



Draft Minutes

Town of Kent Streetscape Building Sub-Committee
Special Meeting – via Zoom
Tuesday, July 21, 2020
5:30 P.M.

Call meeting to order

The meeting was called to order by Chairman Mike Gawel at 5:33 PM.

Members in attendance: Mike Gawel, Rick Osborne, Jack Nelson, John Johnson

Also in attendance: Jean Speck, Barbara Herbst, Lynn Worthington, Mike Doherty

Approval of July 7, 2020 minutes

Mr. Johnson moved to approve the draft minutes with the change of 5:30 as the beginning time of the meeting. Seconded by Mr. Nelson. Approved unanimously.

Update from Mike Doherty

Mr. Doherty reviewed the division of the project into two parts: Rt. 341 and Rt. 7, in order to get part of the project approved by the State and get construction started this fall. The reason for the division is to use the Dept. of Housing grant before it expires at the end of 2020.

Ms. Herbst said that purchases and invoices must be completed by mid-November in order to complete payment and paperwork to meet the Dec. 31 deadline for the grant. She did not believe that another extension would be likely to be granted.

Mr. Gawel stated that the intent was to split off Bridge Street and Rt. 7 South of the Monument for immediate work, while Maple Street and Rt. 7 North would be the second phase. Mr. Doherty said that he can make that change, and he would not expect the change to delay review by the State.

Ms. Herbst said that the DOH grant could likely be used to purchase materials, even if they are not installed by the Dec. 31 deadline.

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Mr. Doherty discussed the need for rights of way or easements (temporary or permanent) in order to perform the work. He will supply a list of landowners for Rt. 341, then work on the list for Rt. 7 South.

Mr. Nelson asked if the project could be sent out to bid before the easements are completed. Mr. Doherty said that the State would require the easements to be completed before granting permits and allowing the project to go out to bid.

Mr. Gawel asked for full-size prints of the project documents that have been submitted to the State. Mr. Doherty will send digital copies to Town Hall and the Land Use Office will print them.

Next Step

Ms. Speck said that she will speak with Gina Greenlach, CT DOT, regarding the steps and documents needed to move that project along.

Ms. Speck said that the Board of Selectmen would make the decisions of which materials and contractor to use for the project.

Next meeting date and time

The next meeting was set for Tuesday, July 28, at 5:30 PM. The Committee intends to meet weekly for the near future, as long as it seems productive.

Adjournment

Mr. Gawel moved to adjourn the meeting. Seconded by Mr. Johnson. Approved unanimously at 6:45.

Submitted by John Johnson, Secretary

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