

RECEIVED

By Darlene Brady at 8:14 am, Apr 05, 2021



Draft Minutes

Town of Kent Streetscape Building Sub-Committee

Special Meeting – via Zoom

Thursday, April 1, 2021

5:30 P.M.

Call Meeting to Order

The meeting was called to order by Chairman Mike Gawel at 5:35 PM.

Members in attendance: Mike Gawel, Jack Nelson, Ed Matson, Rick Osborne, John Johnson.

Also in attendance: Joyce Kearns, Barbara Herbst, Mike Doherty of the engineering firm of SLR Consulting.

Approval of March 11, 2021 minutes

Approval of the draft minutes was tabled until the next meeting.

Update from Mike Doherty

Mr. Osborne sent a letter to Gina Gerlach, DOT, regarding her request for a snow shelf, or 'sign shelf', a non-paved strip between the curb and the sidewalk for DOT to use for installing signs in the future. The BOS apparently has not yet sent a letter, as we had requested. Mr. Doherty will follow up with Ms. Gerlach. The Committee will invite her to attend a Zoom meeting if that will help resolve the situation.

Mr. Gawel reported that the Town is still waiting to receive signed easements from three property owners- Kent Center, Kent Barns, and Webster Bank. He said that Selectman Chris Garrity has been in contact those property owners about the easements, but he has not reported the reasons for delay.

These are draft minutes. Corrections may be made at subsequent meetings. Please refer to subsequent meeting minutes for possible corrections or approval of these minutes.

Mr. Doherty said that he can finish some part of the bid and project documents, but that he is still waiting for response from the BOS regarding the proposed Job Manual. He said that the Town can draft the bid advertisement, waiting to fill in the dates and publish it until after finalization of easements.

Mr. Doherty reported that he again contacted Steve Curley, Supervising Rail Officer with CT DOT, regarding planning for sidewalk construction at the railroad crossing and from the railroad to the Fife and Drum. He has not received a response from Mr. Curley.

Ms. Herbst reported that the Town has begun the State mandated procedure to select an engineering firm for phase one, our current project, north and west of the monument.

Next Step

Mr. Doherty will contact Gina Gerlach regarding the snow/sign shelf problem.

Next meeting date and time

No date was set for our next meeting. Mr. Gawel will schedule a meeting when appropriate.

Adjournment

Mr. Gawel adjourned the meeting. at 5:57.

Submitted by John Johnson, Secretary

These are draft minutes. Corrections may be made at subsequent meetings. Please refer to subsequent meeting minutes for possible corrections or approval of these minutes.