Present: Commissioners Connie Manes (chair), Carol Franken, Wendy Murphy and Donna Sommers; advisor Jos Spelbos. Absent: Liddy Baker, Melissa Cherniske and Rick Levy.

Prior to the meeting the following items were distributed via email:
A. Draft Agenda by Carol
B. Draft Minutes of Meeting of July 10, 2019 by Jos
C. Approved Minutes of the June 12 meeting
D. Email dated July 30 by Carol regarding reusable shopping bags

1. **Call to order**
   Connie called the meeting to order at 7:07 pm.

2. **Accept/amend agenda**
   The agenda was accepted after a motion by Wendy, seconded by Connie.

3. **Review, amend, approve meeting Minutes**
   The July Minutes were approved as written, after a motion by Carol and a second by Wendy. No meeting was held in August.

4. **Treasurer's report**
   Liddy reported by phone that membership dues have been paid, and that the $4500 included in our budget for the air quality monitor has been paid to Kent School.

5. **Public comment**
   None

6. **Old Business**

6A. **Reduce, Reuse, Recycling initiatives**

6A.1. **Merchant participation survey**
   Connie’s press release was not published in the selectman’s digital newsletter. Commissioners still want to see it published in regional papers and on the KCC Facebook page and presented to the Chamber of Commerce, as a way of wrapping up this survey.

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6A2. **Shopping pads**
   Carol and Melissa distributed more shopping pads with reusable bag reminder note in August, and Carol sent thank-you notes to IGA and Ace Hardware for their cooperation.

6A3. **WRAP program at KCS**
   Connie will look to enroll the Kent Center School again in the plastic film and bags collection program, and will reach out to the new student council to raise awareness of plastics recycling.

6B. **Veterans Memorial tree**
   Wendy will contact Andy Ocff about replacing the deceased tree.

6C. **WCCAA update**
   Wendy and Carol reported that they are looking for the $20,000 that the state has budgeted for the monitoring.

6D. **Use of road salt in Kent**
   Connie, Wendy and Jos will try to meet with Rick Osborne to discuss road salt use in town, and possibly bring it up with the NHCOD.

6E. **Kent Trails Guide**
   It was suggested to modify the flyer about the availability of the new trail guide, and put them up at the visitor center and coffee shop.

7. **New Business**
   7A. **Recycling bins**
      Carol mentioned that the event recycling bins were used at the Kent carnival. There is a link on the town website to the availability of the bins for events, and the selectman’s newsletter can get a link too. Connie and Donna stressed the need for a garbage and recycling management plan before events take place. Discussion took place about making the recycling messages next to the street recycling bins simpler.

8. **Correspondence**
   Thank-you notes were received for payments made. Copies of CACIWC’s The Habitat newsletter were distributed.

9. **Adjourn**
   There being no further business the meeting was adjourned at 8.20 pm.

Respectfully submitted,
Jos Spelbos
October 6, 2019

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