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By Darlene Brady at 8:39 am, Feb 26, 2021



Draft Minutes

Town of Kent Streetscape Building Sub-Committee
Special Meeting – via Zoom
Thursday, February 25, 2021
5:30 P.M.

Call Meeting to Order

The meeting was called to order by Chairman Mike Gawel at 5:30 PM.
Members in attendance: Mike Gawel, Jack Nelson, Rick Osborne, John Johnson.
Also in attendance: Joyce Kearns, Barbara Herbst, Mike Doherty of the engineering firm of SLR Consulting.

Approval of February 11, 2021 minutes

Mr. Gawel moved to approve the draft minutes as submitted. Seconded by Mr. Nelson. Approved unanimously.

Update from Mike Doherty

Mr. Doherty reported that he still has not heard from Steve Curley, Supervising Rail Officer with CT DOT, regarding planning for sidewalk construction at the railroad crossing. Nor has he heard any more from Gina Gerlach, DOT, regarding plans that have been submitted. He will call them again tomorrow.

Mr. Doherty sent preliminary 'Front End' documents to the Town for review of basic contractual sections. Ms. Herbst will review them. Mr. Osborne is listed as the contact person for RFI's. Mr. Doherty will also be listed as a contact person, but his firm prefers that communications go through the Town.

Easement documents for the project have been finalized, and Ms. Kearns has mailed out twenty-one of them to affected property owners and has had responses from two people. She will follow up next week.

These are draft minutes. Corrections may be made at subsequent meetings. Please refer to subsequent meeting minutes for possible corrections or approval of these minutes.

Mr. Nelson asked for a timeline chart of critical milestones and projected dates to help all parties understand the timing for needed actions.

Mr. Doherty asked how the Committee wants to handle conduit and possible access points or bases for future lighting. Mr. Gawel moved that we recommend to the Board of Selectmen that all conduits and considerations for future decorative lighting be removed from the project. Mr. Osborne seconded. Approved unanimously.

Mr. Gawel reported that the BOS adopted our recommended designation of phases of sidewalk work:

Phase 1: North and west of the Monument, which is the current focus of the Committee and SLR Consulting.

Phase 2: The areas funded by the TAP Grant- Lane Street, and south and east of the monument, including Maple Street Extension.

Phase 3: Elizabeth Street, which would be funded by the Town, but should not be included in Phase 1 as it would seriously delay the project.

Mr. Doherty will continue to focus on bringing Phase 1 to bid.

Mr. Gawel will update the BOS on the status of work that has been done on Phase 2 and what will be required to move forward with phases 2 and 3.

Next Step

Mr. Gawel will attend the next possible BOS meeting. Ms. Kearns will schedule him on that agenda.

Mr. Doherty will prepare a critical timeline chart.

Next meeting date and time

The next meeting will be scheduled after Mr. Gawel meets with the BOS.

Adjournment

Mr. Gawel adjourned the meeting. at 5:53.

Submitted by John Johnson, Secretary

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