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By Darlene Brady at 10:00 am, Jan 18, 2022



Draft Minutes

Town of Kent Streetscape Building Sub-Committee

Special Meeting – via Zoom

Monday, January 13, 2022

5:30 P.M.

Call Meeting to Order

The meeting was called to order by Chairman Mike Gawel at 5:35 PM.

Members in attendance: Mike Gawel, Jack Nelson, Rick Osborne, John Johnson.

Also in attendance: Jean Speck, Joyce Kearns, Barbara Herbst, Ed Matson, Lynn Mellis Worthington.

Approval of November 8, 2021 minutes

Mr. Osborne moved to approve the minutes as submitted. Mr. Nelson seconded.

Approved unanimously.

Update from Jean Speck

Ms. Speck reported that the permanent easements for St. Andrews Episcopal Church and Kent Center LLC have been finalized and received.

Mr. Gawel asked if we are now ready to send out the bid packages. Ms. Speck replied that Mike Doherty, of SLR Consulting, would have the answer to that question. Ms. Speck called Mr. Doherty (at that moment) to remind him of our current meeting but received no response.

Mr. Gawel moved that the Committee recommend to the Board of Selectmen that Ed Matson be reappointed to the Committee, due to his lengthy participation on streetscape committees and the knowledge he has of the project. Mr. Johnson seconded. Passed unanimously.

Mr. Nelson question the insurance requirements that were included in the proposed bid package. He moved that the Committee recommend that the BOS review the insurance requirements with the Town's insurance provider, Town

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attorney, or other appropriate entities. Seconded by Mr. Osborne. Passed unanimously.

Mr. Nelson moved that the Committee recommend that the BOS accept the bid package emailed to the Committee and to Ms. Speck on 12/22/21, subject to updated timelines and verification of insurance requirements. Seconded by Mr. Johnson. Passed unanimously.

Mr. Nelson and Mr. Gawel stressed the importance of sending out the bid package as soon as possible in order to minimize the possibility of delays in beginning the work.

Update from Mike Doherty

Mr. Doherty was not in attendance, so there was no update.

Next Step

Ms. Speck will continue contact with Mr. Doherty and the Board of Selectmen to finalize the bid package and advertise it.

Next meeting date and time

Next meeting date is to be determined.

Adjournment

Mr. Gawel adjourned the meeting. at 5:55.

Submitted by John Johnson, Secretary

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