



### **Draft Minutes**

Town of Kent Streetscape Building Sub-Committee  
Special Meeting – via Zoom  
Thursday, May 20, 2021  
5:30 P.M.

#### **Call Meeting to Order**

The meeting was called to order by Chairman Mike Gawel at 5:31 PM.

Members in attendance: Mike Gawel, Jack Nelson, Ed Matson, Rick Osborne, John Johnson.

Also in attendance: Barbara Herbst, Mike Doherty of the engineering firm of SLR Consulting.

#### **Approval of April 22, 2021 minutes**

Mr. Osborne moved to approve minutes as submitted. Mr. Nelson seconded.  
Approved unanimously.

#### **Update from Mike Doherty**

Mr. Doherty discussed possible methods of making bid documents available and for the opening and awarding of the project. He also asked about Town review of documents that he included in an email on May 14.

Mr. Johnson moved that:

1. The Committee recommend to the BOS that bid documents be distributed digitally.
2. The Committee recommend that the BOS schedule a ZOOM meeting for opening bids once a final date has been set for receiving bids.
3. Mr. Gawel contact the BOS regarding Mr. Doherty's documents included in an email on May 14:
  - a. 2021-05-06 Kent Phase 1 Final Estimate
  - b. Kent Phase 1 Project Manual
  - c. 2021-05-07 Kent Streetscape
  - d. Municipal Certification
  - e. CCGP Design Submission Documentation- Fillable

*These are draft minutes. Corrections may be made at subsequent meetings. Please refer to subsequent meeting minutes for possible corrections or approval of these minutes.*

Mr. Nelson seconded. Approved unanimously.

Ms. Herbst reported that at this time our Committee should not have any mention or discussion of the TAP grant from the State.

**Next Step**

Mr. Gawel will contact the First Selectman regarding the documents from Mr. Doherty.

**Next meeting date and time**

No meeting was scheduled at this time.

**Adjournment**

Mr. Gawel adjourned the meeting. at 5:54.

Submitted by John Johnson, Secretary

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