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By Darlene Brady at 1:41 pm, Jul 08, 2020



### **Draft Minutes**

Town of Kent Streetscape Building Sub-Committee

Special Meeting – via Zoom

Tuesday, July 7, 2020

7:00 A.M.

<https://us02web.zoom.us/j/84870437238?pwd=T1g0QkktMmdnczVMUTVDQ2dkaG1mQT09>

### **Call meeting to order**

The meeting was called to order by Chairman Mike Gawel at 5:39 PM.

Members in attendance: Mike Gawel, Rick Osborne, Jack Nelson, Ed Matson, John Johnson

Also in attendance: Barbara Herbst, Lynn Worthington

### **Approval of May 8, 2020 minutes**

Mr. Gawel moved to approve the draft minutes as with the change of 7:59 as the time of adjournment. Seconded by Mr. Johnson. Approved unanimously.

### **Update from Mike Doherty**

Mr. Gawel spoke with Mike Doherty, of Milone & MacBroom, last week. Mr. Doherty said he is finishing the 50% plan for the state, which we believed had been finished before the site walk of May 5<sup>th</sup>. Mr. Doherty had just received the final information from Hock surveyors about two weeks ago. Mr. Doherty expects to be able to go out to bid in January of 2021 and begin work in early spring of 2021.

The committee discussed the need to begin work this year to save the Main Street Investment Fund grant from the CT Dept of Housing. Barbara Herbst said that in order to meet the grant deadline the Town would have to receive reimbursement from the State by Dec. 31, 2020. That means that the Town would have to spend the money, and she would have to submit her final report to the

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State in time for the State to process and issue the grant money by the end of the year.

The committee then discussed the idea of concentrating on a small segment of the total project in order to begin construction and meet the timeline of the MSIF grant. Mr. Johnson moved to ask the Board of Selectmen to authorize Mr. Doherty to complete documents for the sections south and west of the monument as soon as possible, in order to begin construction this fall and meet the grant deadline. Seconded by Mr. Nelson. Approved unanimously.

#### **Update from Gary Hock**

Mr. Gawel reported that Gary Hock believes that he has completed all necessary work at this time.

#### **Update from State**

There was no further information from the State of Connecticut to discuss.

#### **Next Step**

Mr. Gawel will call Mike Doherty to discuss timelines and dividing the project into two sections.

Mr. Gawel will attend the Board of Selectmen virtual meeting on July 14 to ask them to authorize the division of the project into two parts.

#### **Next meeting date and time**

The next meeting was set for Tuesday, July 21, at 5:30 PM.

Mr. Osborne suggested that we need to review the Town's Tree Warden's report on the streetscape project during that meeting.

#### **Adjournment**

Mr. Gawel moved to adjourn the meeting. Seconded by Mr. Nelson. Approved unanimously at 6:19.

Submitted by John Johnson, Secretary

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