 Tree work
- 5 Increased costs for mandatory quarterly Fire System testing
- 6 Fire Hydrants, costs based on usage
- 7 Cooling System repair

Approval

Board of Selectmen

Board of Finance

Report to BOF- July 2019

Streetscape

A second Committee has been appointed by the BOS. They have met twice
There is growing concern over the potential loss of the \$500K grant which expires in December
Just got the Commitment to Fund letter on the \$400K grant. Appears to have no expiration date
BOS gave SSC2 60 days to produce a recommended project
I may be applying for an additional grant through our COG

Kenico Road

The road was recently paved and looks good. But with that comes speeding!!
Slopes still need work, which will be done soon

Carter Road Bridge- Contract signed today. Work will begin soon. Bid price within budget.

This bridge is just up the road from the larger project

Highway Dept.

We advertised for the newly budgeted position and got 10 qualified applicants
At the same time we had a resignation so the Committee was able to consider 2 hires.
4 were interviewed and job offers were made to John Cox and Kevin Hill.
Both have accepted and will start work this month.
Special thanks to the interview Committee for a job well done

Birch Hill

CON was granted by the State giving Birch Hill a GO to start renovations
However nothing has started because High Watch is suing the State over the decision to grant the CON

Tribal Recognition

This issue just won't go away. Word is that the SIT plans to submit a new petition to the BIA.
I have already met with people to plan a strategy. I have also enlisted many pledges of support
from fellow town leaders.
Rep. Maria Horn and Congresswoman Jahana Hayes are on board.
This will likely cost some money, thus the early heads up.