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By Darlene Brady at 9:57 am, Jan 21, 2022



Draft Minutes

Town of Kent Streetscape Building Sub-Committee
Special Meeting – via Zoom
Monday, January 20, 2022
5:30 P.M.

Call Meeting to Order

The meeting was called to order by Chairman Mike Gawel at 5:34 PM.

Members in attendance: Mike Gawel, Jack Nelson, Rick Osborne, John Johnson.

Also in attendance: Joyce Kearns, Barbara Herbst, Mike Doherty of SLR Consulting, Lynn Mellis Worthington.

Approval of January 13, 2020 minutes

Mr. Osborne moved to approve the minutes as submitted. Mr. Nelson seconded.
Approved unanimously.

Update from Jean Speck

Ms. Speck was not in attendance.

Update from Mike Doherty

Mr. Doherty is prepared to advertise the bid package on February 1st. Bids would be required to be received by March 1st. He would expect that the project would be awarded and the Notice to Proceed given by April 1st. He is allowing 180 calendar days for completion of the project.

Mr. Nelson moved that the Committee recommend that the Board of Selectmen authorize February 1st as the publishing date of the advertisement of the bid package. Seconded by Mr. Gawel. Approved unanimously.

Mr. Doherty asked how the town would like to make the bid package available-electronically, by hard copy, or both. There was general agreement that making the documents available digitally would suffice.

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Mr. Johnson moved that the Committee recommend that the Board of Selectmen make arrangements to host the digital bid package and monitor any interest and downloads as soon as possible, and by February 1st at the latest. Seconded by Mr. Gawel. Approved unanimously.

Mr. Doherty would like to have access to the digital platform earlier in order to load all documents ahead of time. He also stressed the need to monitor downloads in order to gauge interest in the project and communicate any updates or revisions to all interested parties.

Next Step

Mr. Gawel will attend the next Board of Selectmen meeting to present the Committee's recommendations to them.

Next meeting date and time

Next meeting will be Thursday, February 10th, at 5:30 PM.

Adjournment

Mr. Gawel adjourned the meeting. at 6:03.

Submitted by John Johnson, Secretary

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