

KVFD Finance Review Committee  
Regular Meeting

December 11, 2018  
7:00 P.M. Kent Firehouse

Present: Members- Gwen Price, Jeff Parkin, Susie Rundall, Alan Gawel, Mark Sebetic, Chris Garrity, Mark McWhinney

Also present: - Carlee Rochavansky, Lynn Worthington

Alan Gawel called the meeting to order at 7:10 p.m.

**Approval of Minutes:**

Susie Rundall made a motion to approve the minutes of 11/14/2108, Gwen Price seconded. -motion carried unanimously

**Public Comments:** None

**Discussion:**

**Capital Plan-**

Alan Gawel provided a KVFD internal draft worksheet. Discussion followed regarding specific capital items and how to prioritize, organize and fund. Gawel explained that historically the Capital items were deferred; some grants and that with the new firehouse capital project are presenting themselves after 10 years of use.

A general sense that KVFD would need to fund the smaller capital projects while the town would need to consider the larger capital expenditures was established.

Ideas were proposed that KVFD consider utilizing:

1. Investment Fund as a means to pay for the small capital projects
2. Grants- by creating an active grant committee
3. Fund raising for Specific capital items

All agreed that the draft was an excellent beginning from which to develop a plan in streamlining their capital project needs.

**Operating Budget-**

Carlee Rochavansky provided a 3-year Actual vs. Budget sheet. Discussion followed regarding income and line items with questions and answers. KVFD members clarified specific requirements and rationale for expenditures for non-members and non-member committee members provided strategies for budget presentation and expenditures.

Committee agreed that overall these session have been helpful in providing insight for both KVFD and Municipality in creating a strategy in handling the KVFD annual and anticipated expenses. It was agreed to move the report to the Board of Selectmen to the February meeting providing KVFD time for them to solidify their budget and capital needs for 2019.

Next meeting was set for Tuesday January 22, 2019 at the Kent Firehouse

Alan Gawel made the motion to Adjourn at 9:10 PM. Chris Garrity seconded.

Chris Garrity  
Secretary,

*These are draft minutes and at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes*

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