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*By Darlene Brady at 10:56 am, Apr 23, 2021*



### **Draft Minutes**

Town of Kent Streetscape Building Sub-Committee  
Special Meeting – via Zoom  
Thursday, April 22, 2021  
5:30 P.M.

#### **Call Meeting to Order**

The meeting was called to order by Chairman Mike Gawel at 5:32 PM.  
Members in attendance: Mike Gawel, Ed Matson, Rick Osborne, John Johnson.  
Also in attendance: Joyce Kearns, Barbara Herbst, Mike Doherty of the engineering firm of SLR Consulting.

#### **Approval of March 11, 2021 minutes**

Mr. Osborne corrected the spelling of DOT employee from 'Gerlach' to 'Greenalch'. Mr. Gawel moved to approve the minutes as corrected. Mr. Osborne seconded. Approved unanimously.

#### **Approval of April 1, 2021 minutes**

Mr. Osborne corrected the spelling of DOT employee from 'Gerlach' to 'Greenalch'. Mr. Gawel moved to approve the minutes as corrected. Mr. Osborne seconded. Approved unanimously.

#### **Update from Mike Doherty**

Mr. Gawel reported that he had a conversation with Gina Greenalch, of CT DOT, regarding her request for room for future signs between the sidewalks and curbs. He reported that Ms. Greenalch will not require a grass strip for future signs, but will require a maintenance agreement between the State and the Town allowing the State to install signs in that area in the future. Mr. Doherty has changed the

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plans to reflect 6' wide sidewalks where possible, to allow more room for possible signage installation.

Mr. Doherty reminded the Committee that he cannot submit plans to the State until all signed easement agreements have been received by the Town. Mr. Gawel reported that the Town is still waiting to receive a signed easement, from Webster Bank, and that it is expected to be received very soon.

Mr. Doherty reported that he needs about another week to finalize bid documents for submission to the State. Technically, the Town needs to submit the documents, but can authorize Mr. Doherty's firm to submit them for the Town.

Mr. Doherty reported that he has received a communication Steve Curley, Supervising Rail Officer with CT DOT, regarding planning for sidewalk construction at the railroad crossing and from the railroad to the Fife and Drum. Mr. Curley has asked for temporary asphalt sidewalks in the approaches to the railroad tracks. Mr. Curley also asked that no sidewalk be installed now from the off-street parking spot just south of the Fife and Drum to the railroad tracks, since that area will require extra barriers and signals when the tracks are redone.

Mr. Doherty asked if asphalt was still an option for the sidewalks and how it should be included in the bid documents. Ms. Herbst and Mr. Doherty thought that the Main Street grant specified concrete sidewalks. Mr. Gawel says that he spoke with the State administrators of that grant, and that they only required that the sidewalks meet ADA standards. Mr. Gawel will attempt to again contact the administrators.

Mr. Johnson asked if the Town vote for bonding the sidewalk project specified concrete sidewalks. Ms. Herbst reviewed the voting resolution and did not think that concrete was specified.

Ms. Herbst reported that the Town has received two RFQ's for engineering of plans for the TAP grant. The Town will submit the RFQ's to the firm that is analyzing them for the State. After that review, the Town will be able to select an engineering firm for phase two sidewalks- south and west of the Monument, and Lane Street.

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**Next Step**

Mr. Doherty will continue working on bid documents.

**Next meeting date and time**

A Zoom meeting was scheduled for Thursday May 6, at 5:30 PM.

**Adjournment**

Mr. Gawel adjourned the meeting. at 6:14.

Submitted by John Johnson, Secretary

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